



BRAIDWOOD BASEBALL
SOFTBALL
ASSOCIATION

BY-LAWS

REVISION 7

JULY 2016

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BRAIDWOOD BASEBALL SOFTBALL ASSOCIATION BY-LAWS

I. Purpose

The Braidwood Baseball Softball Association (BBSA) is a program of service to youth. It is geared to provide an outlet of healthful activity and training under good leadership, in the atmosphere of wholesome community participation. BBSA is dedicated to helping children become good and decent citizens. It strives to inspire them with a goal to enrich their lives toward the day when they must take their places in the world. It establishes for them rudiments of teamwork and fair play. All directors, officers and members shall bear in mind that the attainment of exceptional skill or the winning of games is secondary to the molding of future citizens, which is of prime importance. BBSA is a Not-For-Profit membership organization whose basic service is working for the benefit of youth through baseball and softball activities.

II. Scope

These by-laws apply to anyone participating in the BBSA's function and those teams that play with the BBSA that are not a part of another organized association. Conference rules shall supersede BBSA rules. A copy of these by-laws shall be made available to any and all members, if desired, upon request or are on line.

III. Definitions

- A. "Shall" denotes a requirement; something that must be performed.
- B. "Should" denotes a recommendation, but need not be performed.
- C. "May" denotes permission; allows something to be performed.
- D. "Board Year" shall run from August 1st through July 31st.
- E. "Board Members" are the elected officers and directors and shall be at least 18 years of age.
- F. "Committee" is a group that shall be formed at the request of the BBSA President to plan and recommend action to the board members. Each committee should consist of at least 2 Board Members.

IV. By-Law Revisions and Interpretations

- A. Any member may request a change to or interpretation to the by-laws.
- B. Each Board shall create a Bylaw Committee to review and recommend any changes, where needed and if necessary, to the membership.
- C. Any clarification or interpretation of the bylaws shall be determined by a majority decision of the Bylaw Committee not later than 72 hours after notification.
- D. The Bylaw Committee shall consist of, but not limited to, the President and a quorum of members.
- E. A two-thirds majority vote of the voting Board members present at the meeting when the motion is presented shall be required to revise the bylaws.

V. Eligibility, Nominations and Elections

A. All elected members shall undergo a back ground check.

B. Elections

1. The following positions shall be elected:

President, Vice President of Baseball, Vice President of Softball, Secretary, Treasurer, Fundraising Manager, Equipment Manager, Director of Umpires, Field Maintenance Manager, Trustee (maximum of 8)

2. Nominations shall be made at the regularly scheduled June meeting.

3. Those nominated must be present or submit a signed letter to accept the nomination.

4. Elections shall be held annually at the regularly scheduled July meeting. Proxy ballots will be permitted when submitted to the Secretary in a sealed envelope. Votes shall be read and counted openly by all present and recorded by the Secretary.

5. All members shall have attended at least 8 regular meetings and at least 2 other BBSA functions, such as, but not limited to, Registration, Clean-up Day, Opening Day Parade and Ceremonies, Fundraising functions and Picture Day, to be eligible to vote in general elections. Attendance shall be kept by the Secretary. Does not apply to special meetings and emergency meetings.

6. A majority vote of a quorum of members shall govern the outcome of all elections.

7. All elected positions are for a one-year term, running August 1st through July 31st, with all positions eligible for re-election.

8. The President, upon majority approval of the Board, may appoint any unfilled positions.

9. The August meeting shall be a "transition meeting" to assign responsibilities from previous Board to newly elected Board. All records, documents and other tools needed, will be handed over to the newly elected Board at the beginning of the September meeting.

C. Voting on Motions

1. Any member may make or second a motion.

2. All requests shall have a motion made and seconded in order to be voted on.

3. Only Board members can vote on motions.

4. A majority vote of the Board members present at the meeting in which the motion is made shall govern the outcome of all motions.

