



St. Tammany Parish
Recreation District #4
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Pat Brister, Parish President
Jake Groby, Councilman

Board Members

Jacki Schneider, Chair
Gerrin Narcisse, Vice Chair
Michelle Cusimano, Antoinette Wright,
Lenny Schmidt, Al Hamauei, Jody Charbonnet

Board of Directors

Meeting Minutes

March 21, 2018

1. Call to order: 6:33pm
2. Opening prayer & Pledge of Allegiance to our Flag
3. Roll Call: Jacki Schneider-present
Gerrin Narcisse-present
Al Hamauei-present
Lenny Schmidt-present
Antoinette Wright-present
Michelle Cusimano-present
Jody Charbonnet- present
4. Approval of February 21st, 2018 meeting minutes: Motion to approve the minutes from February 21st, 2018. Lenny makes a motion to approve the February 21st, 2018 meeting minutes. Michelle seconds the motion. All board members are in favor.
5. Financial Report: Jacki went over the budget for the month. Jacki was concerned about baseball registration. The budget was not showing many registrations. It seems as if the Profit & Loss is not reading correctly this month and will need to be discussed further at the next board meeting. Beth L. mentioned, we should pull the reports directly from Quick books. Al states, if the budget is not correct let's not waste anymore time and move on. Discussion of checks from check register. All questions were answered thoroughly. In our Capital One account we have a balance of

\$376,409.00 & In the Whitney debit card account we have a balance of \$21,748.72. Al moves to approve the financial report, specifying that the profit & loss was not reading correctly. And will need to be discussed at next board meeting. His approval is for the monthly check register. Lenny seconds the motion. All board members are in favor. Jacki mentioned, this month we had LaPorte come in and pick up everything for the audit. When I entered the budget amounts into the budget it went hay wire. Sherry asked John from Laporte to look at it and he didn't know why it was that way.

6. Director's Report: Second basketball tournament is going on now & next week. The concrete was poured for the batting cage, the net is not put up yet. Sidewalk & press box will also be fixed and renovated. Jacki asked for concrete to be added under the bleachers & also to add a fence on the bleachers. Kids like to hang off the sides of the bleachers and it is unsafe. Michelle mentioned, the batting cage net was approved months ago, and we still do not have it. Al mentioned, we need a list of everything that we have approved as a board, the date we approved it, and when the job gets completed. Al would like to have an active list as of January 1st, 2018. Al stated, Jordan needs to go back and review all the minutes from the past year and see what has been approved in the minutes and make a list of jobs that were approved and dates of when the job was completed. April 12th, 2018 there will be a public forum about football from 6-7pm. Earth Day is April 22nd, 2018. Easter Extravaganza will be this Sunday, hope to see everyone there. Jordan has met with sheriff Holloway. Sheriff Holloway would like to get the Sheriff's office more involved with community events. Mrs. Madeleine will be hosting/instructing the swimming lessons again this summer. We will also have a Dance camp this summer two days a week. Fabian spoke about having Rec 4 Beautification Day. Refit class will start in April, it's free to the public and will be one hour per week. Art Lewis volunteered to convert the front office door into a half door. Jordan attended a mass shooting training at Pelican Park. Jordan also attended Coquille's board meeting. He will try to go to different recreations' board meeting to get some new ideas. Bathroom locks on the outside bathroom doors will be fixed next week.

Old Business:

1. Phase 3 of park trees to be cut- Fabian stated, still waiting on a quote from Wise Cuts and a revised quote from Elite Yard Services. They will cut down pine trees and 3 oak trees at Keller Field. We would like to have the trees cut down before baseball season. The pavilions will also need to be taken down. Al makes a motion to not to exceed \$7,500.00 to get 10 pine trees and 3 oak trees removed and grinded. Lenny seconds the motion. All board members are in favor. Jimmy L

complimented the staff on doing a great job on keeping up the ball fields, he also complimented Calvin on redoing the ticket box. He said it looks great.

