

**FALLBROOK YOUTH BASEBALL COUNCIL, INC**  
**Revised January 2018**

**CONSTITUTION AND BYLAWS**

Fallbrook Community Youth Baseball will carry on a program of baseball in accordance with the Rules and Regulations of PONY BASEBALL, INC., a non-profit corporation organized under the laws of the Commonwealth of Pennsylvania.

In the event that Fallbrook Community Youth Baseball, Inc. fails to abide by the Rules and Regulations of PONY BASEBALL, INC. it shall, at the request of PONY BASEBALL, INC., cease to use the name of PONY BASEBALL, INC., and their leagues.

**ARTICLE I – NAME**

The name of this organization shall be known as FALLBROOK COMMUNITY YOUTH BASEBALL COUNCIL, INC., a.k.a. FALLBROOK YOUTH BASEBALL, a member of PONY BASEBALL, INC., of Washington, Pennsylvania.

**ARTICLE II – PURPOSE**

The purpose of the League shall be to organize and supervise the playing of baseball under specialized rules and regulations, to secure suitable and adequate financial backing for these purposes, and to own, lease or otherwise obtain the use of suitable playing facilities and equipment for these purposes.

**ARTICLE III – OBJECTIVE**

FALLBROOK COMMUNITY YOUTH BASEBALL COUNCIL, INC., seeks to implant in the youth of the community ideals of good sportsmanship, honesty, courage and reverence, to be good, clean, healthy adults. This objective will be reached by providing supervised competitive athletic games. The supervisors shall bear in mind at all times that the attainment of exceptional athletic skill or the winning of games is secondary, and that the molding of future citizens is of prime importance.

## **ARTICLE IV – GOVERNMENT**

1. The government of the league shall be under the direct supervision of the Officers and the Board of Directors.
2. The Executive Board
  - a. The Executive Board shall consist of:
    - i. President
    - ii. First Vice President – Operations
    - iii. Second Vice President – Finance & Sponsorship
    - iv. Secretary
    - v. Treasurer
    - vi. Player Agent
    - vii. Facility Directory
    - viii. Equipment Manager
    - ix. League Team Parent
    - x. Concessions Director
    - xi. Club Ball Director
    - xii. Parliamentarian
  - b. The Executive Board (as defined above) will be elected bi-annually and serve for a term of (25) months. The President and Secretary shall be voted on in odd numbered years and all other board members will be voted on in even numbered years. The Operations Board members/Committee members shall only serve a term of (13) months.
  - c. New board members will not have power to vote until their second meeting in office.
  - d. Persons seeking the office of President or Treasurer must serve on the Board for a minimum of one term prior to being elected.
  - e. The Executive Board shall be elected by the league membership at an organized event/meeting before July 31<sup>st</sup> except for the Parliamentarian, which will be appointed by the President, subject to ratification by the Executive Board. All officers will begin their terms on August 1<sup>st</sup>.
  - f. The Executive Board shall be responsible for all decisions concerning policy, procedure and operations of FALLBROOK COMMUNITY YOUTH BASEBALL, INC., unless otherwise defined in the bylaws.
  - g. No member of the Executive Board may hold more than one position on the Board. Nor may any member of the Executive Board (with the exception of the First Vice President – Operations), hold a position on the Operations Board.

- h. No more than one member of any family may serve on the Executive Board at the same time. However, one family member may serve on the Executive Board while another serves on the Operations Board.
- i. The Executive Board may, at its discretion, by affirmative vote of two-thirds (2/3) of all its members remove any member of the Executive Board, Operations Board and Special Event Committee. The member being removed will be asked to be present and be given an opportunity to defend his/her position.
- j. Any vacancy on the Executive Board of an elected position shall be filled within thirty (30) days by a two-thirds (2/3) affirmative vote of the remaining members of the Executive Board. The appointed replacement shall serve until the next annual league meeting or special meeting convened for the purpose of electing officers.
- k. Any elected board member may serve on the board for a maximum of four consecutive years in the same position, with the exception of the position of treasurer who may serve additional terms.
- l. The fiscal year of the FALLBROOK COMMUNITY YOUTH BASEBALL LEAGUE shall begin September 1<sup>st</sup> and end on August 31<sup>st</sup> of the succeeding year.
- m. Must conduct a review of By-Laws, Rules of Conduct and League Rules Present in writing any revisions for review prior to the end of the calendar year or prior to the start of the spring season.

