



St. Tammany Parish
Recreation District #4
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Pat Brister, Parish President
Jake Groby, Councilman
Jordan Johnson, Executive Director
Fabian Hartley, Athletic Director
Sherry Marrero, Administrative Assistant

Board Members
Jacki Schneider, Chair
Gerrin Narcisse, Vice Chair
Michelle Cusimano, Lenny Schmidt
Antoinette Wright, Al Hamauei
Jody Charbonnet

**Board of Directors
Meeting Minutes
June 19th, 2019**

1. **Call to Order: 6:35pm**
2. **Opening Prayer & Pledge of Allegiance to our Flag.**
3. **Roll Call: Jacki Schneider- present**
Gerrin Narcisse- present
Al Hamauei- present
Michelle Cusimano- absent
Lenny Schmidt- present
Antoinette Wright- present
Jody Charbonnet- present
4. **Approval of Minutes May 15th, 2019- Motion to approve the minutes from May 15th, 2019 with the corrections made that was stated in board meeting. Jacki makes a motion to approve the May 15th, 2019 meeting minutes. Al seconds the motion. All board members are in favor.**
5. **Financial Report- Questions about the budget for the sports banquet. Gerrin stated we budgeted \$6,000.00 for sports banquet. Jacki stated, we will have to make some correction in the profit and loss. Baseball uniforms, Bank charges, LWCC, Fields & Parks Improvements is over budget. Awards can be moved to Sports banquet line item. Summer sports program is over budget. Lifeguards pay can be taken from swimming lesson line item. Sherry asked, what line item do you want to pay the dance camp instructors? Summer Camp Program line item was recently**

dropped down to \$500.00 for the 2019 budget, which will not cover the cost to pay the dance camp instructors. Jacki mentioned; Jordan will work on that for the budget. We will have to have a resolution to amend the budget at the next board meeting. Jacki makes a motion to accept the financial report with the necessary amendments. Antoinette seconds the motion. All board members are in favor.

6. Director's Report- We will get the old library renovated as soon as we get the next step from Pat Brister. We will mount the new AED inside of the gym so it will be available for use in case an emergency occurs. We recently purchased a new volleyball net which was taken out of the volleyball budget. The old volleyball net was getting worn and was on its last leg. Summer basketball league registration is still going on for ages 7-15. Summer league will start June 28th, 2019 and will be played every Monday, Wednesday, & Friday for the month of July. The Back to School Bash will be August 3rd, 2019 12-2pm. Jordan spoke with an organization who work with children with disabilities. We are hoping to put an event together with them in September or October for the children with disabilities in our community. Jordan is working with different architect companies for the basketball court to try to cut cost on that project. The sports banquet turned out great this year. Next year we have come up with some ideas that will help us better plan for attendance and food for next years banquet. I want to give a huge thanks to everyone who helped with the transition between the two banquets and everyone who helped with clean up at the end of the night. Family movie night was also a great turn out. There was about 60 people who showed up. Jody asked what the cost of movie night was. Antoinette mentioned, she thought we were going to buy a blow-up movie screen. Jordan said the money is not in our budget at this time. Antoinette asked for clarification about the new library and the remodeling of it. Jordan clarified that the parish will be taking care of the expense of the remodeling of the old library, but the recreation center would be responsible for the upkeep of the old library once the remodeling is complete.

Old Business

1. Basketball court, Bathroom at Keller Field, & Stage at John Davis Park- For the bathroom at Keller Field, the board members previously talked about going back to the architect to scaling down the size of the bathroom to reduce the price. Jordan also said going back out for bid would be a good idea to open the project up to different contractors. Jacki mentioned; we would like to put the stage under the pavilion where the old stage was. Jacki asked Jimmy Laurent to

check out the area and let the board members know what he thinks about rebuilding a stage under the pavilion where the old stage was.

2. **Policies & Procedures**- Laurie Pennison sent all board members a record retention policy to review. The record retention policy must be approved by the secretary of state. If any board members have any questions or concerns, please let Laurie Pennison know. Also, page 58-60 will be amended which is the records retention policy that will be added to the policy and procedures. Al makes a motion for the record retention policy to be added in the policy and procedures page 58-60. Lenny seconds the motion. All board members are in favor.
3. **Uniform increase of \$1,000.00 on budget**- Jacki mentioned, the recreation center does not have a mandatory staff uniform policy. That topic was never even voted on. I don't think the recreation center can pay for the uniforms. Jacki asked, why are we paying for uniforms? Jordan stated, when uniforms were handed out each employee signed a contract stating that they would turn in the uniform if employee was to resign or get terminated. If the employee does not turn in the uniforms, they will be responsible for the cost of the uniforms. Jordan likes the fact that the uniforms allow the employees to look professional at the recreation and when the employees go out in public. Jacki does not agree with the recreation center paying for the uniforms but does agree that they look nice. Gerrin stated, there are three issues regarding the uniforms. We will have to put a policy in place stating whether the employees must wear uniforms and who is responsible for purchasing the uniforms. And 1,000.00 seems to be a little high for the small number of employees that we have. Al agrees to cutting the price in half to \$500.00 for the uniform budget. Al makes a motion to add \$500.00 to the staff uniform budget. Lenny seconds the motion. All board members are in favor.
4. **Softball Representative**- Softball representatives spoke about previous meeting that were held about this topic. The softball representatives wanted some clarification about the difference in the LA BOYS & the LA BABIES and the CARDINAL SEMI PRO Football team rental pricing to use Keller Field. The softball representatives said that what was discussed previously in the meetings was not what was put in the contract. Gerrin stated; after the new policy and procedures were put into place. The CARDINALS SEMI PRO Football team paid the difference in the price since the new contract came out. The softball representatives do not agree with the pricing of the rental of Keller Field. The board members are willing to help the softball team how to get sponsors so that the softball team can afford to rent Keller Field. The

recreation center also offered the softball team to come under the umbrella of the recreation center. They could register under the recreation center and they would be allowed to use the fields and use the recreation insurance. Fabian explained the price breakdown to register with the recreation center. The softball representatives still did not agree to the offer or to the new rental contract.

New Business

- Motion to add an executive session to the end of the meeting. Jacki makes a motion to add an executive session to the end of the board meeting. All seconds second's the motion. All board members are in favor.

1. Tom Aiklin (Speaker)- No show
2. Juliette Ducre (Speaker)- No show
3. Crab Festival satellite location- Not discussed.

Public Comment

- Jimmy Laurent stated; the swimming lesson registration is a little to high for our community. He suggested to putting in place a discount for families with multiple children. The swimming lessons are offered to save lives in the community. Jordan explained the price went up this year to cover the cost of the pool rental and to cover the supplies of the chemicals used for the pool. Al mentioned the swimming program is very important for the community and no one should be turned away. The board members and Jordan will me to determine a set price for the current swim lesson registration.

Motion to adjourn:

- Adjournment: 8:00 pm
- Next meeting date: 07/17/19

