

2020 NESLL MANAGER APPLICATION

The Little League Manager must be a leader. Managers and Coaches must recognize that they hold a position of trust and responsibility in a program that deals with a sensitive and formative period of a child's development. Managers and Coaches are required to demonstrate understanding, patience and the capacity to work with children. The Manager and Coach should be able to inspire respect. Above all else, Managers and Coaches must realize that they are helping to shape the physical, mental and emotional development of young people.

No other volunteer in Northeast Little League (NESLL) has a more direct impact on our young athletes than the Manager. He or she must be a leader, a teacher, a role model and an inspiration. We insist upon Managers who not only possess knowledge of baseball fundamentals and the ability to teach those fundamentals, but, more importantly, individuals who will instill a sense of self-confidence, pride and accomplishment in our young athletes.

The objective of NESLL is to firmly instill in the children of our community the ideals of good sportsmanship, honesty, loyalty, courage and respect, so that they may be well adjusted, stronger and happier children and will grow to be good, healthy and trustworthy citizens. Our fundamental priority is that children who enter the NESLL program will benefit from their experience, not just in their development as ballplayers, but also in terms of their development as individuals.

We want to compete, but more importantly, we want our children to learn life lessons and have a positive experience while playing the games of baseball and softball. We will compete with honor and integrity.

All Manager and Coaching positions are selected annually. All appointments to serve as Manager or Coach expire on September 15th annually. No Manager or Coach has any tenure whatsoever, regardless of years of service to NESLL. As such, the President and Board of Directors may not provide reasons to any candidate if that person is not re-appointed or selected as Manager or Coach for the coming season.

The process for Manager selection is as follows:

1. Interested applicants must complete all the application documents and submit them to the appropriate division vice presidents identified in the Application Form no later than **Friday, January 3, 2020**:

All applicants are required to complete and submit;

- a. 2020 Manager Application Form
- b. Online background check via Little League International. You will receive an email to login.

If selected as a manager, you will be required to sign and return the 2020 Manager Agreement.

2. Applications will be reviewed by the Manager Selection Committee. The Committee may contact the candidate for a phone interview and may contact references listed on the Manager Application Form for additional candidate information. The Committee will use the information provided in the application, interview and references in evaluating candidates and preparing the recommendation to the Board of Directors.
3. The President, in consultation with the Manager Selection Committee, will prepare a slate of recommended Managers and present the recommendation to the NESLL Board of Directors no later than January 9, 2020.
4. The NESLL Board of Directors will consider the recommendation of the President and approve a slate of Managers no later than January 10, 2020.
5. Selected Managers will be notified by Division Coordinators no later than January 13, 2020. Notification of mandatory Manager Meetings will be communicated at that time.
6. Selected Managers must enter into a 2020 Manager Agreement no later than January 17, 2020 and at the same time, agree to attend mandatory managers meeting/training.

Kind Regards,

Joe Lampitt
2020 President of NESLL

2020 MANAGER APPLICATION FORM

	Submit Baseball Forms to:	Submit Softball Forms to:
Name	<i>Christian Shewey (VP Baseball)</i>	<i>Eric Knutson (VP Softball)</i>
Email	cshewey@msn.com	edknutson@gmail.com
Division Applying For: (please select all Divisions that apply)	<input type="checkbox"/> Tee-Ball <input type="checkbox"/> Farm (Coach Pitch) <input type="checkbox"/> American (Minor) <input type="checkbox"/> National (Minor) <input type="checkbox"/> Major <input type="checkbox"/> Junior	<input type="checkbox"/> 78er <input type="checkbox"/> 89er <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Junior

PERSONAL INFORMATION

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Name

Address

Home Phone No.

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E-Mail Address

Work/Mobile Phone No.