## **ARTICLE V – DUTIES OF OFFICERS**

### **1. The President shall**

- a. Preside at all meetings of the Board and the League.
- b. Be responsible to the Board.
- c. Coordinate the work of officers and committees of the association in order that the purposes may be promoted.
- d. Appoint a Parliamentarian subject to the ratification of the Executive Board.
- e. Perform such other duties as are normally associated with the Office of President, including managing the league insurance.
- f. Be responsible for registering teams with PONY baseball and any additional coordination with the Pony organization.
- g. Emergency funds access without approval not to exceed \$400.00
- h. Have full voting privileges.
- i. Appoint Protest Committee subject to the ratification by the Executive Board.
- j. The President will not manage a team unless the Executive Board is presented with extreme circumstances. President will maintain All-Star Manager eligibility.

**2. First Vice President – Operations**

- a. Be responsible for presenting possible Team Managers and Coaches to Executive Board for review.
- b. Be responsible for holding Team Managers and Coaches meeting.
- c. Be responsible for League Representatives and Umpires.
- d. Submit recommendations for all members of the Operations Board to the Executive Board for approval.
- e. Be responsible for issuing copies of Rules of Conduct, By Laws, and PONY BASEBALL Regulations, and League Rules and Policies to all Managers and Coaches prior to the start of League play.
- f. Serve in President's capacity in his/her absence
- g. Chair the Rules and Protest Committee Protest
  - i. Committee must consist of three (3) members with good knowledge of the baseball rules.
  - ii. VP of Operations does not have a vote in the Protest Committee.
  - iii. Responsible for communicating any and all rulings to the Executive Boards and all parties involved in a protest.
  - iv. Presents proposed rule changes to Executive Board for approval.

**3. Second Vice President – Finance/Sponsorship**

- a. Be responsible for obtaining team sponsors and League advertising
- b. Be responsible for public relations and all special events involving the community
- c. Responsible to present Event Coordinator for executive Board review
  - i. Event Coordinator (will chair the Special Event Committee)
  - ii. Will not sit on any Board
- d. Present for approval by the Executive board Event Coordinator assistants to participate in major events (will not sit on any Board)
- e. Accountable for the Special Event Committee
- f. Coordinate and Consult with Tournament Director
- g. Distribute sponsor plaques to division coordinators or directly to sponsors
- h. Maintain records of sponsor's name, address, phone numbers, etc.

**4. Secretary shall**

- a. Keep the League calendar
- b. Have custody of the Articles, Bylaws, minutes and all other records of the League, except financial records;
- c. Keep an accurate record of the meetings and other activities of the League and the Board
- d. Be responsible for all correspondence on behalf of the League

5. **Treasurer shall**

- a. Maintain all League financial records
- b. Prepare and file all required State and Federal forms
- c. Prepare monthly profit and loss and balance sheets
- d. Receive and disburse all funds with the approval of the Board
- e. Draft a budget

6. **Player Agent shall**

- a. Be responsible for player registration, draft and tryouts
- b. Must assign three (3) people to run tryouts for each division
- c. Maintain records of all players and the player pool
- d. Set up registration dates and location of registration
- e. Keep current medical releases on file for all active players

7. **Facility Director shall**

- a. Be responsible for upkeep, maintenance and construction of the facility
- b. Be responsible for purchasing bases, pitching rubbers, home plates, chalk liners, and all items necessary to keep facility in good repair
- c. Maintain fields
- d. Submit budget requests to the Executive Board

8. **Equipment Manager shall**

- a. Purchase all equipment relative to playing baseball
- b. Store and repair all equipment
- c. Distribute and collect uniforms and equipment
- d. Maintain and be accountable for the inventory of all uniforms and equipment
- e. Submit a budget request to the Executive Board
- f. Purchase and maintain first aid kits as specified in League Safety Rules.

9. **League Team Parent shall**

- a. Be responsible for coordinating and updating all team parents
- b. Organize team parents for working in concessions
- c. Organize and carry out league fundraisers
  - i. Padre day/Storm day
  - ii. Team Baskets
- d. Organize team pictures and distribution
- e. Be responsible for informing Team Managers and Team Parents that a concessions deposit fee will be collected at the beginning of the season and if each team volunteers their scheduled time in the concessions they will be refunded the full amount. Any team who does not volunteer their time will forfeit all funds.