5. The President shall not normally vote on motions except to break a tie vote; however, he or she may cast their vote after the fact for the record.

VI. Duties of the Board

A. Meetings

1. The BBSA has the option to refer to Robert's Rules of Order.
2. Agenda
 - a. President shall call meeting to order.
 - b. Roll call shall be taken of officers and trustees.
 - c. Minutes of the previous meeting shall be read and approved.
 - d. Treasurer's report shall be read and approved.
 - e. Reports by any other officer shall be read and approved.
 - f. Discuss old business.
 - g. Discuss new business.
 - h. Set date and time of next meeting.
3. At least 11 meetings shall be held each calendar year. Meetings are normally scheduled monthly.
4. The President, one of the Vice Presidents or the Secretary must be present to call a meeting to order.
5. A quorum of at least two-thirds of the officers and/or trustees must be present to call a meeting to order.
6. Any Board member can call for a special meeting at any time consisting of Board members only. An attempt shall be made to notify all Board members of the special meeting.
7. Meetings, other than special meetings, should be posted on the website and social media at least one week prior to the meeting. Any additional coverage through other sources is encouraged.

B. Control of Funds and Assets

1. The Treasurer shall receive all monies of the BBSA, shall keep an account and accurately record the receipts and expenditures, and shall pay out funds in accordance with the approved authorization of the Board members.
2. The Treasurer's accounts shall be audited annually by the Board before the August meeting. Any specially requested audit must have the approval of the Board. All audits must be done in the presence of the Treasurer and at least one other non-related Officer.
3. Withdrawals from the accounts of the BBSA shall require one signatures of the Treasurer, President or Secretary. The Treasurer should always be a signer except in the case of his or her absence.
4. The Board will, in the event of dissolution of the Association at some future date, dispose of all physical property (bats, balls, protective gear), of the Association and satisfy all claims against the Association. Any funds remaining in the treasury of the Association will be given to one or divided among several organizations in the local community who cater to the youth of the community. The decision of the Board in disposition of remaining funds will be final.

VII. Grievance and Discipline

A. Should an individual or group of individuals wish to file a grievance against any of the following: BBSA, an Officer, Director, Manager, designated Coach, or BBSA member for matters that are contrary to the purpose of or in violation of the BBSA Bylaws, he or she shall do so by:

1. Submitting a detailed and signed report and appearing before the Officers and Directors.

B. This grievance shall be heard in a closed session before the Board members of the BBSA and acted upon within 72 hours after the grievance is presented.

C. All parties involved should be present at the grievance meeting to assure that both sides are afforded the opportunity to represent themselves.

D. Any Officer, Director, Manager or Coach that is found guilty of any act that is detrimental to or in violation of the BBSA Bylaws, as a result of a presented grievance may be removed from their position by a majority vote of the Board members present at the closed session meeting not later than 72 hours after the presentation of the grievance.

E. The following penalties, but not limited to those below, may be enforced in relation to the severity of the violation as determined by the Board.

1. Verbal reprimand
2. Written reprimand
3. Suspension
4. Dismissal
5. Banishment
6. Possible legal prosecution to the full extent of the law

VIII. Job Descriptions

A. Officers

1. President

- a. Responsible for all activities of the Association
- b. Shall assume the responsibilities of any vacated or unfilled position until a member is appointed to that position
- c. Shall keep a close association with Braidwood's Park District.
- d. Shall preside over all meetings
- e. Shall submit all correspondence, schedules, reports and other records to the Secretary to be included in the annual book of minutes
- f. May create committees to oversee projects.

2. Vice President of Baseball

- a. Responsible, under the President, for all Association activities pertaining to Baseball
- b. Shall preside over all meetings in the absence of the President.
- c. Responsible for scheduling practices, games, tournaments pertaining to Baseball, and umpires in the absence of a Director of Umpires
- d. Shall have the authority to approve or disapprove the cancellation of any games except due to weather conditions and the rescheduling thereof with notification from the home coach of the cancellation.
- e. Shall be responsible for the recruitment and conduct of baseball head coaches and assistant coaches to the Manager/Coach Rules and Guidelines
- f. Shall perform other duties as assigned by the President
- g. Shall submit all correspondence, schedules, reports, and other records to the Secretary to be included in the annual book of minutes.