Children in NESLL Program (Name, Age and Division Last Played)

Please list baseball and/or softball managing and coaching experience:

YOUTH BASEBALL/SOFTBALL MANAGER/COACH EXPERIENCE

Division	Team	League	Position Held	Year
e.g. National (Minor)	Zeeks Pizza	NESLL	Manager	2018

Have you ever been subject to disciplinary action in NESLL? Any discipline, suspension or termination from a position imposed by the Disciplinary Committee, Board or the President?

Yes No

Please list other youth sports managing and coaching experience, or youth leadership activities:

YOUTH SPORTS MANAGER/COACH EXPERIENCE			
Sports	League	Position Held	Year
e.g. Soccer	LVR	Coach	2018

Have you ever been subject to disciplinary action in any youth sports program? Any discipline, suspension or termination from a position imposed by the Disciplinary Committee, Board or the President?

Yes No

KNOWLEDGE OF BASEBALL FUNDAMENTALS

Please indicate your understanding of Little League baseball rules:

Good Average Poor

Check all baseball programs in which you have participated as a player:

Little League Junior League High School College Professional

Have you ever umpired in an organized baseball/softball program? Yes No

Please provide brief responses to the following questions. Attach separate pages if you need more space.

Please tell us why you think you would be a good manager/coach in this Division?

Describe a past coaching mistake and what you learned from it.

Describe your vision of the perfect Little League season.

Your team loses a close game in which you feel they did not play well or give a good effort. How do you address the players after the game?

How do you manage expectations of parents?

Briefly describe how you discipline a player.

Briefly describe how you organize a practice.

Please identify three references who can attest to your coaching abilities:

NAME	TELEPHONE #	E-MAIL
1.		
2.		
3.		

Application to Coach Agreement and Authorization to Conduct Background Investigation

1. I hereby apply to be a volunteer Manager for NESLL. In addition to this Manager Application, NESLL requires all Managers and Coaches to submit an online background check through Little League International. I understand this evaluation is conducted solely to assure the safety of children participating in the NESLL program and that all information obtained will be held in strict confidence in accordance with applicable law.
2. If appointed as a volunteer Manager or Coach, I agree to abide by the goals and objectives of NESLL, Little League Rule Book, NESLL Safety Rules, NESLL Problem Rules, and NESLL Local Rules. I agree to enter into a NESLL Manager Agreement (Exhibit A) and fulfill the requirements of that Agreement, and understand that I

may be subject to disciplinary action up to and including dismissal of my volunteer position at any time for failure to comply with any part of the Agreement, subject to action of the NESLL Board of Directors.

3. If appointed as a volunteer Manager or Coach, I commit to attend one or more of the coaching clinics offered during the 2020 season. These coaching clinics will be included in the 2020 Manager Agreement, to be signed once you have been selected as a Manager.

Signature of Applicant: _____ Print Name: _____

Date: _____

2020 MANAGER AGREEMENT

NAME OF MANAGER: _____

DIVISION: _____

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As a Manager in NESLL, I agree to abide by this objective at all times. I also fully understand and agree to the following Manager Responsibilities:

1. **Abide by Coach Code of Conduct:** I agree to provide and promote a positive and safe baseball/softball experience for all players. I will foster good sportsmanship and encourage player skill development. By teaching and reinforcing appropriate game skills, I will create opportunities for each player to succeed, develop team and league camaraderie, and help build player self-esteem. As a Manager or Coach of a NESLL team, I pledge to provide positive support, care, and encouragement for each child participating in NESLL by following the *NESLL Manager & Coach Code of Conduct*. I will never put winning or competitive advantage above my duty to be a positive role model.
2. **Attend All Manager/Coach Meetings and Training:** I agree to attend all managers' meetings conducted periodically during the season, as directed by the respective Division Coordinators. These meetings include, but may not be limited to the following:
 1. Pre-Assessment Manager/Coach Meeting: As scheduled by Division Coordinator prior to the skills assessment and draft.
 2. Assessment and Draft: As scheduled by the NESLL Player Agent.
 3. Mandatory All Managers Meeting: February 24, 2020.
 4. Mid-Year Division Meeting: As may be scheduled by the NESLL Vice President or Division Coordinator to discuss any issues occurring in the respective Divisions.
 5. Tournament (All Star) Team Selection Meeting: As scheduled by NESLL All Star Coordinator.
3. **Obtain Mandatory Training:** I agree to participate in training opportunities offered by the NESLL and/or District 8, including the following:
 - *Mandatory First Aid Training:* I understand that in order to maintain my eligibility as a Manager or Coach, a Manager must obtain first aid training at least once every three years. This is a *Little League Baseball, Inc.* requirement. Currently, the NESLL offers basic first aid training at our annual Mandatory Managers' Meeting, and we encourage Managers and Coaches to obtain additional training.

