

# **TRI CITY SOUTH GRANT LITTLE LEAGUE BY LAWS**

## **By-Laws and Constitution**

### **TCS (Tri City South) Grant Little League.**

**Adopted: TBD**

#### **Article I**

##### **Definitions**

1. Board: The Board of Directors of this organization.
2. Director: Any member of this organization's Board of Directors.
3. Name: Tri City South -Grant Little League, League ID# 1221203

#### **Article II**

##### **Objective and Philosophy**

To firmly implant in the children of Grant, the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy, and trustworthy citizens. Behind every game and practice is the driving spirit of adult volunteers working toward a common goal of training for life through the sport of baseball or softball. Little League's focus is to teach players the game of baseball and softball and to focus on teamwork. Little League is not a program that emphasizes win-at-all cost or individual achievements, it emphasizes on teamwork and every player plays in every game

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## Article III

### Board

**Section 1.** The business, property, and affairs of the organization shall be managed by the Board of Directors.

**Section 2.** The governing body of this organization shall be the board consisting of 7 members of this organization; namely, president, vice president, secretary, treasurer, player agent, safety officer and baseball/softball coordinator.

**Section 3.** All board members shall have one vote in board decisions. The voting officers of this organization shall be: President, Vice President, Secretary, Treasurer, Safety Officer, Player Agent, and Baseball/Softball Coordinator. The non-voting officers of this organization shall be: Fundraising/Sponsorship Coordinator (other positions may be deemed necessary and added by vote of the existing board.)

## Article IV

### Election & Removal of Directors & Officers

**Section 1.** Board elections shall be held every two years on even years during the October meeting. The secretary two weeks prior to October shall request letter of intent from individuals who would like to be considered for election. Nominations shall be presented for new members to the board via letter of intent by the secretary and voted on by the Board of Directors. If the nominee receives a majority of the votes that person shall be elected to their respective board position. The list of all interested parties will be placed on the ballot and shall be made available to the Board of Directors. The current secretary shall issue and track ballots to ensure there are no duplicate votes. The secretary shall collect all ballots from Board of Directors and tally the scores for all candidates. The list of candidates and their corresponding number of votes shall be presented to the current board. The board shall approve the candidates with the highest number of votes for each board member position. In the event, not all positions are filled; the president has the power to appoint until said positions are filled. All board members along with committee members will support the Grant Varsity/JV Baseball and Softball program/coaches, and work to build relationships with school administration and encourage an environment that exemplifies sportsmanship and respect.

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**Section 2.** A board member will be removed from office for any of the following: violation of the by-laws of Grant Little League, gross misconduct, gross violation of little league rules, or gross violation of finances. Violations will be discussed at a board meeting and voted on by the Board of Directors. If the board member in question receives a majority of the votes that person shall be removed from their respective offices.

### Article V

#### Duties of Officers

**President:** Presides at league meetings and assumes full responsibility for the operation of the local league. The president receives all mail, supplies, and other communications from the Little League International. The president must see to it that league personnel is properly briefed on all phases of rules, regulations, and policies of Little League. The league president is the contact between the local organization and Little League International.

**Vice President:** Presides in the absence of the president; works with other officers and committee members; is ex-official member of all committees and carries out such duties and assignments as may be delegated by the President.

**Secretary:** Maintains a register of members and directors; records the minutes of meetings; is responsible for sending out notice of meetings, issues membership cards and maintains a record of league's activities

**Treasurer:** Signs checks co-signed by another officer or director; dispenses league funds as approved by the Board of Directors; reports on the status of league funds; keeps local league books and financial records; prepares budgets and assumes the responsibility for all local league finances.

#### Player Agent

Conducts annual evaluations, and is in charge of player selection, assists president in checking birth records and eligibility of players; serves as a member of the Board of Directors of the local league and generally supervises and coordinates the transfer of players to or from the Minor Leagues according to provisions of the regulations of Little League.

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## **Safety Officer**

Coordinates all safety activities; ensures safety in player training; ensures safe playing conditions; coordinates reporting and prevention of injuries; solicits suggestions for making conditions safer; reports suggestions to Little League International through the league president and prepares the ASAP plan for submission to Little League International

## **Coaching Coordinator Baseball/Softball**

Represents coaches/managers in league; presents a coach/ manager training budget to the board; gains the support and funds necessary to implement a league-wide training program; orders and distributes training materials to players, coaches and managers; coordinates mini-clinics as necessary; serves as the contact person for Little League and its manager-coach education. Receives and distributes coaching information from Little League International and distributes to all coaches and managers.

## **Article VI**

### **Meetings**

**Section 1.** Regular meetings of the Board of Directors shall be held in January, February, March, June and October. Day and time TBD by Board of Directors. Special meetings of the board may be called by the president whenever deemed necessary or upon request of another member of the board, due notice having been given.