3. Vice President of Softball

- a. Responsible, under the President, for all Association activities pertaining to Softball
- b. Shall preside over all meetings in the absence of the President and Vice President of Baseball
- c. Responsible for scheduling of practices, games, tournaments pertaining to Softball, and umpires in the absence of a Director of Umpires.
- d. Shall have the authority to approve or disapprove the cancellation of any games except due to weather conditions and the rescheduling thereof.
- e. Shall be responsible for the recruitment and conduct of softball head coach and assistant coaches according to the Manager/Coach Rules and Guidelines.
- f. Shall perform other duties as assigned by the President
- g. Shall submit all correspondence, schedules, reports, and other records to the Secretary to be included in the annual book of minutes.

4. Secretary

- a. Responsible, under the President, for all Association activities.
- b. Shall preside over all meetings in the absence of the President and both Vice Presidents.
- c. Shall maintain the By-Laws and minutes of all meetings.
- d. Responsible for the maintenance of all schedules, rosters, forms, newsletters, newspaper articles, correspondence and any other data deemed necessary that is not the direct responsibility of another officer.
- e. Responsible for the maintenance of annual books of minutes to be kept by the Association and transferred to the subsequent secretary.
- f. Shall perform other duties assigned by the President.

5. Treasurer

- a. Responsible, under the President, for accounting of all receipts and disbursements of Association funds.
- b. Shall normally provide a Treasurer's report at every regular meeting, which includes old balance, receipts, disbursements, and new balance.
- c. Shall be available to answer any and all questions concerning the Association treasury.
- d. Shall surrender, upon request of an officer or director, all books, records, receipts, etc concerning the Association treasury with approval of the Board majority.
- e. Shall perform other duties as assigned by the President.
- f. Shall submit all correspondence to be included in the annual book of minutes.

6. Fundraising Manager

- a. Responsible, under the President, for all fundraising events.
- b. Responsible for recruiting and maintaining contracts and contacts for team sponsors and outfield sign advertisers.
- c. Shall schedule work for fundraising activities
- d. Shall perform other duties as assigned by the President
- e. Shall submit all correspondence, schedules, reports and other records to the Secretary to be included in the annual report of minutes.
- f. Shall notify the President and VPs of each league within 72 hours after fundraising event due date of all players who have failed to return moneys.

7. Equipment manager

- a. Responsible, under the President and Vice Presidents, to supply and maintain, in a safe condition, all playing equipment.
- b. Shall make recommendations to improve safety for all aspects of equipment and facilities.
- c. Shall maintain a safe, clean, and orderly equipment building and storage boxes.
- d. Shall maintain an equipment inventory and team checklist from season start to season end and shall collect all equipment no later than July 31 of same board year.
- e. Shall submit all correspondence, schedules, reports, and other records to the Secretary to be included in the annual book of minutes.
- f. Will distribute appropriate fundraising activities along with uniforms and equipment.

8. Director of Umpires

- a. Duty is to supply quality umpires, under the direction of the Board, for all league games and assures their ability to umpire that specific level.
- b. Shall provide a written schedule of assignments for all regularly scheduled league games and provide said schedules to the VP of each respective league and team managers.
- c. Shall provide qualified umpires to rescheduled games.
- d. Shall maintain and distribute a master list of all qualified umpires and their phone numbers.
- e. Shall arrange umpire registration and training class prior to season.
- f. Should attempt to coordinate umpires to not work games of siblings when playing Association teams.
- g. Shall require umpires to not wear open toed shoes and to wear provided shirts and safety equipment on the field.

