



St. Tammany Parish
Recreation District #4
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Pat Brister, Parish President
Jake Groby, Councilman
Jordan Johnson, Director

Board Members

Jacki Schneider, Chair
Michelle Cusimano, Antoinette Wright,
Gerrin Narcisse, Lenny Schmidt,
Al Hamauei, Jody Charbonnet

Board of Directors Meeting Minutes March 26th, 2019

- 1. Call to Order: 6:30pm**
- 2. Opening Prayer & Pledge of Allegiance to our Flag.**
- 3. Roll Call: Jacki Schneider- present**
Gerrin Narcisse- present
Al Hamauei- present
Michelle Cusimano- present
Lenny Schmidt- present
Antoinette Wright- present
Jody Charbonnet- present
- 4. Approval of Minutes February 27th, 2019- Motion to approve the minutes from February 27th, 2019. Gerrin makes a motion to approve the February 27th, 2019 meeting minutes with the correction of Al Hamauei being present at the January board meeting. Jody seconds the motion. All board members are in favor.**
- 5. Financial Report- Jody questioned the overage on the budget for dance team uniforms. Sherry mentioned that the budget for dance team uniforms should have went up in the budget. Sherry will go back through past minutes to see the amount it was agreed upon by the board. Jacki stated that we will have to do a**

resolution to move up the budget on the dance team uniforms. Repairs & Maintenance is over budget by \$2,700.00. Sherry will double check to make sure it is coming out of the right line item in the budget. Questions Jacki & Jody about the telephone & internet budget. The budget for telephone & internet is already have spent for the year. Jordan mentioned that we did upgrade the office phones and the charges we for the installation and service charge for the new office phones. With the new phones we will save on the monthly charges with the new phone company verses Charter. Jody suggested that board members should get the budget and board minutes one week before so that they can review them before the board meeting that way resolutions can be brought to the board meeting to adjust the budget. Al makes a motion to accept the financial report for the March 26th, 2019 board meeting. Jody seconds the motion. All board members are in favor.

6. Director's Report- Jordan passed out information from Fidelity bank to all board members regarding the debit card. A resolution needs to be signed by check signers to eliminate the cap on debit card purchases. There are times when the staff must make large purchases for events at the community center. The staff will keep all the same policies in place, this resolution will only eliminate the cap on the amount of purchases made with the debit card. Family Day will be June 14th, 2019 starting at 5pm. Food will be provided for the community members who attend. Centurion Builders plan to be finished with the press box by this weekend. The total price of the job will be increased due to damage not seen at initial walk through estimate. Motion to approve the \$2,800.00 additional cost to fix all repairs on the press box. Al makes a motion to approve the \$2,800.00 additional cost to fix all repairs on the press box. Lenny seconds the motion. All board members are in favor. The new speakers have been installed in the press box. We will be offering dance camp again this summer on Tuesday's & Thursday's. We decided to raise the price to \$100.00 per child per session. to cover cost of the summer program. Swimming lessons will also be offered this summer to the community. I have upgraded the new office printer. We are getting a newer and better-quality printer and saving \$21.00 a month. Ladies volleyball starts tonight on Tuesday evenings. We are looking for volunteers to help stuff Easter eggs for the Easter egg hunt. I ordered two new scoreboards and they should be shipped out in about a week. Board members questioned the price of each scoreboard and the purpose of purchasing new scoreboards. Discussion about scoreboard purchase and how we can move the budget around to compensate for the price of the scoreboards.

- **Motion to add to the agenda the scoreboards for Keller Field. Gerrin makes a motion to add to the agenda the scoreboards for Keller Field. Michelle seconds the motion. All board members are in favor-** Board members reviewed three proposals for scoreboard purchase. Motion to approve Varsity Scoreboards for the purchase of new scoreboards & electricity to install scoreboards not to exceed \$7,500.00. Jody makes a motion not to exceed \$7,500.00 to purchase new scoreboards and electrical to install new scoreboards. Lenny seconds the motion. All board members are in favor.

New Business

1. **Millage management representative-** Cliff from Millage Management presented the services they could offer to our facility as far as helping with our millage. Jacki stated that we have someone that does the same services for our facility for free.

Old Business

1. **Sexual Harassment Training-** Jordan wanted to make sure that all board members received his e-mail regarding the sexual harassment training. Jordan asked the board members to try and get the training done as soon as possible.
2. **Going out for bid on projects progress-** Laurie Pennison mentioned that an invitation for bid did go out. Bid packets are in the office for construction companies to pick up. There will also be a drop box link available to be e-mailed to companies who wish to receive it via e-mail. Bid opening will be April 8th, 2019 @ 11:00am.
3. **Committees: Events, Athletics, Spooktacular, Christmas Celebration (Sherry), Easter Extravaganza, Back to School Bash, Finance, Volunteer, & Grievance-** Jacki wants to form committees for each event that the community center hosts. Antoinette will be chair of the rec fest. Gerrin will be chair of Back to School Bash. Jacki will be chair of finance. Sherry will be chair of Lacombe Christmas Celebration. We need to find someone who would like to be over the volunteer committee.

Public Comment

No public comment.

Motion to adjourn -Jacki makes a motion to adjourn. Gerrin seconds the motion. All board members are in favor.

- **Adjournment: 7:31pm**
- **Next meeting date: 04/17/19**

