

### CAA Refund Policy & Procedure

To request a refund please fill out the **CAA Refund Request Form**. The form can be found on the CAA website. Refunds have to be requested prior to the first day of practice. Any request form received on or after the first day of practice will be denied a refund. All refunds must be submitted on this form. No verbal or email refund requests will be accepted.

Before practice begins, refunds are minus the non refundable deposit required at the time of registration.

After the first practice begins, there are NO REFUNDS!

Exceptions to this policy are limited to the following reasons and require CAA Board Approval:

1. A player submits proof of making their school's team within the same CAA registered sport.
2. CAA fails to perform the duty of fielding a team to place the child on. This does not include placing the child on a team other than the one desired, not liking the coach, or any other issues other than CAA not offering the child a spot within the sport for which registration was submitted.

**\*\*ALL REFUNDS ARE PENDING CAA BOARD APPROVAL**

Policy Approved & Adopted 4/24/15 CAA Executive Board.