9. Field Maintenance Manager

- a. Shall maintain all field surfaces and dugouts
- b. Shall maintain all field maintenance equipment

10. Concessions Manager

- a. Shall maintain the concession stand.
- b. Be responsible for the scheduling of volunteers working in the concession stand.
- c. Shall keep inventory of stock in the concession stand and coordinate pick of resupplies and rotation.
- d. Shall set prices, with board approval, of items for sale in the concession stand.
- e. Should be State of Illinois Food Service certified.

B. Trustee

1. An elected group which scrutinizes the Association's activities
2. Shall audit the Treasurer's records at least annually and within sixty (60) days after the close of the season. May audit the records at any time with Board approval.
3. Provide assistance to the President, as requested.

C. Others

1. Team Head Coach – Must have BBSA application on file
 - a. Shall be approved by the Vice President of the League prior to draft day.
 - b. Shall conform to the Manager/Coach guidelines and terms of application (Appendix 2 and 3), as well as the Association By-Laws
 - c. Head coach's children will normally play on the team their parent manages if the child is of the age group for that league, unless otherwise requested by the Head Coach.
 - d. Responsible for informing their coaching staff, players and player's parents of the By-Laws, Manager/Coach guidelines, terms of application, and conference rules (if applicable).
 - e. Responsible for the proper maintenance and accountability of equipment supplied to the team that they manage.
 - f. Responsible for preparing the field prior to home games.
 - g. Responsible to obtain approval from the VP of the league or President, other than rainouts and the rescheduling thereof. Failure to do so could result in a forfeit.
 - h. Shall notify the Vice President of League of rescheduling.
 - i. Responsible to appoint acting Head Coach in his/her absence.
2. Assistant Coaches (2 per team) – Must have BBSA application on file
 - a. Shall be approved by the Vice President of the League.
 - b. Reports to Head Coach. Shall function as Head Coach when required.
 - c. Shall conform to the Manager/Coach guidelines and terms of application (Appendix 2 and 3), as well as the Association By-Laws.
 - d. Assistant coach's children will normally play on the team their parent coaches if the child is of the age group for that league, unless otherwise requested by the Assistant Coach.
 - e. Share responsibility of informing the remaining coaching staff, players, and player's parents of the By-Laws, Manager/Coach guidelines, terms of application, and conference rules (if applicable).
 - f. Share responsibility for the proper maintenance and accountability of equipment supplied to the team that they coach.
 - g. Share responsibility for preparing the field prior to home games.
3. Helper Coaches
 - a. May be any person willing to assist with the team's development.
 - b. Shall have approval of the Head coach and Assistant coaches
 - c. Shall conform to the Manager/Coach guidelines and terms of application (Appendix 2 and 3), as well as the Association By-Laws.

4. Umpires

- a. Shall conduct the games in accordance with the Associations rules and By-Laws with any approved inclusion or exclusions. Conference rules supercede BBSA rules.
- b. Has jurisdiction over any and all parts of the playing field including spectators as designated in the approved rules.
- c. BBSA should require certification of all umpires through an annual umpire clinic and review process.
- d. All umpires will be provided with forms detailing games umpired to include division, date of game and signature of Board member. Form must be filled out in concession stand.
- e. Umpires will be paid the following the game at the concession stand at the rate determined by the board.
- f. Umpires must be at the field 15 minutes before the game.

IX. Age and Eligibility Requirements

A. Ages

The minimum age for children wishing to play in the BBSA is four (4) years old before April 30th or as approved by the board.

B. Eligibility and Hardship Cases

A Registration-Medical Release form must be filled out in its entirety with no omissions, deletions, or alterations before a child can participate in Association activities. A copy of proof of insurance is required.

Every child that registers to play by the initial sign-up deadline shall be eligible to play providing all financial requirements are met by February 1st, unless approved by the board (including any moneys due from previous years).

Entry fees for hardship cases may either be reduced or waived pending a review by the officers.