- **Mandatory Concussion Identification and Prevention Training:** I understand that in order to maintain my eligibility as a Manager or Coach, I must obtain Concussion Identification and Prevention training each year. This is a Washington State requirement under the Zachary Lystedt Law. Currently, the NESLL offers basic concussion identification and prevention training at our annual Mandatory Managers' Meeting. We encourage Managers and Coaches to review information available on the NESLL website.

- **Mandatory Skills Training:** I understand that in order to maintain my eligibility as a Manager, a Manager or a Coach of each team must obtain skills training every year. This is a District 8 requirement. Current NESLL/District 8 approved training clinics will be communicated on NESLL's website in the Coach's Corner.

Dates, times and locations for each of the above training opportunities are provided on the calendar on the NESLL website. ***It is my responsibility to notify the Division Coordinator of training that I have received.***

4. **Submit Online Background Check for Myself and Every Volunteer Who Interacts with Players:** I understand that all Coaches and any parent, person, volunteer, or hired worker who has repetitive access to, or contact with, players or teams must complete a *2020 Little League® Background Check* and be cleared by the League President before he/she can participate at any team function, including team meetings, practices, or games. I understand that NESLL must maintain rosters of Managers and Coaches who have cleared background checks and provide rosters to District 8, and that failure to comply with this requirement may result in revocation of All Star tournament privileges and/or our league charter.

5. **Authorization to Conduct Background Investigation:** In compliance with *Little League Baseball, Inc.* Regulations 1(c)8 and 1(c)9, I authorize NESLL and/or its agent to conduct a background investigation to evaluate my qualifications to supervise youth. I understand that this evaluation is conducted solely to assure the safety of children participating in the NESLL program and that all information obtained will be confidential in accordance with the law.

6. **Understand and Abide by NESLL Player Selection (Draft) and Player Replacement Rules:** I agree to strictly comply with all NESLL rules regarding player selection (draft) and Player Replacement Rules stated in the NESLL Baseball Manager's Guidebook & Local League Rules. I will cooperate with the Player Agent, Division Coordinators and Major Division Managers and will not interfere with selection and transfer of a player from Minor to Major Division.

7. **Understand and Abide by All Game Rules and Regulations:** I agree to obtain, read, be able to interpret, and strictly comply with all rules and regulations of *Little League Baseball, Inc.* and the Northeast Seattle Little League. I acknowledge and agree that this shall specifically include, but is not necessarily limited to, current versions of the following:

- Official Regulations and Playing Rules
- NESLL Baseball Manager's Guidebook & Local League Rules
- Manager and Coaches Code of Conduct
- Seattle Softball Interleague Rules

I agree to play by the rules and adhere to their intent, instilling in the players a respect for the rules of the game.