2. **LLA Update**- Discussion on what was submitted to the LLA. Jacki mentioned we did the budget message for 2017/2018. Discussion about capital assets. The LLA requires that all of Rec District 4 assets have labels. Al suggested that Rec 4 hire an outside company to come in and label all of Rec District 4 assets.
- (Revisit of fees for rental agreement to be added #3 to agenda, Gerrin moves to approve the motion to add #3 revisit of fees for rental agreement to the agenda. Antoinette seconds the motion. All board members are in favor.)
3. **Revisit of fees for rental agreement**- Discussion on reducing the price for benefit rentals for Lacombe residents. It was mentioned that nonprofit rental for the park should be \$75.00 an hour. There was discussion about the rental prices of Keller Field. Jacki mentioned that she will meet with Jordan and form a committee to work out the details of pricing for nonprofits to rent the park at the community center and the price to rent Keller Field. Al mentioned that Jordan needs to figure out the cost of the lights, workers, etc., so we can determine the price we should have on the rental agreement for the Keller Field contract. Jody makes a motion that Rec District 4 will not rent out Keller Field until the committee meets and decides on a price to rent out Keller Field. Al seconds the motion. All board members are in favor.

New Business:

1. **Keller Field trees to be cut**- Discussion that 10 pine trees & 3 oak trees will be cut done at Keller Field. Al makes a motion not to exceed \$7,500.00 to get 10 pine trees and 3 oak trees removed and grinded. Lenny seconds the motion. All board members are in favor.
2. Jordan has applied for a grant for a walking trail to be built in John Davis Park Rec District 4 needs to pay to get the project done and then submit the bill that we payed to get reimbursed up to 80% of the cost. They also need a resolution from the board before they will look at the grant.

RESOLUTION 15

FHWA Recreational Trails Program For Louisiana 2018

The Recreational Trails Program (RTP) is an assistance program of the US Department of Transportation's Federal Highway Administration (FHWA) administered for the State of

Louisiana by the Department of Culture Recreation and Tourism, Office of State Parks, Louisiana Recreational Trails Program with assistance from the Louisiana Department of Transportation and Development.

WHEREAS, the St. Tammany Recreational District No. 4, State of Louisiana (hereafter the “Recreational District” has expressed its need for a walking path to be installed in John Davis Park and that the use of FHWA grant assistance to accomplish this goal, **NOW, THEREFORE, BE IT RESOLVED**, by the Recreational District, in legal session convened, that if the FHWA rewards the district with the grant funds, RD4 agrees to pay 100% of the cost of an eligible item before submitting a request for reimbursement for 80% of that eligible cost.

BE IT RESOLVED, that the Recreation District is aware that reimbursements will only be made for those scope of items that were listed in the approved application and subsequent approved grant amendments. Requests for reimbursements are processed and funds are dispersed within two to four weeks of submission.

BE IT FURTHER RESOLVED, that the Recreational District Board hereby authorizes and directs its Executive Director to enter into a written contract which reflects the terms of the grant award, and that any and all employees, contract workers and board members are authorized to do any and all things necessary and incidental to carry out the provisions of this Resolution.

BE IT FURTHER RESOLVED that if any provision of item of these resolutions or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared to be severable.

BE IT FURTHER RESOLVED that all resolutions in conflict are hereby repealed.

With the above resolution being properly introduced and duly seconded, the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

And the resolution was declared adopted this ____ day of _____ 2016.

Al stated, if this is a guarantee he will move approval to do this project & accept the resolution. Lenny seconds the motion. All board members are in favor.

3. Laporte Resolution to provide monthly oversight of Quickbooks and Credit Card payments- Jacki asked John from Laporte how much would it cost for them to come out each month to go over the budget and credit cards, John said it would cost \$800.00 a month. Jacki feels like we can get someone cheaper to come out and do the same thing. Antoinette says she knows someone that knows Quick Books and could possibly help us get it straight.

➤ **(Coach BJ basketball tournament sponsor to be added to the agenda #4, Jody makes a motion to approve coach BJ basketball sponsor to be added to the agenda #4.**

Michelle seconds the motion. All board members are in favor.

4. Coach BJ basketball tournament sponsor- Coach BJ thanked the board for sponsoring the last tournament that the Lacombe 7/8 basketball team attended in Jackson, Ms. He said it was a great learning experience for the team. He would like to attend one more tournament with the team and asked the board to sponsor his team one more time. The cost of the tournament will cost \$230.00. Al moves for approval to sponsor the Lacombe 7/8 basketball team to attend another tournament. Gerrin seconds the approval. All board members are in favor.

Public Comments:

Beth L. asked what is our responsibility for the old library? It was stated that they still mow the grass at the old library. Beth L says it would be a great idea to help the kids of Lacombe experience the waters & bayous in Lacombe, maybe teaming up with Bayou Adventure to get a program started.

7:57 PM: Board members vote to attend an Executive Session.

Board returns to open meeting. Meeting adjourned.

- **Adjournment: 8:30 PM**
- **Next meeting date: April 18th, 2018**