10. **Concession Director**

- a. Appoint committee for two (2) others to work on concessions (must be approved by Executive Board)
- b. Be responsible for purchasing and stocking snack bars

- c. Be responsible for working with League Team Parent in setting up snack bar schedule.
- d. Be responsible for all concession funds.
- e. Two people must count all funds before depositing funds.
- f. Report to First Vice President - Operations

**11. Club Ball Director shall**

- a. Submit recommendations for all Club Ball Managers to the Executive Board for review and approval
- b. Be responsible for holding Club Ball meetings and report back to the Executive Board
- c. Present Club Ball rules and policy changes to Executive Board for approval
- d. Be responsible for issuing copies of all Club Ball and all FYB rules, policies and by-laws to all Club Ball Managers
- e. Coordinate with Vice President of Operations and Facility Director for all Club Ball scheduling of field usage
- f. Execute all Discipline, Policies and Procedures in accordance with FYB By-Laws, Rules and Policies

**12. Parliamentarian shall**

- a. Attend all meetings of the Executive Board and give necessary advice in parliamentary procedure when needed
- b. Chair the nominating committee
- c. Chair the bylaws committee and review bylaws and standing rules annually
- d. Be entitled to all rights and privileges of membership including the right to make motions, debate and vote

**ARTICLE VI – DUTIES OF OPERATIONS**

13. The Operations Board shall consist of:

- a. First Vice President- Operations
- b. League Representatives - Shetland
- c. League Representatives - Pinto
- d. League Representatives - Mustang
- e. League Representatives - Bronco
- f. League Representatives - Pony
- g. League Representatives – Colt
- h. Web Master
- i. Publicity Director
- j. Tournament Director
- k. Winter ball Coordinator

14. The Executive Board shall appoint the Operations Board, by majority vote.

15. The Operations Board shall be responsible as to matters of playing baseball, for any and all specific decisions concerning individual and or combined League operations and play.
16. The Operations Board will report to Executive Board.
17. No member of the Operations Board shall hold more than one position on the Operations Board and may not serve on the Executive Board with the exception of the First Vice President.
18. Any vacancy on the Operations Board shall be filled at the next meeting of the Executive Board by a majority vote of the Executive Board. An emergency meeting may be called for this purpose.
19. Operation Board duties of officers
  - a. **First Vice President shall**
    - i. Chair Operation board
    - ii. Responsible for Operations Board
    - iii. Chair Protest committee
  - b. **League Representatives shall**
    - i. Be responsible for managers within the League
    - ii. Be responsible for League problems in general
    - iii. Assist Player Agent with tryouts and draft
    - iv. Assist with managers, coaches and players clinics
    - v. Coordinate practices and field schedules
    - vi. Have one league Representative or board member at the facility each day during the season
    - vii. Report to First Vice President – Operations
  - c. **Web Master Shall**
    - i. Be responsible for maintaining and updating FYB’s website
    - ii. Appropriately re-format and post information, pictures, documents, etc. as needed. Which includes but is not limited to: Game Schedules, Team Rosters, Game scores as they are reported, Board member contact information, Calendar events, Tournament bracket charts and results, Various handouts (FYB Rules, Event flyers, registration forms, etc.) notices and announcements.
    - iii. Maintain domain registration for ‘fallbrookyouthbaseball.com’.
    - iv. Maintain email accounts forfallbrookyouthbaseball.com domain
    - v. Forward random email inquiries to appropriate persons
  - d. **Publicity Director shall**
    - i. Publish all announcements in the local media, including a notice of all meetings with a proposed agenda. Also, during the playing season, post all announcements at the playing fields.

- ii. Publish standings and game results in media, i.e. web
- iii. site www.fallbrookyouthbaseball.com
- iv. Report fund raising activities to media
- Report to First Vice President – Operations

***e. Tournament Director shall***

- i. Direct any and all tournaments
  - 1. To include but not limited to:
    - a. End of Season FYB League tournaments
    - b. Spring and Winter
- ii. Pony/FYB sanctioned tournaments
  - 1. Father's Day Tournament
  - 2. All-Stars Tournament
  - 3. Triple Crown
- iii. Appoint personnel to assist in running tournaments (must be approved by Executive Board)
  - 1. Personnel must be able to administer rules for/of the tournament
  - 2. Coordinate with all parties involved with visiting leagues/teams
- iv. Coordinate with FYB Board
- v. Report to First Vice President - Operations

***f. Fall Ball Director shall***

- i. Present to Executive Board options for league participation
- ii. Facilitate all requirements for winter ball season
- iii. Present any requirements for Rules of play
  - 1. To accommodate participating leagues
- iv. Coordinate with Player Agents
  - 1. Sign ups
  - 2. Etc.
- v. Report to First Vice President - Operations

**ARTICLE VII – DUTIES OF SPECIAL EVENT**

- 1. The Special Event Committee shall consist of:
  - a. Second Vice President – Finance & Sponsorship
  - b. Tournament Director
  - c. Event Coordinator
  - d. Event Coordinator Assistant (1)
  - e. Event Coordinator Assistant (2)
- 2. The Executive Board shall appoint the Special Event Committee, by two thirds (2/3) majority vote.



