



Board of Directors Meeting Minutes

August 13, 2019

1. Call to order – 6:35pm
2. Record Attendance
 - a. Present: Nick Rook, Erica Howard, Julie Camasi, Beth Cook, Cory Gaye, Mike Mehaffey, Donnie Moyer
 - b. Not Present: Derrick English, Bethany Wilson, Kyle Cook, Eric Richardson, Felicia Rodrigo, Kevin Camasi
3. Acknowledgement of public and/or prospective board members/volunteers – None present
4. Board Member Updates
 - a. President
 - i. Insurance – Medard’s House & New Life Church requires us to have insurance to use their facilities; wait for a contract from Medard’s House & New Life Church to decide on insurance; get more quotes in the meantime
 - ii. By-Laws – moving to September Meeting
 - iii. Location for meetings: Library works well; meetings will be FIRST THURSDAY of every month 6:30-7:45
 - iv. Sideline behavior – build into the coaches’ binders; code of conduct for coaches; include boys’ and girls’ directors on emails from parents to coaches if there is an issue
 - v. Will send out Outlook invites for key Board dates
 - vi. Will book RLHS Cafeteria for Registration on 10/22 and Coaches Meeting
 - b. Vice President - Action items in progress
 - c. Treasurer – \$11,529 in M&T as of 7/29; \$1,168.70 in Members First
 - d. Secretary – Have to get together with C&MR about uniforms once placed
 - e. Boys Program Director
 - i. Cory is going to work on Beginners Binder
 - ii. Mike is going to work on Travel binder
 - iii. Coaches’ clinic same day as registration – October 22nd in RLHS Cafeteria
 - iv. Sept 15 and 22 – travel tryouts
 - v. Sept 29, Oct 6, Oct 20 – Clinic – Grades K-6
 - f. Girls Program Director
 - i. Work on clinic binder/stations
 - ii. Getting travel coaches secured
 - g. Boys High School Coach
 - h. Girls High School Coach
 - i. Eval. Day – Boys in the morning; girls later
 - ii. Travel team announcement going out via email and social media
 - iii. Reviewed rec registration and clinic flyers
 1. Will make the minor changes related to email address, add Facebook, Instagram, Twitter info
 - i. Schedule Manager
 - j. Referee Manager
 - k. Communications and Member Relations Manager
 - l. Concessions Manager
 - m. Web Manager
 - n. Fundraising Manager
 - i. Pancake breakfast – working on fire hall off Lewisberry Rd. – Nov. 9th
 - ii. Storage Rental – in Etters: 10x5 is \$50/month (10% discount), working on uniform sponsorship trade to offset some cost
 - iii. Pictures – gathering quotes
 - iv. Donation - \$100 from Wegmans; need W-9
 - v. Team sponsorship - \$200 per team – 200 kids/14 weeks (8 weeks of games)
 - vi. Raising pride – HS kids come up with a hashtag to brand us
5. Review Board To Do Checklist (attachment)
 - a. Actions Items Due Soon
 - i. Pres - Susquenita crossover - 8/1 – ok to proceed
 - ii. Pres - Registration Flyers - 8/15

- iii. Pres – Fill CMR role - 8/15
 - iv. VP – Create background check spreadsheet – 9/1
 - v. VP - Ask Planet Fitness & Classic Drycleaners for water – 9/1
 - vi. Treasurer – publish process for spend, receipt and reimbursement – 8/15
 - vii. Program Dirs & Mgr – coaches binder due to Board – 9/1
 - viii. HS Coach(es) – Sign Up and Fall Clinic Flyers – 8/15
 - ix. Fundraising Manager – get quotes for photos – 8/15
 - x. Fundraising Manager – book pancake breakfast date and location – 9/1
 - xi. Fundraising Manager – get storage shed quotes and rent one – 8/15
6. Open discussion
- a. Discussion points that will be added to the Action Item List
 - i. VP to obtain medals for end of season tournaments (buy 100 at a time) from Crown
 - ii. Web Manager to add calendar and post key dates for public use
 - 1. Facebook events as well?
 - iii. President to see if WS Rec will publish our clinic and registration flyers
 - iv. Fundraising Manager needs W-9 from Treasurer
 - v. VP to investigate Concussion and Cardiac Safety Training for Coaches
 - vi. Program Directors to develop an All-Star Program for end of season
 - vii. 12/21 invite RLYBL families to watch girls alumni game, RLYBL Coaches game after, set up concessions for the day
 - viii.
7. Any committee meetings need booked? – Not at this time
8. Reminder of next full Board Meeting – 9/5 at RL Community Library
9. Adjournment – 7:50pm