



**Association:**

**Event coordinator's**

- Name:
- Title:
- Email address:
- Phone number:

**Brief description of the activity:**

**Revised start/end dates of activities:**

**Provide COVID safety measures and operational guidelines to include, but not limited to:**

- Adhering to the ASCPW COVID-19 Mitigation Plan, addressing the practices and procedures your group has in place to protect the participants.
- Check-in Procedures & attendance logs
- How will participants maintain appropriate physical distancing at all times?
- How will you adhere to the no congregation rule and maintain an event size no larger than 50 participants including coaches and staff members?
- Provide a map including check-in, event, parking, handwashing/sanitizer areas, and designated spectator areas.
- What measures will you employ to encourage participants to wash/sanitize hands frequently?
- What measures will you employ to sanitize commonly used equipment?

**Notify participants that anyone experiencing COVID-19 like symptoms, been in contact with another with COVID-19 or traveled out of state in the last 14 days cannot participate in the activity or at the location.**

**Each Organization is responsible for providing sanitation stations and the cleaning and sanitizing of outdoor areas or equipment.**