



<b>Meeting Title</b>	<b>Lakes Youth Athletic Association (LYAA) Monthly Board Meeting Minutes</b>		
<b>Date of Meeting</b>	<b>Monday, December 5, 2016</b>	<b>Time</b>	<b>7:07 PM – 8:00 PM CT</b>
<b>Chairperson</b>	<b>Adam Cacioppo (AC)</b>	<b>Telecon</b>	N/A
		<b>Location</b>	<b>Village of Volo Community Room</b>
<b>Attendees*</b>	<b>Nicole Johnson (NJ)*</b> President/Director of Softball	<b>Adam Cacioppo (AC) *</b> Director of Baseball	<b>Bill Brinias (BB)*</b> Secretary
*bold = in attendance	<b>Jeff Doud (JD)*</b> Treasurer	<b>Mike Borsuk (MB)*</b> Operations, Registration and Scheduling Director	Open ** Vice President Softball
	<i>Open**</i> Vice President, Pony Division	<b>Chris Baker (CB)**</b> Vice President, Bronco Division	<b>Braden Cheshier (BC)**</b> Vice President, Mustang Division
	<b>Steven Diver (SD)**</b> Vice President, Pinto Division	<b>Dwayne Wolski (DW)**</b> Vice President, Shetland Division	<b>Mike Herbst (MH)**</b> Travel and PTT Baseball Coordinator
	<b>Joe Biestek (JB)***</b> Public Relations	<i>Open***</i> Special Events	<b>Ali Phillips (AP)***</b> Sponsorship
	<i>Open***</i> Concessions Director	<b>Amy Drobnik (AD)***</b> Umpire Coordinator	<b>Steve Johnson (SJ)***</b> Equipment Director
	<b>Justin Lenz (JL)***</b> Director of Fields/Maintenance	<b>Samantha Stone (SS)***</b> Uniforms and Apparel	
	* Executive Board Member ** Board Member *** Board Member, non-voting position		
	<b>Community Members</b>		

<b>Agenda Topic(s)</b>	<b>Minutes</b>	<b>Member</b>
<b>Items for LYAA Board Discussion</b>		
- Attendance/Call to Order	Meeting was called to order. Attendance was taken by Bill Brinias	BB
- Meeting Minutes	Board approved November 7 <sup>th</sup> Meeting Minutes – Unanimous Vote	Board



-	Umpire Coordinator	<ul style="list-style-type: none"> <li>• Umpire Scheduling App               <ul style="list-style-type: none"> <li>- Amy suggested we purchase an Umpire Scheduling Software System</li> <li>- HorizonWebRef.com is an online referee and umpire scheduling software system that was founded in 2005</li> <li>- For an annual fee of \$169.50, we will have up to 30 licenses for our umpires</li> <li>- After a brief discussion, the expense was approved by the Director of Baseball</li> </ul> </li> <li>• Other               <ul style="list-style-type: none"> <li>- Amy will not be responsible for scheduling umpires for Travel Games</li> <li>- Amy suggested we post Umpires Wanted on Social Media in January</li> <li>- We would like to have Umpires for Pinto games when possible</li> </ul> </li> </ul>	AD
-	Secretary	<ul style="list-style-type: none"> <li>• Review <b>Open</b> Action Items from last Month               <ul style="list-style-type: none"> <li>- #3 - Justin Lenz was not in attendance to provide an update</li> <li>- #5 – To date, nothing has been received. Adam suggested we keep it open for one more month.</li> <li>- #6 – Mike Borsuk was not in attendance to provide an update</li> <li>- #7 – Flyers were distributed to D118 Schools on November 10<sup>th</sup>. Action Item completed</li> <li>- #8 – Open, however we are considering waiting until early spring to place the yard signs</li> </ul> </li> </ul>	BB
-	Treasurer	<p><b>For an update on financial positions, please contact the LYAA Board President or attend a monthly LYAA Board Meeting</b></p>	JD
<b>Roundtable Updates – All Board Members – Functional Area Updates and Discussion</b>			
	Open Call	<b>All LYAA Board Members present to provide updates</b>	
-	VP Shetland	<ul style="list-style-type: none"> <li>• Dwayne Wolski requested gym time for Shetland</li> <li>• Adam indicated that Shetland gym time will be combined with Pinto</li> </ul>	DW
-	Travel Coordinator	<ul style="list-style-type: none"> <li>• Mike Herbst reminded the Board that we need a way for Travel Players to Register</li> </ul>	MH
-	Equipment	<ul style="list-style-type: none"> <li>• Steve Johnson has indicated that 5 Coaches have not turned in their Equipment bags from Spring/Fall Baseball</li> </ul>	SJ



-	Director of Baseball	<ul style="list-style-type: none"> <li>Adam suggested we provide some USA Baseball Academy Clinic information to the LYAA families</li> <li>Open Gym/LYAA Clinics will be run by VP's and potential Coaches</li> </ul>	AC
-		Meeting adjourned at 8:00 PM	

**Notes:** This is the 4<sup>th</sup> monthly meeting on the current board term.  
 January Meeting (advance) Regrets: Mike Borsuk, Joe Biestek  
 Tentative:  
 Meeting minutes were written by Bill Brinias

Decisions (if applicable)		Vote
1.	None	

Completed Action Items		Person(s) Responsible	Date Opened	Expected Completion	Actual Completion Date
7	Distribute Registration Flyers	JB	11/7/16	11/17/16	11/10/16

Open Action Items		Person(s) Responsible	Date Opened	Expected Completion	Actual Completion Date
1	Update the safety training to include more first aid and heat stroke. Include all coaches and assistants	AC	Unknown	March 2017	
2	Add an additional Bronco field	MB	Unknown	March 2017	
3	Develop and evaluate a proposal to update Island Lake Fields	JL	Unknown	10/10/16	
4	Write Tractor Use and Operations Instructions	AC	10/3/16	Spring 2017	
5	Submit Capital Expenditure request for consideration	All Board Members	10/3/16	10/10/16	
6	Create Colt Registration Option	MB	10/3/16		
8	Obtain Temporary Sign Permit and place signs in Wauconda	BB	11/7/16	TBD	
9	Create a Travel Registration Option	MB	12/5/16	1/31/17	
10	Post "Umpires Wanted" on Social Media in January	NJ	12/5/16	January 2017	
11	Contact Jennifer Raaths to obtain the LYAA Social Media Credentials	BB	12/5/16	12/14/16	
12	Post USA Baseball Academy information on the website	NJ	12/5/16	1/9/17	
13	Purchase the Umpire Scheduling Software	AD	12/5/16	1/9/17	