



<b>Meeting Title</b>	<b>Lakes Youth Athletic Association (LYAA) Monthly Board Meeting Minutes</b>		
<b>Date of Meeting</b>	<b>Monday, May 8, 2017</b>	<b>Time</b>	<b>8:10 PM – 9:11 PM CT</b>
<b>Chairperson</b>	<b>Nicole Johnson (NJ)</b>	<b>Telecon Location</b>	N/A <b>Village of Volo Community Room</b>
<b>Attendees*</b>	<b>Nicole Johnson (NJ)*</b> President/Director of Softball	<b>Adam Cacioppo (AC) *</b> Director of Baseball	<b>Bill Brinias (BB)*</b> Secretary
*bold = in attendance	<b>Jeff Doud (JD)*</b> Treasurer	<b>Justin Lenz (JL)*</b> Operations, Registration and Scheduling Director	Open ** Vice President Softball
	<i>Open**</i> Vice President, Pony Division	Chris Guerrieri ** Vice President, Bronco Division	<b>Braden Cheshier (BC)**</b> Vice President, Mustang Division
	<b>Steven Diver (SD)**</b> Vice President, Pinto Division	<b>Dwayne Wolski (DW)**</b> Vice President, Shetland Division	<b>Mike Herbst (MH)**</b> Travel and PTT Baseball Coordinator
	<i>Open**</i> Public Relations	Kim Biestek ** Special Events	Ali Phillips (AP)** Sponsorship
	<i>Open**</i> Concessions Director	<b>Amy Drobnik (AD)**</b> Umpire Coordinator	Steve Johnson (SJ)** Equipment Director
	<b>Renae Rombach (RR)**</b> Director of Fields/Maintenance	Samantha Stone (SS)** Uniforms and Apparel	
	* Executive Board Member ** Board Member		
	<b>Community Members</b>		

<b>Agenda Topic(s)</b>	<b>Minutes</b>	<b>Member</b>
<b>Items for LYAA Board Discussion</b>		
- Attendance/Call to Order	Meeting was called to order. Attendance was taken by Nicole Johnson	NJ
- Meeting Minutes	Board approved April 10 <sup>th</sup> Meeting Minutes – Unanimous Vote (with 2 minor error corrections)	Board
- President	<ul style="list-style-type: none"> <li>• Presidential Appointment – Joe Biestek Public Relations Board Position               <ul style="list-style-type: none"> <li>- Joe Biestek was not in attendance, and therefore an appointment and confirmation could not take place</li> </ul> </li> <li>• Pancake Breakfast               <ul style="list-style-type: none"> <li>- Thank you to all the LYAA and Wauconda area community members for volunteering their time in making the event a success</li> </ul> </li> </ul>	NJ



-	Operations	<ul style="list-style-type: none"> <li>• Field Equipment Update               <ul style="list-style-type: none"> <li>- Tractor at Fieldbrook has been repaired</li> <li>- With the recent purchase of a used John Deere 1200, the LYAA now has a spare tractor in the fleet</li> </ul> </li> <li>• Cocoa Infield Drag Mats               <ul style="list-style-type: none"> <li>- Justin Lenz requested an approval vote to purchase 3 Cocoa Infield Drag Mats to be used at Lagoon, Greenleaf and Converse</li> </ul> </li> </ul>	JL
-	Secretary	<ul style="list-style-type: none"> <li>• Code of Conduct               <ul style="list-style-type: none"> <li>- There are several outstanding CoC's</li> <li>- VP's and DoB to follow up</li> </ul> </li> <li>• 2017 Division Rules               <ul style="list-style-type: none"> <li>- Original MS Word copies of the Division Rules should be filed with the Secretary</li> </ul> </li> <li>• Safety Training               <ul style="list-style-type: none"> <li>- There are several coaches that have not completed the Safety Training</li> <li>- Mike Herbst to provide Nicole with suggested dates for a make up Safety Training Session</li> </ul> </li> <li>• Field Prep Training               <ul style="list-style-type: none"> <li>- Field Prep Training has taken place for all Divisions except for Pinto</li> <li>- Steve Diver to provide Justin with suggested dates for Pinto Field Prep Training</li> </ul> </li> <li>• Tractor Use Training and Instruction               <ul style="list-style-type: none"> <li>- Completed, Justin Lenz to distribute to the Board</li> </ul> </li> <li>• Review Open Action Items from last Month</li> </ul>	BB
-	Umpires	<ul style="list-style-type: none"> <li>• Umpire Update               <ul style="list-style-type: none"> <li>- App is working well</li> <li>- At this time, only Mustang is using it</li> <li>- Board decided obtain Umpire licenses for the Pinto Umpires</li> </ul> </li> </ul>	AD
-	Treasurer	<p style="color: red; text-align: center;"><b>For an update on financial positions, please contact the LYAA Board President or attend a monthly LYAA Board Meeting</b></p>	
<b>Roundtable Updates – All Board Members – Functional Area Updates and Discussion</b>			
	Open Call	<b>All LYAA Board Members present to provide updates</b>	
-	Dwayne Wolski	<ul style="list-style-type: none"> <li>• Greenleaf Concessions               <ul style="list-style-type: none"> <li>- Due to the Vacant Concessions Director position, Greenleaf concessions have not opened</li> <li>- There were discussions, ideas and thoughts shared regarding concessions</li> <li>- Justin suggested that a Concessions Plan be assembled by JD and DW and submitted</li> </ul> </li> </ul>	