All Hardship cases shall work a minimum of 4 additional volunteer times

X. Registration and Fundraising Requirements

- A. All levels of play shall register on dates set by the Board in January.
- B. Parent, legal guardian or adult accompanying player or registering shall read and sign the form pertaining to receipt of waivers on line during registration.
- C. Registration fees shall be established each season by the Board

XI. Safety and Well Being

To insure the safety and well-being of the children who participate in the functions of the BBSA, a Background check, in accordance with State of Illinois statute 70 ILCS 1205/8-23, shall be performed on all Head Coaches, Assistant Coaches and Board Members. These checks shall take place at the start of volunteering with BBSA, and then once every three (3) years after, or as directed with approval from the BBSA Board. Any of the aforementioned members who have been convicted of any Classes of Felonies as directed in 70 ILCS 1205/8-23 shall not be allowed to participate in any BBSA function. BBSA Board reserves the right to make additional disqualifications at their discretion.

Hard copies of background check authorizations and returned copies of completed checks must be retained for seven (7) years. Access to the returned copies of the completed checks is reserved to BBSA President, BBSA VP of Softball & VP of Baseball, BBSA Secretary, and one other member of the board per agreed direction of the BBSA Board.

MANAGER/COACH DISCIPLINE PROCEDURE GUIDE

Players and parents have received BBSA's Player Expectation and Rules for Probation upon registration. The information that follows is a guide to assist BBSA Coaches with issues that may arise during practice or games.

Players with BBSA are expected to respect and listen to Coaches at all times during practice and games. They are to also respect the umpires and Coaches on opposing teams.

Fighting with other players on their team or other teams, using profanity, unsportsmanlike conduct and inappropriate yelling at other players or umpires will not be tolerated.

These rules also apply to any BBSA player attending games that they are not participating in.

Probation Steps:

Step 1: The Coach will give a verbal warning to the player. Note date, time, and type of problem. Be sure to speak with player away from team. Always keep in mind the child's age and keep discipline within reason.

Step 2: The Coach will give a verbal warning to the player and let the parents/guardian know what happened. If needed notify V.P. of League with player problem and action taken.

Step 3: PROBATION. The Player Probation Form needs to be filled out completely after Levels 1, 2, and 3 have been addressed. The form will be filled out by the Coach and signed by the player, player's parents/guardians, and Coach. The form will be given to the V.P. of the League within 24 hours, with a copy being given to the parent/guardian and a copy for the Coach.

Step 4: The Coach will inform the BBSA President who will then set up a meeting with the members of the Board, Coach, the player, and the parents/guardians. All parties will have a chance to speak about the incidents and BBSA will explain the expectations for the player and explain this is the player's final warning.

Step 5: The player is removed from any team they are on, including any Travel Teams. If the player signs up next year they will start the season on Step 3.

PLAYER PROBATION FORM

Date Filed:

Contact Information for person filing the Probation Form:

Name:			
Address:		Phone #1:	
	City, State	Phone #2:	
Zip:			
Email:			

Player Form is filed against:	
Parent/Guardian Name	
Date of the incident – Step 3	

Please answer all of the following questions. Use of this form is required.

- Step 1** **DATE:** _____
- Step 2** **DATE:** _____
- Step 3** **DATE:** _____

What is the complaint? Please be very specific and concise in presenting the complaint.
Describe all actions that you have taken to resolve this issue. Please include all responses to your attempts to resolve this issue.

