

Hello ( *Insert Upper Division AA/ AAAMinor/ and up & Team Name*) Parents!

My name is \_\_\_\_\_ and I will be your Team Mom for the 2018 season!

A warm welcome to all of our players and parents! If this is your first experience with Little League, rest assured that we have a well-oiled machine in place! My son is \_\_\_\_\_ and we are excited to start the season with you!

My job as Team Mom is to handle all the administrative duties for the team so that the coaches can spend 100% of their time coaching your boys. I will coordinate volunteer duties and keep you informed of important dates. It is also my job to make this Little League experience as easy and stress free for you parents so everyone has fun!!

There will be many emails to follow in the next couple of weeks so please check your mail often. Game schedules are being determined at this very moment and as soon as they become available either Coach \_\_\_\_\_ or myself will forward it to you. You can also go to the SCLL website for general league info and view the master calendar. Here is the link. You will need the login info you used to sign up your child.

[www.sclittleleague.com](http://www.sclittleleague.com)

Our team name is the \_\_\_\_\_. Our Team Manager is \_\_\_\_\_ and our Assistant Coaches are \_\_\_\_\_. Any other Dads that are available to help during practices, please let Coach know. The more hands we have on the field the better.

Here are the names of your child's teammates:

Insert names

And now... the IMPORTANT STUFF YOU NEED TO KNOW...

- 1) **MEDICAL RELEASE-** Please complete the attached Medical Release form and bring it with you to the first practice (or parent meeting). We will need this for your player to participate in any team event during the season.
- 2) **PARENT MEETING-** We will be having an informational team meeting at Ballpark Pizza on \_\_\_\_\_ at \_\_\_\_\_pm to introduce ourselves and go over expectations for the season. The boys will have a chance to bond and you can ask all the questions you want. We will get all our team business taken care of and identify your volunteer roles.
- 3) **COMMUNICATION-** Our primary form of communication will be via our Shutterfly team website. I am setting up the site right now and soon you will receive an email with a link to join. This team website will contain our team roster, contact info and calendar of games, practices and events. It will automatically send you weekly reminders for practices and game times, allow for you to sign up for snack and field duty, and let us share photos from the games.
- 4) **ROSTER-** I have attached a PRELIMINARY ROSTER to this email. Teams are still being adjusted and we may gain/lose some players in the next couple of weeks. Please check to make sure the information I have for you is correct and that your child's name is spelled correctly for the banner. All communication from me will be sent to the email you received this message from. **If you would like your spouse, a grandparent, caregiver, or any other person to receive team communications from me and the Shutterfly team website, please email me their names, email address and phone number NOW!**
- 5) **TEAM BANNER-** I will be ordering our team banner in the next couple of weeks. The League does not cover the cost of this so I will be asking each family to pitch in towards the expense. **Please bring \$ \_\_\_\_\_ cash to the first practice or Venmo me @ \_\_\_\_\_.** The banner will go up at each game to identify our team and will be used in our team photo.
- 6) **EQUIPMENT-** The League will provide each child with a jersey, hat, belt and socks. (I will let you know when uniforms are available for pick up.) You will need to purchase color baseball pants. Players will also need to purchase and have the following at every practice and game:
  - a. Baseball glove- that fits their hands.
  - b. Cleats- Ones specifically for baseball...NOT soccer.

- c. Batting Helmet- Safety first...each player should have their own helmet and not share for safety and hygiene.
  - d. Bat- As of January 1, 2018, the new **USA Baseball Bat Standard** will be implemented. Little League- approved baseball bats that are approved for use for the 2017 season **will no longer be acceptable for use in any Little League game or activity** starting on January 1, 2018. Click here to see the list of approved bats- <https://usabat.com/>
  - e. A sturdy baseball equipment bag for carrying all of their gear.
  - f. Water bottle- at every game and practice.
- 7) PRACTICE- Our field practices will be every \_\_\_\_\_ at time \_\_\_\_\_ at Field Name on Field #. Our batting practices will be every \_\_\_\_\_ at time \_\_\_\_\_ at Field Name. **Our first practice date is \_\_\_\_\_.** We will notify you near the end of February what our schedule will be for March .This is to accommodate for weekday games. Generally all of our games are on Saturdays, but we will have a few weekday games throughout the season.
  - 8) VOLUNTEERING- As you know, the league is 100% volunteer run so your participation during practices and games is very much appreciated. It is MANDATORY that every family pitches in their fair share. We are responsible for Umpiring, Score keeping, Pitch Counting, Field Prep/ Clean Up and running the snack bar. I need at least 3-4 dads to attend the umpire training clinics and commit to umpiring games this season. We must earn a minimum number of Umpiring points in order to be eligible for play-offs. Likewise, I need 2 moms who will attend the score keeping clinic and be our designated score keepers. Everyone who volunteers (and that should be all of you) needs to fill out the volunteer application attached to this email. All assistant coaches need to do the Live-Scan background check.
  - 9) SNACK BAR- We are responsible for running the snack bar whenever we are on a field that has one. Each family will be expected to sign up for as many shifts as necessary so we have full coverage the entire season.
  - 10) TEAM BUILDING- In addition to the events the League puts on (Opening Day, Pictures, Angel Day) we will occasionally have team lunches or get together after the games so the boys and parents can get to know each other. We usually go to pizza or do a bbq potluck. We will also have an End of Season party. I will let you know the dates so you can plan your calendars accordingly.
  - 11) OPENING DAY/ PICTURE DAY- Is on Saturday, March 3rd at Vista Hermosa Sports Park at 10:00am and has the potential to be an all-day affair depending on when our picture time is. I will let you know when I find out and give you more details on the meeting spot. Please plan your day accordingly.
  - 12) ANGEL DAY- Sunday, April 22nd at 1:07pm- This season, tickets are available for purchase ONLINE!!! You can purchase them right now by going to the SCLL website. Do it soon because they sell out FAST!!  
**Angels vs. Giants**  
All SCLL players in uniform will be allowed to march in the Parade of Players around the field prior to the game.

That's it for now. I will be attending a Team Mom meeting on February 27th and should have more information for you then!

Please do not hesitate to contact me with any questions.

Looking forward to a GREAT season with you!

**P.S. Don't forget to download all the attachments/ forms included in this email!!!**

P.P.S To be sure I have everyone's emails entered correctly, please respond back to this email to let me know you received it! Thanks!

Team Mom  
Cell: xxx-xxx-xxxx