



**VIRGINIA LITTLE LEAGUE DISTRICT 10  
DISTRICT TOURNAMENT HOST  
REQUIREMENTS**

**The Host League is required to prepare the fields:**

	Clear any debris from the field.
	Fill any ruts/holes.
	Mow the grass.
	Drag the infield.
	Remove any safety hazards
	Mount the bases and lay down the field markings according to the diagram in the rule book for that sized field. This includes foul lines from home plate to the foul pole, batter's and catcher's boxes, coacher's boxes, and the three foot runner's path on the first base line.
	Ensure the American Flag is available and properly displayed.

Field preparation should be completed **NO LATER THAN forty-five (45) minutes prior to the scheduled start time of the game.** Once the field is prepared and accepted by the Tournament Game Director, it should be secured until the teams take their scheduled infield practice.

**The Host League is required to set up the Official's Area:**

	Designate the area for the Official's table and mark the area so that it is not deemed to be a common spectator area.
	Provide a table with ample space for at least four officials to work.
	Provide at least four chairs. These are for the announcer, scorekeeper, pitch counter and Tournament Game Director. If other "official" persons are in this area, they will have to stand or additional chairs will need to be provided.
	Connect and test the public address system.
	Ensure the capability to play the National Anthem exists. Locate the beginning of the anthem and have the media ready to be played on cue during the opening ceremonies.
	Provide an emergency score book for the Official Scorer incase the Tournament Game Director does not have their official book. Preferably, the book should have space for at least three player entries per batting order slot
	Have copies of the announcer's script ready to be filled in when the appropriate information arrives at the table.
	Provide water for the umpires and game staff.

The Official's area should be set up and functional **NO LATER THAN forty-five (45) minutes prior to the scheduled start time of the game.** This area is only to be occupied by the staff working the game, and any official dignitaries as may be designated by the Tournament Game Director. It is to be considered a businesslike neutral area; i.e., NO cheering, jeering or any other partisan activity will be tolerated there.

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**The Host League is required to provide the following:**

	An official scorekeeper who has knowledge as to how one keeps a score book and a familiarity with the Tournament Rules.
	An official pitch counter who is familiar with the tournament pitching rules.
	An announcer to control the opening ceremonies, announce batters and substitutions, present the hat collection announcement in the middle of the third inning, on a sixty foot field, and fourth inning, on a ninety foot field, and provide any other information to the spectators that may be needed.
	At least six new baseballs that meet Little League specifications (RST). Additional used balls should also be available.
	A first-aid kit, including cold compresses, for the treatment of injuries.
	Rest room facilities.
	Snack Bar volunteers.

Although it is not a formal requirement, the tradition within the District has been for the Host League to provide a snack and a soft drink after the game to the players, managers, coaches, and umpires.