



California District 40

## *Little League Baseball, Inc.*

P.O. Box 8565, Northridge, CA. 91327

(819) 882-1112

www.cad40ll.org



### **DISTRICT 40 MEETING - AGENDA**

#### **Northridge City Little League board room**

see location on district website

Monday, March 4<sup>th</sup>, 2019 – 7:30 P.M.

#### **I Introductions**

- Pledge of Allegiance
- ASAP's - 10 leagues ASAP's have been approved
- List of paperwork required in your tournament books (see attached)

#### **II Purpose of meeting**

- Review of where you should be at this point in the Season
  - Asap Manual must be approved and distributed
  - Player and volunteer registration data should be uploaded
  - Verify accuracy of your charter
  - Make sure your insurance coverage payment is up to date
  - Verify all volunteers have had their background and safety checks completed
  - All tryout, and trades are completed
  - Issue rule books to all board members and managers
  - Verify all divisions have balanced teams
  - Opening ceremonies means this is the start of your season
  - Don't start your season unless all waivers and forms have been approved
  - Last minute time to apply for waivers, district will not sign any waivers after the start of your season
  - Print out approved Interleague waivers and distribute to each manager
  - Verify that each manager has player medical release form in their possession
  - Play Ball – Have a great season
- Paperwork required for
  - TOC Tournaments
    - Charters and insurance paid in full
    - District assessment paid in full by 5/01/19
    - Rosters and ASAP plans, uploaded and approved ASAP plan no later than April 1<sup>ST</sup>.
    - All background checks completed by JDP, unless you can submit proof that the company you used is qualified. This also applies To All Stars International Tournaments
      - If your volunteers have not had their background checked and verified, they will not qualify for post season play.
    - As of this meeting the following leagues have not complied with deadlines:
      - Pacoima (budget); Sherman Oaks (budget)
- **Presentation by Jack Welch** - Change's to procedures for this season –
  - Interleague Play waiver process forms (online only)
    - Enter your league id and information

- Enter the number of players for each age group
  - Click on the submit button
- Remember to check your data center for approvals (non-approved forms mean that your interleague play is not sanctioned and will not count for games played and make you not eligible for tournaments.)
  - Click on Manage Forms
  - Click on Update Form
  - Click on Save Changes to submit form (bypassing this step will not send this form out for approval)
    - Click on No, just save changes for now will not send form for approval
    - Click on Yes, save changes and submit for review will send form for approval
  - **Status Column** – Incomplete = not saved nor submitted
  - **Status Column**- Awaiting other league(s)= waiting on other leagues or district to submit as approved
  - **Status Column** - Approved= this waiver has been approved
  - **Please remove forms that you no longer need**
- Review and accept Final TOC and All-Star team counts – Jocelyn Welch
- Review District pairings meeting web meeting procedure, May meeting
- Hosting responsibilities
  - **TOC Major and Minor Baseball** – Home of **Woodland Hills Sunrise L.L.**
  - **TOC Major, Minor and Junior Softball** – Home of **Canyon Country L.L.**
  - **TOC Intermediate & Junior Baseball** – Home of **Northridge City L.L.**
  - **All-Star Quad District and 10/12 Section Baseball** – Home of **Northridge City L.L.**
  - **All Star Quad District and 10/12 Section Softball** – Home of **Canyon Country L.L.**
  - **All-Star Section Intermediate** – Home of **Northridge City L.L.**
  - Host leagues are asked to submit their appointed Game Director(s) name and contact information (formerly field director) no later than May 6<sup>th</sup>, 2019
- Player Agents should request team scorebooks turned in before end of season
- Review with leagues the following changes to TOC
  - First place team will no longer receive first place trophy
  - Replace 1<sup>st</sup>. place trophy with first place banner (initiated 2017)
  - All first and runner up pendants will continue to be provided

### III Review of new regulations starting this season

- **Background Checks**
  - **Must confirm on your data center that your background check compliance has been met**
  - **Must use First Advantage or JDP for all background checks**
  - **The first 125 checks are still free with either company**
    - As of March 1, 2019, a charge of \$1.25 per background check on the first advantage website.
    - As of March 1, 2019, up to 125 background checks on JDP site are free.

- **Background checks must appear on little leagues data center**
  - **No background checks by first advantage or JDP, will place your league on administrative hold (Granada Hills, Sherman Oaks, Pacoima)**
  - **Your league will not be eligible for MSMTOC or All Stars.**
  - **This sanction might suspend tournament privileges for this season and chartering for next season, depending on when your background checks were issued.**
- **Proof of residence documents**
    - **Report card or progress report not acceptable as school record. (only acceptable for players previously completing a player verification form)**
    - **Other proofs of residence**
      - **Must include the full residence, including full name of parent or guardian, street address, city, state and zip code information, within leagues boundaries.**
      - **Documents must be dated or in force between 2/1/18 and 2/1/19**
      - **Must submit at least one proof from each of the three groups for residence verification.**
      - **Documents must not be duplicates of one of the groups**
      - **Previously approved Tournament Player Verification documents are acceptable with submitted proofs used to approve them.**
  - **Concussions**
    - **Little League stipulates that each league must follow all rules, regulations and state or federal laws.**
    - **Starting in the 2017 Season, the State of California has mandated that all youth sports must perform the following**
      - **All managers, coaches and sports officials must be certified in and have completed a training course on CPR & concussions.**
      - **Each league must verify that the above-mentioned person(s) in those positions are certified.**
      - **Must hand out to each player and parent a concussion Information sheet.**
      - **Each sheet must be signed by both parent and player (under 17 years old).**
      - **This statement must be kept in the local league records.**
      - **Helmets must meet the following criteria**
        - **Must be well maintained**
        - **Must be the correct size**
        - **Age appropriate**
        - **Worn consistently and correctly**
        - **Appropriately certified for use with NOSCAE seal**