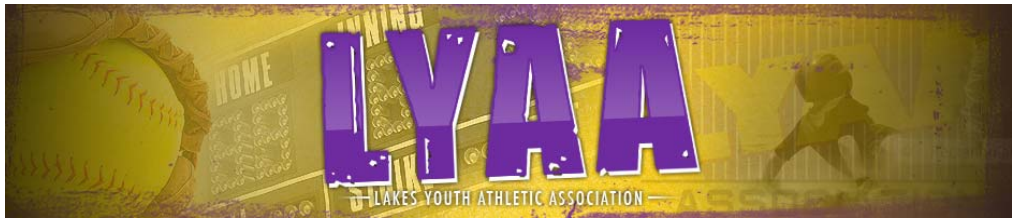


-	Mike Herbst	<ul style="list-style-type: none"> <li>• Scholarships for Wauconda High School Seniors               <ul style="list-style-type: none"> <li>- Mike suggested that the LYAA should offer scholarships for WHS kids</li> <li>- There was a general agreement among the Board, however, specific Scholarships will be reviewed and approved on a case by case basis</li> </ul> </li> <li>• Travel Team Tournament results               <ul style="list-style-type: none"> <li>- Mike will forward Tournament results on a case by case basis to Bill Brinias to be shared on the website and Facebook</li> </ul> </li> </ul>	
-	Braden Cheshier	<ul style="list-style-type: none"> <li>• N60 (PTT) Costs and Payment               <ul style="list-style-type: none"> <li>- Braden will provide Jeff with the N60 Rosters so Jeff can send the families an invoice</li> </ul> </li> </ul>	
-		Meeting adjourned at 9:11 PM	
<p><b>Notes:</b> This is the 9<sup>th</sup> monthly meeting on the current board term.          May Meeting (advance) Regrets: Chris Guerrieri, Samantha Stone          Tentative:          Meeting minutes were written by Bill Brinias</p>			

Decisions/Votes (if applicable)		Vote
1.	Vote to authorize the purchase of 3 Cocoa Infield Drag Mats, total cost \$900	Unanimous
2.	Obtain Umpire licenses for the Pinto Umpires	Unanimous
3.		
4.		

Completed Action Items		Person(s) Responsible	Date Opened	Expected Completion	Actual Completion Date
1	Update the safety training to include more first aid and heat stroke. Include all coaches and assistants	AC	Unknown	March 2017	March 2017
19	Inventory all the Umpire equipment and determine if we need to purchase anything	SJ	4/10/17	4/29/17	April
20	Provide a list of teams and coach contact information to Amy	AC	4/10/17	4/17/17	April

Open Action Items		Person(s) Responsible	Date Opened	Expected Completion	Status
4	Write Tractor Use and Operations Instructions	AC	10/3/16	Spring 2017	See #25
21	Follow up on the outstanding Code of Conduct Documents	VP's and DoB	5/8/17	6/5/17	
22	Forward all Baseball and Softball Rules to the Secretary	AC and NJ	5/8/17	6/5/17	
23	Provide suggested dates for a make up Safety Training Session to Nicole Johnson	MH	5/8/17	6/5/17	
24	Provide suggested dates for Pinto Field Prep Training to Justin Lenz	SD	5/8/17	6/5/17	
25	Distribute the Tractor Use and Operations Instruction to the Board	JL	5/8/17	6/5/17	



26	Assemble and submit a 2017 Concessions plan	JD and DW	5/8/17	6/5/17	
27	Provide the N60 Rosters to Jeff so invoices can be issued	BC	5/8/17	6/5/17	