Coach Signature: _____

Player: _____

Parent/Guardian: _____

Board Member signature: _____



PO Box 293
Braidwood, IL. 60408

A. For BBSA Use	
Background Check	_____
Team	_____
Coach	_____
Manager	_____
Equipment	_____

Coach/Manager Application

Name _____

Address _____

City, State Zip _____

Home Phone _____ Cell Phone _____

Email Address _____ T-Shirt Size _____

SSN (required for mandatory background check) _____

I prefer to: _____ Head Coach _____ Asst. Coach _____ Baseball _____ Softball

For the following age group: (Check one)

_____ Shetland (5-6 yrs.) _____ Pinto (7-8 yrs.) _____ Mustang (9-10 yrs.)

_____ Bronco (11-12 yrs.) _____ Pony (13-14 yrs.) _____ Colt (15-16 yrs.)

Previous Experience: _____

If accepted, I agree to abide by the bylaws, guidelines and decisions of the BBSA. I further agree to bring any conflicts with players, other teams or other BBSA members to the next BBSA meeting and not present the conflict before the public or teams. I agree and understand to fulfill the following duties and responsibilities:

- A. I understand that in order to remain eligible as a coach or manager, I must attend the regular monthly meetings of the BBSA. (It is felt that attendance is vital to the operation of the organization and my team. Conference information and new BBSA guidelines are discussed that coaches and managers should be aware of and have input in. Attendance is kept in minutes.)
- B. I understand that it is expected that each manager and/or coach will attend the annual coach's clinic and the first aid clinic held in March.
- C. It is expected that practices will be held a minimum of 3 times weekly in preseason, paying special attention to extreme weather conditions.
- D. I will assist with opening day, clean up day, and any fundraising activities.
- E. I understand tobacco products and alcohol are not allowed on the playing field or the dugout.
- F. I will be responsible for the care of BBSA equipment, its maintenance and collection at season end.
- G. I will be responsible for preparing the field for play for those games at which my team is scheduled as the home team. I will also be responsible for furnishing a responsible adult as scoreboard operator at these games.
- H. I will show respect at all times for players, umpires, other coaches and teams, including refraining from derogatory remarks and chants. I understand profanity is not permitted during practices or games.
- I. I understand that safety of the children is of the utmost concern. I will not leave children unattended during or after practices and games.
- J. I understand that names are not permitted on any exposed part of the uniform or cap.

I hereby authorize investigation of all statements contained on this form and certify that all information included herein is complete and accurate. I understand that my appointment as manager or coach is conditional upon the satisfactory completion of a background check and that a misstatement of fact will be grounds for my immediate discharge as a volunteer.

Signature _____

Date _____

Braidwood Baseball Softball Association Parent/Player Rules and Guidelines

The Braidwood Baseball Softball Association expects that all players and their parents adhere to acceptable standards of behavior. BBSA managers and coaches serve a valuable role and will not be expected to put up with conduct that is detrimental to the instruction and participation of team members.

1. Swearing, loss of temper, berating other players, fans or umpires, unsportsmanlike behavior by parents, players and spectators that does not represent the best interests of BBSA will not be tolerated, and will be dealt with accordingly.
2. Players with BBSA are expected to respect and listen to Coaches at all times during practice and games. They are to also respect the umpires and Coaches on opposing teams.
3. Umpires and BBSA Board members may remove a parent or player from the BBSA fields that is exhibiting severe inappropriate behavior. If you are removed from one field in the River Valley League you are banned from all fields for the season.
4. Players must remain in their dugouts during the course of the game, except those performing duties required in the game and except those excused by their manager or coach. Non-team members are not permitted in the dugout.
5. Players who are members of a BBSA team are expected to be consistent in their attendance at practice and games. Practices should be held weekly during preseason, at the discretion of the coach. Attendance is a contributing factor in the amount of game time a child receives. Manager/Coaches may petition the BBSA Board to dismiss any player who fails to attend an acceptable number of practices or games.
6. Dismissal from a team for attendance or behavioral problems can take place only with BBSA Board approval. A copy of BBSA's Rules for Probation is attached.
7. Parents/guardians are required to wait until AFTER practice or game to talk with Managers/Coaches regarding a player's time in the game.
8. Parents are responsible for the transportation of their child to and from practices and games. **If you are unable to stay for the practice or game, please notify the manager or coach before leaving. Shetland parents MUST stay for the entire practice and/or game.**
9. BBSA equipment is to be used only for BBSA games and practices.
10. All male players must wear a protective cup to participate in practice and games. Not required for Shetland.
11. Players are to come to games in their complete uniform supplied by BBSA. Manager/Coaches may sit a player for the game if not dressed properly.

