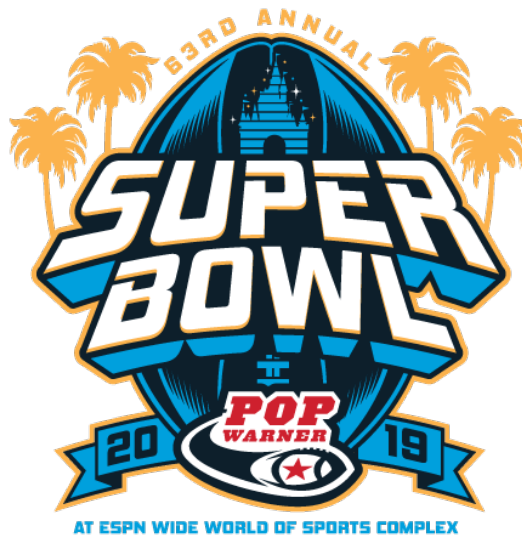


2019 POP WARNER SUPER BOWL FOOTBALL GUIDE

DECEMBER 7-14, 2019



FOOTBALL SPECIFIC QUESTIONS:

*(215) 752-2691 x 115
Sam Mutz, National Football Commissioner
football@popwarner.com*

EVENT QUESTIONS CONTACT:

*(215) 752-2691 x 122
Beth Dietz, National Events Manager
bethdietz@popwarner.com*

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Please direct any questions to PWLS at (215) 752-2691



2019 Super Bowl Week
December 7-14, 2019
ESPN Wide World of Sports ® Complex



Dear Pop Warner Football Head Coach,

Congratulations on continuing to your Regional Games and Competitions!

The enclosed information needs to be reviewed, filled out and sent back to the National Office before your team continues onto the Regional Championships. No team will be allowed to compete unless this information is received at our office no later than Monday, November 11, 2019.

This information package contains the following: (if you do not have all the pages, please call 215-752-2691 extension 122 as soon as possible):

- Statement of Acceptance (separate download)
- Disney Travel Planner Information (2 files - download separately)
- Sportsmanship Memo
- Personal Responsibility Memo
- Mandatory Requirements Memo
- Study Hall Information for Coaches
- Memo to Schools for Participants
- Fundraising Initiatives for Administrators and Coaches
- Licensing and Proprietary Information Reminder for Administrators and Coaches

Please thoroughly review the enclosed information with your team, parents and coaches and return the signed Statement of Acceptance (separate download)

EMAIL: Email/Electronic Signature – bethdietz@popwarner.com
Faxes will not be accepted.

Remember these items must be received at our office by no later than Monday, November 11, 2019.

If you have any questions regarding the enclosed information, please feel free to contact us at (215) 752-2691 extension 122.

Again, congratulations and good luck!

Sincerely,

Beth S. Dietz

Beth S. Dietz

National Events Manager

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 December 7-14, 2019
 ESPN Wide World of Sports ® Complex



**ARTICLES OF COMPLIANCE
 FOR POP WARNER SUPER BOWL FOOTBALL TEAMS**
**All games will follow National Pop Warner Rules and where applicable National
 High School Federation Rules**

- I. All Teams must report to ESPN Wide World of Sports Complex for Check in and Credentials.
- II. After Check in; Team Weigh-ins & Book Check will be in the Arena (at the Sports Complex) in the Northeast Pavilion. (Please check with your Region Director for weigh in details.) Please have players wear their game jerseys for weigh-ins. Team Books and player picture ID's must be presented at weigh-ins and additional checks will be conducted prior to each game.
- III. Teams must have their books in a presentable and orderly manner ready for inspection at weigh-ins. Rosters, ID's, physical forms, parental consent forms and scholastic forms will be checked for accuracy and validity. **If any paper work is found to be missing, forged or tampered with the player(s) in question will not be permitted to participate.** Please check with your Region Director on how to organize Team Books for weigh-ins.
- IV. All players must be listed on the team's Official Certified Roster. Teams must provide absentee forms for any rostered players not in attendance. Pop Warner will provide Mandatory Play Rosters (MPR) via the Affinity Roster System for book check/weigh-ins.
- V. **MANDATORY Head Coaches Meetings:** In order for you and your team to participate in the Super Bowl, each Head Coach MUST attend the appropriate mandatory meeting at the **ESPN Wide World of Sports** Complex in The Arena Northwest Pavilion (located to the right prior to entering the complex):

Division II Head Coaches:	Fri.	12/6/19	4:30 PM
Division I & Age Base Head Coaches:	Sat.	12/7/19	4:30 PM
International Head Coaches:	Sun.	12/8/19	4:30 PM

Championship Game Head Coaches (All Divisions):Wed. 12/11/19 3:30 PM
(Championship meeting held at The Arena in the Northwest Pavilion)