3. The Special Events Committee shall be responsible for events associated with FYB baseball events.
  - a. Opening and Closing day ceremonies
  - b. Meet the Coach day
  - c. Assist with Fundraising
  - d. Assist with FYB sanctioned Tournaments
4. Assist Tournament Director with non-FYB games/tournaments
5. The Special Event Committee will report to Second Vice President – Finance & Sponsorship
6. Any vacancy on the Special Event Committee shall be filled at the next meeting of the Executive Board by a majority vote of the Executive Board. An emergency meeting may be called for this purpose.

### **ARTICLE VIII – CLUB BASEBALL**

1. First priority is FYB youth baseball
  - a. Required to maintain minimum of 70% registered recreation FYB players, per team, each season of play.
  - b. Any Club Program members selected to FYB Youth Baseball “ALL-STARs” must meet the requirements of FYB “ALL-STARs” with no exceptions
  - c. Membership requirements are outlined in ARTICLE XIII – MEMBERSHIP, section 7
2. Games to be played on Sunday
  - a. Play under MLB rules
3. Registration with FYB is required for all players
  - a. FYB must have current player registration card on file prior to player participation of any form on FYB fields.
    - i. To include but not limited to the batting cages, player warm up areas, etc.
4. Will be required to report any and all Rosters / Roster changes to FYB player agent Upper Divisions
5. FYB will require Club Ball Player Contract signed for every player prior to any use of FYB facilities.
6. Team managers are required to be active managers or coaches from FYB (exceptions to this rule must be approved by the Executive Board).
7. All members will adhere to FYB Code of Conduct
8. All members will adhere to FYB Safety Rules and Guidelines rules
9. Tryouts are required to be posted prior to first tryout as follows:
  - a. 30 days
    - i. FYB Website
    - ii. FYB Fields
  - b. 7 days
    - i. **Social Media**

**ARTICLE IX – CODE OF ETHICS FOR EXECUTIVE  
OPERATIONS BOARD**

1. ***All board members must follow the Code of Ethics:***
2. Use of tobacco products (of any type) is not permitted within FYB facility
3. No smoking of any kind on playing fields, in dugouts, or in the FYB facility
4. No drinking alcoholic beverages on fields, in stands, or in the baseball facility
5. No profanity may be used at anytime
6. No verbal or physical abuse to umpires, coaches, board members, parents or players of Fallbrook Youth Baseball
7. League objective is of prime importance
8. All Executive and Operation board members shall promote and maintain good
  - a. Sportsmanship at all times and follows Fallbrook Youth Baseball Code of Conduct.
  
9. Any board member found violating the Code of Ethics shall appear before the Executive Board for appropriate disciplinary action in a timely manner.

**ARTICLE X – ELECTION OF OFFICERS**

1. Each elected Board member shall be a member of this organization or have a vested interest and shall serve for a term of no more than four (4) consecutive years, with the exception of the position of treasurer.
2. Prospective candidates for any Executive Board position must file a campaign registration form prior to any election
  - a. Campaign form is available upon request and any position will be void if this form is not on file with the FYB Executive Board prior to any elections
3. Nomination for office shall be made by a nominating committee, which shall be appointed by the Executive Board.
4. The nominating committee shall be appointed thirty (30) days prior to the annual election meeting and will consist of three people.
5. No member shall serve on the nomination committee for two (2) consecutive years.
6. Immediately upon its election, the parliamentarian shall meet with the nominating committee to set the date of its first meeting.

7. The report of the nominating committee shall be submitted to the Executive Board and posted ten (10) days prior to annual election (additional nominations must be called from the floor).
8. Elections shall be held by ballot at the annual election meeting before close of the season or no later than July 31<sup>st</sup>. Notice of such meeting shall be made at least ten (10) days prior, the manner of such notice to be determined by the Board. Such notice, subject to Board approval, may be in the form of direct mailing, or such public media such as newspaper, television, radio, Internet, etc.
9. One vote can be cast by a parent or legal guardian for each player registered in the Spring FYB baseball season
10. Only those persons who are members of the League and personally present at the election meeting shall be eligible to vote at the meeting; there shall be no proxy voting.