#### **IV Required Waivers & Forms - 2019 Season (new)**

- **NO MORE OUT OF BOUNDARY FORMS WILL BE SIGNED** after start of your season (opening day)
- **All player waivers for leagues that have started their season will no longer be approved**
- **All rule or player waivers approved last year must be resubmitted and approved for this year (except for 2(d) & 4(h) and each season thereafter.**
- **School waivers must be verified that the player has not changed schools**

- 15-Year-Olds will not be allowed to pitch in regular season or in TOC
- Each League must:
  - Complete their interleague form(s) online
  - Correct count of players by age must match your charter
  - Under the Manage Forms section, verify that each associated league has an approved status column
  - If the status column shows awaiting other leagues, then check with the other league involved to verify they know there is approval awaiting.
  - If the status column shows incomplete, then check the form for accurate information, then click on save changes. The status column should have changed.
  - The final status column should read “Approved” before your teams are allowed to participate.
- Interleague waiver forms must be approved, online, prior to the start of each season. Must have the appropriate number of teams chartered for interleague & combined forms to be approved. Failure for proper waivers will make you ineligible for TOC & All Stars.
- Residency waivers, special waivers must be submitted to the D.A. in writing, for approval process. Please submit the completed LL Residency Waiver Request Form.
- Waiver V(a) (12-year-old in minors) must be signed by the district administrator prior to drafting
- School enrollment forms must be submitted to league president only.

## V Team and Volunteer Roster submissions

- **Review rules and regulations regarding rosters are being implemented by LLHQ.**
- **It is the Player agent’s responsibility to verify uploaded data.**
- Please comply with these rule and regulation changes or your team(s) will be ineligible to participate in MSMTOC and All-Star Tournaments.
  - All players, managers and coach’s registration data must be uploaded to your leagues Datacenter before any activity or no later than April 1, 2019.
  - Only the names listed on the submitted registration data by April 1, 2019 will be eligible to participate in the International All-Star Tournaments and TOC.
  - Only changes to this data should be uploaded to your Datacenter.
  - The District will have access to the uploaded list of names to verify eligibility for tournament play and final assessment fees due.

## VI Tournaments

Pairings meeting and web-based meeting procedure

Hosting of Tournaments – Fields chosen and on district website

Host league’s responsibilities

Certification Process & forms required Discussion

Required to have online forms, maps and affidavits completed and printed before the district will certify your teams as eligible. No longer will we accept hand filled documents.

The District Administrator or their authorized representative can approve and sign

Tournament Team Eligibility Affidavit

The District Administrator is the only approved signature on Tournament Player verification form

## **VII Misc. Items**

All-Star tournament dates at this time, are tentative, except for TOC. Games and schedules will be determined by teams entered into each level of play.

## **VIII Important Dates to Remember**

- 3/4/19 – District Presidents Meeting – team count for tournaments
- 3/4/19 – District's final submittal of ASAP program and player registration data deadline
- 4/1/19 – LLB final rosters submitted – Due
- 4/1/19 – District Presidents Mtg.
- 4/13/19 – Tournament field inspection
- 5/6/19 – Tournament pairings meeting (to be Livestreamed)
- 5/6/19 – D.A. Election post cards to be mailed out this week
- 5/28/19 – All-Star certification DEADLINE
- 5/31/19 – Managers TOC rules meeting @ NCLL
- 6/1/19 – Ability to announce All-Star teams
- 6/1/19 – Start of MSMTOC
  - Minor BB – WHSLL
  - Major BB – WHSLL
  - Junior BB – NCLL
  - Intermediate BB - NCLL
  - Minor SB – CCLL
  - Major SB – CCLL
  - Jr. SB - CCLL
- 6/3/19 – Last season district Mtg.
- 6/3/19 – Election of District Administrator for 4 Year term
  - Jocelyn Welch has been named as election officer
  - Nominations from the floor
  - League President or authorized representative only
  - League President or authorized representative is the only person allowed to submit names for election of District Administrator
- 6/4/19 Last date to submit charter changes
- 6/11/19 – All-Star rules meeting & affidavit signing @ Chaminade Prep School- Chatsworth
- 6/15/19 – Start of All-Star tournament (most levels of play)
  - District hosting 10-12-Year-Old Baseball Section 2
  - District hosting 10-12-Year-Old Softball Section 2
  - District Hosting Intermediate BB Section 2
- 2019 Tournament Hosting
  - Current Hosts to continue for 2019 Season.
  - Current Hosts option will end at the conclusion of this season. Each host will be given the right of refusal for another 2 Year option, subject to district staff review and approval.

**IX Questions and answers from leagues**

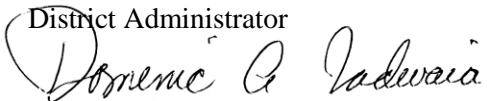
**X Staff comments**

**XI Next meeting – Monday, April 1<sup>st</sup>. 2019 @ 7:30 p.m.**

- **Discuss Certification process**
- **Tournament Applications**

**XII Adjourn meeting**

District Administrator

A handwritten signature in black ink, reading "Domènec A. Paduaia". The signature is written in a cursive style with a large initial 'D'.

California District 40 L.L.



PREPARE	PLAY
Review last year's season, get organized for the upcoming year, and educate volunteers. Check out the League Official tab on <a href="http://LittleLeagueU.org">LittleLeagueU.org</a> for resources!	Make sure your players, volunteers, and parents get the most out of their on-field experience. Resources for parents, coaches, and umpires are available on <a href="http://LittleLeagueU.org">LittleLeagueU.org</a>

