



St. Tammany Parish  
Recreation District #4  
PO Box 1490 61100 North 12<sup>th</sup> Street  
Lacombe, La. 70445  
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Website: www.lacomberec.com

Mike Cooper, Parish President  
James" Jimmie" Davis, Councilman  
Jordan Johnson, Executive Director  
Fabian Hartley, Athletic Director  
Sherry Marrero, Administrative Assistant

Board Members  
Gerrin Narcisse, Chair  
Jacki Schneider, Vice Chair  
Lenny Schmidt, Antoinette Wright,  
Al Hamauei, Jody Charbonnet

**Board of Directors  
Meeting Minutes  
May 27th, 2020**

1. **Call to Order: 6:35pm**
2. **Opening Prayer & Pledge of Allegiance to our Flag.**
3. **Roll Call: Jacki Schneider- present**  
Gerrin Narcisse- present  
Al Hamauei- present  
Lenny Schmidt- present  
Antoinette Wright- present  
Jody Charbonnet- present
4. **Approval of Minutes February 19<sup>th</sup>, 2020 & March 15<sup>th</sup>, 2020- Approval of the February 19<sup>th</sup>, 2020 & March 15<sup>th</sup>, 2020 meeting minutes. Antoinette makes a motion to approve the February 19<sup>th</sup>, 2020 & March 15<sup>th</sup>, 2020 meeting minutes with Al's amendment to add the staff helped him understand that it would be a bad idea to keep the gym open for reasons that the gym would become a drop off site for the kids in the community, and would cause harm of spreading the virus. Jacki seconds the motion. All board members are in favor.**
5. **Financial Report-Discussion of the monthly check register and bills that were paid. Al wants to make sure that we keep the money market stays under \$250,000.00. Motion to approve the financial report. Lenny makes a motion to approve the financial report. Jacki seconds the motion. All board members are in favor.**
6. **Director's Report- Sherry and I worked on and audit report with Laporte. We also received a bill from the LLA in the amount of \$580.00. Looks like we will be in the clear of the massive amounts of audit fees from the LLA. We did however receive a bill from Laporte**

in the amount of \$7,000.00 for their audit fee. The reason for the LA bill is our portion that is divided out amongst government entities. Jordan said he will look more into what the other districts are being charged. He thinks it would be a good idea if we add a line item into the budget to cover this yearly fee. Lenyea & Calvin have been keeping up with the maintenance around the park and Keller Field. Lenyea has started pressure washing the black fence that surrounds the park. The bathrooms have been freshly painted as well as the concession stand and the back-storage room. We have been keeping up to date with the guidelines regarding sporting regulation due to Covid-19. Sherry has been keeping the community involved on our Facebook page with several different activities. I have been grant researching and been doing mini zoom meeting with state and parish wide regarding with what has been going on. We need to investigate getting off site back up for all computers which is a new requirement from the LLA. Michelle Cusimano reached out to me to let me know she received a fee from the ethics department for not turning in the Tier 2.1 for the years 2017, 2018. And 2019. Jordan did say he thought it only had to be in our file in the office and not officially turned in to the ethics department. Laurie mentioned that she has been emailing the board for the past two years to remind everyone to turn in their paperwork. Discussion about when the ethics paperwork needs to be turned in. Al would like Jordan to send in a weekly update to send to the board to keep everyone up to date on what the staff has been doing while the gym is closed to the public.

- Move to open the agenda to add topics to old business. Al makes a motion to open the agenda to discuss topics under old business. Jody seconds the motion. All board members are in favor.

### Old Business

1. Discussion about gym equipment under the trees in the park- Al mentioned, that he sent a picture of the tree piece that fell into the playground area. We need to make sure that we safeguard the area from falling trees. Al suggested that the playground needs to be moved into an open area at some point. He would like to know what is being done in the meantime to make sure we keep the safety of the community. Mrs. Laurie mentioned that the rec should have the trees inspected at least every six months to maintain the condition of the trees from falling. It also needs to be documented especially going into hurricane season. Jordan mentioned, we would need to add a line item to the budget to cover the cost to get the trees inspected at minimum every 6 months. Jody said we may come out cheaper if we put some sort of

covering over the playground. Jacki does not feel that the covering would make a difference. She also says the trees need to be inspected often.

2. Covid-19 response update from a facility standpoint when we open- Laurie mentioned that she attached all supported documents from Mike Cooper related to opening the facility. At this current time, we need to remain closed. Office can be open if remote working is not available. When the facility does open, they need to make sure they have all sanitization regulations available

### New Business

1. Budget based on lower millage discussion amongst the board- Combined with #2 of new business.  
Millage rate paperwork to be submitted to Assessor's office and decision on millage rate- Al makes a motion to discuss this topic at June board meeting. Antoinette seconds the motion. All board members are in favor.
2. Insurance coverage research for Covid-19 update about Liability- Discussion about insurance coverage. Laurie states that we should follow all guidelines required by the fire marshal.
3. Leadership ST. Tammany for Jordan to be voted on to begin the application process- Discussion about leadership ST. Tammany and the benefit to the rec department. Al makes a motion to cover the expense in full for Jordan to attend Leadership of ST. Tammany. Lenny seconds the motion. All board members are in favor exception of Jacki. Jacki is opposed at this time. She feels like there are more important things to be addressed at this time.
4. Phase openings: Easter Extravaganza, Baseball season, Swim lessons, Summer league basketball- Recreation District #4 will keep monitoring the Covid-19 pandemic and will keep the community updated on any changes.

### Public Comment

- No public comment.

Motion to adjourn:

- Adjournment: 7:55 pm
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- Next meeting date: 06/17/2020