League and Association Presidents will be allowed to attend as space permits. **If a Head Coach fails to attend he/she shall not be permitted to coach at the event and may subject his/her team to forfeit(s).**

- VI. 13/14 yr. old teams will have a **MANDATORY** team meeting with Pop Warner National, Regional Staff and Disney personnel immediately following the General Coaches meeting at *the Arena* in the **ESPN Wide World of Sports** Complex.
- VII. Admission credentials to the ESPN Wide World of Sports Complex will be provided to all participating players, corresponding teams' cheerleaders, and rostered coaches. League members, parents, and any other visitors will need to pay the ESPN Wide World of Sports Complex entrance fee for scheduled events. **ONLY ROSTERED PARTICIPANTS WILL RECEIVE ADMISSION CREDENTIALS.**



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- VIII. For those who purchase the Walt Disney World® Resort package and stay at *Disney's Pop Century Resort or Marriott Spring Hill @ Flamingo* - event specific transportation will be provided for players, coaches and corresponding teams' cheer teams to **ESPN Wild World of Sports** Complex and Athlete Party. Disney will also provide separate transportation for league members, parents and visitors to the Sports Complex on game and competition days only. Please check your hotel lobby for daily bus schedules.



- IX. **Wilson** is the official game ball of the Pop Warner Super Bowl. Balls will be provided at no cost by Pop Warner and **MUST** be used during Playoff and Championship games. You will have a choice of Leather or Composite material.
- X. All teams must come prepared with two (2) sets of game jerseys, one of which is **clearly** a light color and the other **clearly** a dark color. Teams will be responsible for obtaining proper color jerseys should they fail to bring both. All teams **MUST** have the Pop Warner Patch sewn on all uniforms in the Pop Warner approved designated areas or may not be permitted to participate.
- XI. Proper Coaching attire shall consist of a collared shirt and Dockers style slacks or Coaching shorts. (Slacks/Shorts color can vary i.e. Khaki, Navy, Black etc... Jeans and Cargo pants/shorts are NOT permitted) Collared shirts should have Pop Warner Logo and/or Team/Association/League name and/or logo. (Team jerseys, sleeveless shirts, tank tops, throwback jerseys and the like are not acceptable sideline Coaching attire).

Practice fields will be provided at ESPN Wide World of Sports Complex. Teams must reserve practice times online at <https://www.mydisneygroup.com/popwarner> Practice in any other areas of the Walt Disney World® Resort is strictly prohibited. Practice times are limited to 1 practice prior to each game and are strictly non-contact. (Helmets may be worn) If your team cannot make your scheduled practice, you must go online and **cancel in advance of your starting practice time** or you may forfeit any remaining practices. You must provide your own transportation or take regularly scheduled Event Transportation to practice.

Study Halls are available (First Come, First Serve) in the Northwest Pavilion in the Arena. Study Halls are NOT to be used for watching game film or reviewing plays, they are for academic school work only. You must provide your own transportation or take regularly scheduled Event transportation.

- XII. All teams must stay on *Walt Disney World®* Resort property throughout the event to participate and remain eligible for the Super Bowl and National Cheer/Dance Championships.
- XIII. *All teams will observe a **10:00 P.M. Curfew**. As such, all players must be in their assigned sleeping rooms by 10:00 P.M. or players, coaches, the team and/or association shall be subject to disciplinary action including but not limited to forfeiture of past or future game decisions, suspension, removal from WDW® Resort property or Partner Hotel, financial penalties and/or permanent removal from Pop Warner.*

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However, participants accompanied by their designated chaperones that are at least 21 years or older who are returning from organized team activities (including without limitation theme park excursions, group dinners, or the Pop Warner Tuesday or Wednesday night Party) outside of their hotels shall be excused from such curfew but MUST be immediately escorted by such chaperones to their rooms upon returning to their hotels. To clarify, when on Disney's Resorts or Partner Hotels, ALL participants MUST be in their rooms by 10:00 P.M. regardless of whether their competition has begun, is ongoing or is completed. Any players found outside their assigned rooms past 10:00 P.M. while they are still registered as a Pop Warner group shall be subject to disciplinary action along with their coaches, teams, and/or associations as stated above. Pop Warner National, Regional and Event Staff shall be conducting daily checks to ensure compliance.