8. **Abide by All Game Rules and Regulations:** I will abide by and enforce **all** *Little League Baseball, Inc.* Official Regulations and Playing Rules and NESLL Local League Rules as stated in the NESLL Baseball Manager's Guidebook & Local League Rules. There are none that I will not abide by or enforce. These include, but are not limited to the following rules regarding:

- *Game Time*
- *Minimum Number of Players*
- *Umpire Contact*
- *Dugout Management*
- *Mandatory Play*
- *Batting Order & Batting*
- *Substitutions*
- *Defense*

- *Baserunning*
- *Pitching Rules*
- *Pitch Count Recording*
- *Protests*

9. **Complete all Administrative Requirements of the Team:** I agree to complete all administrative duties of the Manager as described in the NESLL Baseball Manager's Guidebook & Local League Rules.
10. **Maintain a Safe Practice and Game Environment:** I understand that a Manager has the responsibility of providing a safe environment for learning and enjoying baseball at all times. I agree to obtain, read, understand and employ all safety information and guidelines provided by NESLL, including NESLL Safety Guidelines for Coaches, NESLL Safety Rules and Concussion Identification and Prevention Information. I will review and follow safety guidelines provided in the NESLL Baseball Manager's Guidebook & Local League Rules.
11. **Pick-up, Safeguard, Clean and Return Team Uniforms and Equipment:** I agree to pick-up uniforms and equipment at the designated time and place. I will require players to safeguard and keep uniforms clean and require parents to clean uniforms and return to Manager after completion of last game. I will collect all uniforms and equipment and return them to NESLL's Uniform and Equipment Coordinators at the 35th Ave NE Storage Facility at designated time. I understand that failure to return uniforms or equipment in a timely manner may result in disciplinary action by the Board of Directors, including seeking compensation for equipment and/or uniforms not returned.
12. **Strongly encourage active team participation in NESLL's only fundraiser, the Hit-a-thon:** Unlike other leagues, NESLL has only one fundraiser annually. The Hit-a-Thon is typically held on the 1st or 2nd Sunday in May and held in conjunction with Picture Day. We know that we attract players from a diverse set of family backgrounds but we hold a strong expectation that each team will raise an average of \$50 per player. From prior experience, this number is very achievable with strong advocacy of our Managers AND the Manager identifying a parent volunteer from their team to drive the effort. All proceeds raised from the Hit-a-thon are directly reinvested in the league through field improvement projects (roofs on dugouts, backstops, better drainage), uniforms and equipment, and training programs.
13. **Support NESLL Umpire Program:** I agree to support and participate in NESLL's Umpire Program. American Division Managers agree to solicit a volunteer from their team to serve as "Chief Umpire" and whose duties shall be to attend NESLL Umpire Training and coordinate provision of parent volunteer umpires for each game. All Major Division and National Division Managers must attend NESLL Umpire Training and umpire a minimum of one (1) game in any Division other than a Division they manage in; further, they must solicit a volunteer from their team parents or the community at large to attend NESLL Umpire Training and umpire a minimum of one (1) game in either the American or National Division. Date, time and location for Umpire Training are provided on the calendar on the NESLL website.
14. **Abide by Agreement for Use of Batting Cages:** I understand that all players must use the rubber batting sleeves provided by NESLL on their bats when they use the batting cage at Laurelhurst Park and follow all posted rules. ***This is a NESLL requirement and impacts our continued use of a batting cage at the Park.*** Violation of this rule will result in a disciplinary action by the Board of Directors, consisting of a minimum of suspension of the Manager from the next scheduled game and with a maximum suspension for the remainder of the season, including playoffs, as determined by the Board.
15. **Control Parent, Spectator and Player Behavior:** I understand and agree that I am responsible for controlling the behavior of my players and coaches at practices and games. Further, I recognize that I also have a responsibility to inform parents and spectators of their responsibility for appropriate self-conduct. Towards that end, I will distribute the Parent Code of Conduct as adopted by the NESLL and the Seattle Parks Code of Conduct to all parents and encourage them to read and abide by the Code.
16. **Abide by Pre-Game and Post-Game Rules and Protocols:** I agree to abide by all Pre-Game and Post-Game Rules and Protocols stated in the NESLL Baseball Manager's Guidebook & Local League Rules.

Acknowledgments: As a volunteer Manager or Coach, I acknowledge and agree to abide by the goals, objectives and philosophies of NESLL and *Little League Baseball, Inc.* I agree to enter into this NESLL Manager and Coach