### **ARTICLE XI – MEETINGS**

1. The Annual Meeting shall be held at Closing Day Ceremonies or at a special meeting prior to August 31<sup>st</sup>. At this meeting, an Executive Board shall be elected by a majority vote of the members present.
2. Two-thirds (2/3) of the Executive Board shall constitute a quorum. No decision shall be made unless a quorum is physically present.
3. Robert's Rules of Order Revised shall govern the proceedings unless a rule adopted by the Executive Board requires otherwise.
4. All meetings shall be open to the membership at large and shall be held at a public meeting place; however, from time to time the President at his/her discretion may call a closed Executive Session ~~for matters pertaining to legal and personnel issues~~. **Matters and votes during closed sessions are confidential for all purposes.**
5. Voting via email for minor actions only
  - a. Can be initiated by any board member
  - b. Must be addressed to: President and Secretary
    - i. Must cc all board members
    - ii. Must be one discussion only per thread
    - iii. Must reply to all
  - c. Subject (thread) of email defined for a single subject of discussion only discussion only
    - i. Each email must keep to related discussion only. **NO MULTIPLE DISCUSSIONS WILL BE ALLOWED**
  - d. Minimum 5 days for debate
    - i. Unless entire board agrees to shorter time line

- e. Secretary on day five (5) will send email with new thread. Asking for motion for a vote, this must then be seconded.
- f. Vote must be yes or no only
  - i. Secretary can send out earlier if every board member acknowledges in discussion he or she is ready to vote.
- g. EVERY / ALL board members must respond to be valid vote; there can be no stipulation attached to the vote.
- h. 2/3 majority of the entire board (not a quorum) must be achieved for a passing vote via email.
  - i. Secretary, when every board member has voted, will send out email using same thread with the results.
- i. Secretary will then send final email posting the validated vote. No actions can take place until this email is sent.
  - i. Each Board member must confirm his or her vote via email confirmation.
- j. Secretary must read in the results of the vote at the next board meeting and results must be ratified by a 2/3 majority vote at the next regularly scheduled meeting.

6. No children under the age of 18 are allowed at any board meetings

## **ARTICLE XII – MANAGERS AND COACHES**

- 1. Managers and coaches shall be selected by the Operations Board and approved by the Executive Board.
- 2. Each manager may not have more than two (2) coaches to assist him/her with the team during League play, and the manager shall be responsible for his/her coaches' actions and conduct while at the facility at all times.
- 3. All League managers and coaches shall promote and maintain good sportsmanship at all times and follow Fallbrook Youth Baseball's Code of Conduct.
- 4. Code of Ethics for managers and coaches:
  - a. Use of tobacco products (of any type) is not permitted within FYB facility.
  - b. No smoking of any kind on playing fields, in dugouts, or in the FYB facility.
  - c. No drinking or alcoholic beverages on fields, in stands, or in the baseball facility.
  - d. No profanity may be used at any time.
  - e. No abuse to umpires, either verbal or physical.
  - f. Managers shall have control of players when involved in PONY BASEBALL, INC. at all times.

5. All managers or their representatives shall be required to attend all league meetings, managers meetings and general meetings.
6. All managers will be personally responsible and accountable to turn in equipment to the Equipment Manager.
7. Any manager or coach found violating the Code of Ethics shall appear before the Executive Board for appropriate disciplinary action in a timely manner.

### **ARTICLE XIII – MEMBERSHIP**

1. Any person meeting the requirements as to age and residence as set forth in the Official Rules and Regulations for PONY BASEBALL, INC. shall be eligible for participation if that person registers within the deadline set by the Executive Board.
2. Fees for membership for players in PONY BASEBALL, INC., shall be determined by the Executive Board.
3. For a family of three or more players of PONY BASEBALL, INC., a maximum fee will be set by the Executive Board.
4. No person shall be denied the opportunity to play because of lack of funds. Opportunities will be available for parents and/or players to work, or make special financial arrangements for the fee.
5. After registration, the Executive Board will designate the number of teams and the number of players on each team
6. Removal of any player from a team roster shall be handled by the Player Agent, reviewed by the Operations Board, and approved by the Executive Board. A substitute will then be assigned from the Player Pool
7. FYB Club Program will financially support FYB as follows
  - a. Spring Ball Season
    - i. Requires FYB registration at a rate determined by Executive board.
    - ii. Minimum 50% of the FYB league fee for any FYB player receiving financial assistance of any form.
  - b. Fall Ball Season
    - i. Requires FYB registration at a rate determined by Executive board.
  - c. Tournament Play
    - i. Registration fee for any out of season FYB player will require FYB registration at a rate determined by Executive board