**Section 2.** No Board member shall be absent for more than two consecutive meetings without justifiable reason. If more than two consecutive meetings are missed the Board of Directors for good cause, shall remove the Board member with a two-thirds vote.

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## Article VII

### Method of Voting

The business of the club shall be transacted by *viva voce*\* vote. The board may determine that a specific resolution be considered by ballot rather than by *viva voce* vote.

A majority of the Board of Directors shall constitute a quorum for transacting the business of any meeting.

\*(Note: *viva voce* is defined as voting by vocal assent).

## Article VIII

### Order of Business

1. Call meeting to order
2. Roll call of Board members
3. Approval of minutes of the preceding meeting
4. Public Comment 2-minutes
5. Approval of the Treasurer's Report
6. Committee Reports
7. Old Business
8. New Business
9. Public Comments/Concerns 2 -minutes
10. Adjournment

## Article IX

### Committees

**Field Committee** – This committee shall facilitate field usage, set up and support for all home games and volunteer referees during regular season and any tournaments held at Grant Little League.

**Fundraising Committee** – This committee shall generate ideas and implement means of raising funds to help support the general operations of Grant Little. They shall also be responsible for designing and ordering merchandise to include but not limited to player jerseys, hats and items to be sold for raising funds for Grant Little League.

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**Coaching Committee** This committee shall oversee the management of all coaching staff including the placement of coaches to their selected teams for regular and all-star season. This committee shall receive all head coach, assistant coach, and managers names to be given to safety officer for background checks.

## Article X

### Handling of Funds

Any Board member shall account for all monies received by providing supporting documentation (i.e., receipts). Sign up money will be direct deposited into the Grant Little League bank account at Choice One Bank. All sponsorship/fundraising checks will be made out to Grant Little League and given to the treasurer for deposit within 5 days of receiving said check.

## Article XI

### Participants

**Section 1.** Any boy or girl age 5 through 14 in accordance with the appropriate Little League International age chart, is eligible to play in this league provided that he or she resides within the boundaries of the Tri City South – Grant or is school of choice for Grant Public School. Sign ups will be done via Blue Sombrero on the Grant Little League website [www.grantlittleleague.net](http://www.grantlittleleague.net).

**Section 2.** The Tri City South Grant will follow the league age guidelines as specified in the Little League International age chart.

|                |                      |
|----------------|----------------------|
| T-Ball:        | League age 5 and 6   |
| Coach Pitch:   | League age 7 and 8   |
| Minor League:  | League age 9 and 10  |
| Major League:  | League age 11 and 12 |
| Junior League: | League age 13 and 14 |

**NOTE:** The player agent monitors the make-up of each team based on age and experience. Every effort will be made to balance the number of players on each team within the same division.

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**Section 3. Coaching:** All coaches are held in high regard for their willingness to volunteer their time and demonstrate their appreciation of the philosophy of Little League Baseball and softball. The coach of each team has total responsibility for their team and the overall welfare of all players. The coaches will place their emphasis on teaching the skills of baseball/softball and sportsmanship to all their players, regardless of talent. The coaches are required to always display good sportsmanship in their dealings with parents, players, other coaches, umpires, and members of the board.

**Section 4. Coaching Selection:** Volunteers wishing to coach a season shall contact the coaching committee chair of their interest in which team they would like to coach. Grant Little League will follow the guidelines of the Little League International Rule Book on Coaching selection. Coaches will be considered on his/her credentials and qualifications. If more than one candidate requests to coach the secretary will generate a ballot and it shall be voted on by the Board of Directors.

**Section 5. Background Checks:** Each coach, assistant coach, Board of Directors and any parent helping the team will be required to do a background check before being placed to a team, using the Little League Internationals recommended background check company JDP. If background check receives a RED FLAG that said coach/volunteer will not be allowed to volunteer until said infraction is cleared by JDP on an additional background check.

### **Article XII**

#### **Conduct**

**Section 1. Disciplinary Actions:** These By-Laws set forth are the authority for the Grant Little League Board to establish rules of conduct for all persons associated with the League. No disciplinary action shall be taken against a person associated with the League unless the allegations against that person are supported in writing by the preponderance of the evidence. Under no circumstances shall Grant Little League Board discriminate against any person by taking disciplinary action on the basis of the following:

- Race, color, religion, sex, age, national origin, disability or sexual orientation;
- Partisan political beliefs, affiliations or actives; or
- Marital status

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The League President or designee shall maintain a record of the allegations, deliberations, and decisions of the Board for all issues raised concerning any disciplinary actions

**Section 2. Disciplinary Guidelines:** The guidelines of disciplinary offenses and penalties are established to provide uniformity in determining actions taken against individuals who have violated League rules. The offenses listed do not address game rules that are covered by Little League Rules and Regulations.