- XIV. In order to fairly and promptly address any behavior at or associated with the Pop Warner Super Bowl involving any and all violations of the Coaches Code of Conduct, Pop Warner policy or rules' violations and/or behavior that resulted in harm or may result in probable harm to participants, volunteers, parents, spectators or other individuals, such aforementioned behavior shall be governed by the Disciplinary Review Board (DRB) as outlined in the DRB Policies. All Head Coaches and Association Presidents must read the DRB Policies and sign the attached Statement of Acceptance in order to participate in the Pop Warner Super Bowl. Copies of the DRB Policies are provided under separate cover. Forms requesting a hearing as well as a copy of the DRB process will be available upon request at the Volunteer Tent located at Field 17 throughout the duration of the Super Bowl.
- As a condition of your team's participation in the Pop Warner Super Bowl, all participants, coaches, administrators and supporters agree to display good sportsmanship throughout the Super Bowl and related events or the entire team's eligibility and presence on site may be revoked without refund. Every Head Coach is required to read and sign the Pop Warner Coaches Code of Conduct at the Coaches meeting to ensure an understanding of what is acceptable conduct for all team and supporters. **Head Coaches are responsible for not only their own proper behavior, but also for the behavior of each member of their staff, their team and all of the team's supporters.**
 - The Head Coach and the Association President will be held accountable for proper conduct of coaches, parents and any other persons affiliated with the team. Head Coaches and Association Presidents must read and review the "Personal Responsibility at PWLS Events and Sportsmanship" memos contained in this packet with your entire team and organization.
 - Players, coaches, administrators and parents or other supporters that violate these articles, rules and regulations and/or any Pop Warner or rules while in attendance will be subject to disciplinary action including but not limited to removal from Disney property without refund, disqualification from the event, removal from the Pop Warner program and any applicable legal/criminal penalties.
- XV. **Schedule**—All teams (Division I/II & Age Base) are offered and committed to playing 2 games, Sunday and Wednesday (Division I & Age Base), or Saturday and Tuesday (Division II), win or lose. All teams are guaranteed 2 games. Division I/II & Age Base Championship games will be played on Friday & Saturday December 13 & 14. Teams that

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lose either of their first two games will not play on Championship Friday or Saturday. **Teams that choose not to participate in a consolation game, thereby creating a forfeit, will be subject to penalties including but not limited to an automatic one year suspension from Regional and National Championships/Super Bowl for their ENTIRE Association and/or League as well as potential suspensions/removal of the forfeiting team's entire coaching staff.**

- XVI. In the event of a tie, the ten yard-line overtime procedure will be utilized.
- XVII. **In accordance with and in addition to the Revised Article 17 of the Pop Warner Rulebook, injured participants may not return to practice/performance without explicit approval from assigned medical personal including, but not limited to, Athletic Trainers and/or Emergency Medical Technicians (EMTs).**
- XVIII. Videotaping Opponents Practice for scouting purposes is forbidden. Violators shall be subject to penalties as outlined herein.
- XIX. Teams must complete and submit Media Forms prior to arrival at the PW Super Bowl.
- XX. To ensure a safe and enjoyable experience for all guests, please respect and adhere to all Walt Disney World Property Rules while on Walt Disney property. Included in these rules are a list of Prohibited Items and Activities. Violators of these rules may be subject to, but not limited to, prosecution, being trespassed from Walt Disney World property, fines and/or ejection from the Pop Warner National Cheer & Dance Championships. Please go to the following site for the list of prohibited items:
<https://disneyworld.disney.go.com/park-rules/>
- XXI. The use of Drones is prohibited.

** Individual team questions should be addressed at the Coaches Meeting by the team's Head Coach.*

PLEASE NOTE: Spirit teams attending the Super Bowl with a football team may perform a half-time routine during your team's Super Bowl game. **(This does not include the Jr. Varsity Championship Game on Saturday, December 14, 2019)** Each field will be equipped with a microphone. Please come prepared with your own music and radio/box/sound system and speak to the announcer in advance. You must adhere to all Pop Warner rules and procedures.

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MEMORANDUM

TO: All Administrators & Coaches
FROM: Pop Warner National Office
RE: **Mandatory Requirements for Participation in Super Bowl & National Championships**

DATE: October 2019

As a reminder, please be advised that in accordance with our child protection and coaching education programs as stated in the 2019 Pop Warner Official Rules, no team or squad will be permitted to participate in regional and/or national post-season play unless all of the following requirements have been met:

1. Each volunteer required to have a background check has been screened and can prove he/she successfully passed the screening.
2. Each association has filed a completed affidavit of compliance with background checks with its league.
3. Each league has filed a completed affidavit of compliance with background checks with the national office by November 1, 2019.
4. Each head cheerleading coach and 1 assistant coach has attended a mandatory Pop Warner coaching education course and can provide evidence of passing such course within the stated timeframe permitted.
5. Each head football coach and all assistant coaches have taken the mandatory USA Football Heads Up Training course and can provide evidence of passing such course successfully.

If ANY of the above requirements have not been fulfilled, your team/squad may not partake in regional and/or national competition.

Please call the National Office at (215) 752-2691 (ext. 122) with any questions. Thank you.

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