- ii. Registration fee for non-registered FYB player will require FYB registration at a rate determined by Executive board

8. The First Vice President – Operations shall, upon evidence of misconduct of any player, in any league, in any club program, notify the manager of the team of which the player is a member within twenty-four (24) hours of the act. The manager shall appear in the capacity of an advisor with the player before the Player Agent and at least three members of the Action Committee (as determined by the Executive Board), for consideration of appropriate action. The Player’s parents or guardian shall be advised of and be invited to attend such meetings. In the event that a manager has a disciplinary problem with a player, the same process as outlined above applies.

#### **ARTICLE XIV – SAFETY**

1. The First Vice President of the League shall be the Safety Chairman. He will be in charge of all safety regulations.
2. All pitchers and catchers will be required to wear protective cups at all practices and games.
3. Metal cleats are only allowed at the Club, Pony and Colt levels.
4. No unsafe practices will be tolerated, including climbing on any fences, trees, or structures, and violations will be brought before the Operations Board for appropriate action.
5. Rules pertaining to pitching cannot exceed any restrictions set by the PONY BASEBALL, INC. Rules and Regulations for Mustang, Bronco, Pony, and Colt Leagues.

#### **ARTICLE XV– RULES**

1. The Official Rules and Regulations for Shetland, Pinto, Mustang, Bronco, Pony, and Colt Leagues issued each year by the Office of the Commissioner of PONY BASEBALL, INC. shall be adopted by this League thirty (30) days prior to the start of the season.
  - a. FYB will post prior to the start of the season FYB “house rules”. These rules are exceptions and or changes for play in FYB
2. The criteria used for deciding how the player draft will be done, will be decided by the Executive Board.
3. All umpires will be required to attend a training program
4. Any makeup games shall be completed by no later than seven (7) days after the season ends. The Chief Umpire must be notified of the time and date.

5. Any proposed changes to the League Rules and Policies shall be decided by a meeting of the Operations Board, Rules and Protest Committee, and then brought before the Executive Board for approval prior to the end of the Rules period. Rules Period runs January through to the end of December for any calendar year.
6. Fallbrook Youth Baseball League Rules and Policy are to be reviewed yearly and remain in effect for one (1) year. Unless there is a unanimous decision by the Quorum of the Executive board to add, delete or amend any rule during the active period of the rules.
7. A confidential negative declaration will be considered upon receipt to the President of a written notice by the parents or legal guardian of the player and provided that it was received prior to the draft.

#### **ARTICLE XVI – PLAYER ASSESSMENTS**

1. All managers and coaches of respective league player's evaluations will be required to watch and evaluate players. If managers or coaches cannot make tryouts, then they may appoint a member of the Board to act on their behalf.
2. Each player will be assigned a number at registration and this player and no one else will use this number at the tryouts. The Player Agent will issue the numbers.

#### **ARTICLE XVII– FINANCIAL POLICY**

1. The Executive Board shall decide all matters pertaining to the finances of the League, bearing the responsibility to conduct the financial affairs of the League in a sound and business-like manner.
2. The Executive Board shall institute policy relative to the preparation and acceptance of an annual budget, and periodic and annual presentation of financial reports, and an annual audit of the books of the League.
3. The Board must first approve all vendors and any vendor purchases before ordering any supplies, equipment, uniforms, etc.

#### **ARTICLE XVIII – AFFILIATION**

1. The League shall apply each year for a Certificate of Membership in PONY BASEBALL, INC., of Washington, Pennsylvania.
2. PONY BASEBALL, INC., and Fallbrook Youth Baseball Policy and Rules shall in accordance with the Rules and Regulations issue playing of League games.

## **ARTICLE XIX – AMENDMENT**

1. This Constitution or any section thereof may be amended by two-thirds (2/3) vote of the Executive Board, provided written notice of such proposed change(s) is sent to each member of the Executive Board at least ten (10) days prior to the meeting at which the proposed change will be submitted to vote by the general membership and subject to ratification by a majority of voting members present at the annual election.

## **STANDING RULES**

1. At the beginning of his/her term of office, each member of the Executive Board shall be given a copy of these By-Laws and shall be responsible for making a thorough study of them. A copy of these bylaws shall be made available to any member of the association upon request.
2. At least twenty-four (24) hours notice, in writing, must be given to the President and secretary in order to have an item of business or an announcement placed on the Executive