- **Assault:** Includes but is not limited to the following acts committed on or threats against an individual: hitting, kicking, punching, choking, spitting on or at, grabbing or bodily running into, and damaging property.
- **Unsportsmanlike Conduct:** Includes but is not limited to any actions taken that disrupts or makes a mockery of the game, use of obscene or vulgar language or gestures, baiting or inciting opposing players or coaches, repeated ejection from the game, throwing or kicking equipment.
- **Safety Violation:** Includes, but not limited to any conditions during a game or practice that poses a threat to the safety or endangerment of players, coaches or spectators.
- **Drug and Alcohol Use:** Includes the use of any legally controlled substance, use of any alcoholic beverage or prescription drugs(s) that impairs the judgement of the coach, especially as it pertains to the safety of the players. Players are prohibited from the use of such substances. League officials are prohibited from using alcoholic beverages during all League sanctioned games and practices, including post-season and tournament play.
- **Harassment:** Includes unsolicited remarks, gestures or physical contact, display or circulation of written materials or pictures derogatory to either gender or to racial, ethnic or religious groups. Sexual harassment is a type of harassment and occurs when this type of verbal or physical conduct is sexual in nature or is gender based; that is, directed at a person because of their gender.



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To initiate consideration by the Board Members of disciplinary action, a written complaint shall be filed with Grant Little League Board setting forth grounds upon which the complaint for disciplinary action is based. The complaint shall contain a brief statement of the violation or violations, the alleged violator's name, and the date, time and location of the alleged violation. The complaint shall set forth the complainants, name, address, telephone number, team (if known), and shall be signed by the complainant. The complaint shall either be mailed to the Grant Little League Board or hand delivered to a Grant Little League Board Member within a reasonable time following occurrence of the alleged violation. It shall be presumed that a reasonable time should not extend beyond 14 calendar days of the alleged violations.

| Type of misconduct      | Penalty for<br>1 <sup>st</sup> offense   | Penalty for<br>2 <sup>nd</sup> offense             | Penalty for<br>subsequent<br>offenses                                     |
|-------------------------|--|--|---|
| Assault or Harassment   | Expulsion from the game and premises; removal from any official duties and responsibilities pending hearing. Suspension to permanent banishment from the League. | 1 year to banishment from the League.              | Permanent Banishment from the League.                                     |
| Safety Violation        | Warning  | 1 game suspension for repeated violation.          | 3 game suspension for each repeated violation including post-season play. |
| Unsportsmanlike Conduct | Expulsion from the game and premises; minimum 1 game suspension.   | 2 – 4 game suspension, including post-season play. | 1 year to banishment from the League.                                     |
| Drug and Alcohol Use    | Expulsion from the game and premises, minimum 1 game suspension.   | 2 game suspension to banishment from the League.   | 1 year to banishment from the League.                                     |

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## Article XIII

### Safety

**Section 1. Action Plan:** Safety is always the first consideration in all aspects of games and practices. It is everyone's responsibility to ensure that safety rules are followed and to make immediate corrections when necessary. Coaches are encouraged to have some training in first aid. First-aid kits will be made available to each team prior to the season and shall be the coaches' responsibility to be made readily available for all games and practices. No games or practices shall be held when weather or field conditions are unsafe. Particularly when lightening is inadequate or when lightning storms are nearby. Play must be halted in these situations.

**Section 2. Injury:** In the event of an injury, treat it immediately. For any injury or accident that requires medical assistance, coaches are required to seek professional medical assistance through a 911 call and notify the parent or guardian immediately. The coach shall fill out the Injury incident report and file it with the Grant Little League Safety Officer immediately. If the injury requires medical attention or is a concussion, the child will not be allowed to return to practice or play without a written authorization form from the medical professional or parent. The written authorization must be submitted to the coach and the coach must submit to the Grant Little League Safety Officer.

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## Article XIV


### Amendments

These by-laws may be amended at any board meeting, a quorum being present, by a two-thirds vote of all members present, provided that notice of such proposed amendment shall have been emailed to each member at least ten (10) days before such meeting.

Approval:

These By-Laws have been approved by all officers of the Board of Directors of Grant Little League on this day 13 of Feb, 2020.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Vice President

  
\_\_\_\_\_  
Secretary

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## BOARD OF DIRECTORS

- **President**                                      **Brian Chesebro**                                      **231-206-8758**
- **Vice President**                                      **Matt Robeck**                                      **231-225-2847**
- **Treasurer**                                      **Gabe Lowry**                                      **231-414-6033**
- **Secretary**                                      **Shelia Smith**                                      **231-245-0807**
- **Player Agent**                                      **Justin Smith**                                      **616-427-2402**
- **Baseball/Softball Coordinator**      **Jeremy Shears**                                      **231-250-9731**
- **Safety Officer**                                      **Rebecca Robeck**                                      **231-225-2986**
- **COMMITTEES:**
- **Fundraising Committee Chair**      **Roxanne Stay**                                      **616-723-1195**