BBSA Rules for Probation

Players with BBSA are expected to respect and listen to Coaches at all times during practice and games. Refer to your coach by calling them Coach. Fighting with other players and parents on your team or any other team, using profanity, unsportsmanlike conduct and inappropriate yelling at other players, umpires, or your Coach will not be tolerated.

The following steps will be taken to deal with any player or parent that does not follow these rules.

***These rules also apply to any BBSA player and parent attending games that they are not participating in.**

PROBATION STEPS:

Step 1: The Coach will give a verbal warning to the player or parent. Note date, time, and type of problem. Be sure to speak with player or parent away from team. Always keep in mind the child's age and keep discipline within reason.

Step 2: The Coach will give a verbal warning to the player or parent and let the parents/guardian know what happened. Notify the Vice President of the League with player or parent problem and action taken.

Step 3: PROBATION. The Player Probation Form needs to be filled out completely after Levels 1, 2, and 3 have been addressed. The form will be filled out by the Coach and signed by the player or parent, player's parents/guardians, and Coach. The form will be given to the Vice President of the League within 24 hours, with a copy being given to the parent/guardian and a copy for the Coach.

Step 4: The Coach will inform the BBSA President who will then set up a meeting with the members of the Board, Coach, the player, and the parents/guardians. All parties will have a chance to speak about the incidents and BBSA will explain the expectations for the player or parent and explain this is the player's or parent's final warning.

Step 5: The player is removed from any team they are on, including any Travel Teams. If the player or parent signs up next year they will start the season on Step 3.

The BBSA Board may skip Steps 1-4 in any severe case of inappropriate behavior. The BBSA believes that we have a great community and a great group of players and parents. The BBSA is setting up rules for cases like this so that all parents/guardians, players, and Coaches have a guideline to go by for inappropriate behavior and safety for their players.



PO Box 293
Braidwood, IL. 60408

Boys Baseball

Date _____	Level/Team _____
Amt. _____	Pinto 7/8 _____
Ck # _____	Mustang 9/10 _____
Cash _____	Bronco 11/12 _____
Raffle Tickets \$ _____ # _____	Pony 13/14 _____

Registration – Medical Release

Child's Name _____ Phone # _____

Child's Address _____ City _____

Birthdate _____ Age on Apr. 30, 2016 _____

Dad's Name _____ Home/Cell # _____

Dad's Address (if not the same) _____ City _____

Mom's Name _____ Home/Cell# _____

Mom's Address (if not the same) _____ City _____

Point of Contact (For Coaches Use) _____

Email Address _____

Emergency Contact _____

Phone _____ Relationship _____

Medical Problems/Allergies _____

I, the parent or guardian of the aforesaid child, hereby give approval for participation in any and all Braidwood Baseball and Softball Association (BBSA) activities. I hereby grant permission to managing personnel or other BBSA representatives to authorize and obtain medical care should the player become ill or injured while participation in BBSA activities away from home or when neither parent nor legal guardian is available to grant authorization for emergency treatment. My preference of physician is _____ at (phone) _____ at _____ Hospital, but agree to any licensed physician, hospital or medical clinic. I assume all risks and hazards incidental to such participation, including transportation to and from the activities; and do hereby waive, release, absolve, indemnify and agree to hold harmless the BBSA, local organizations, organizers, sponsors, supervisors, participants and persons transporting the player to and from activities, for any claim arising out of an injury to the player except to the extent and in the amount covered by accident or liability insurance. I understand that the accident insurance policy purchased by BBSA is supplementary and pays only for claims above and beyond my private insurance coverage.

I further agree to furnish a birth certificate for the player upon registration. I also agree to return, upon request, the uniform and any other equipment issued to the player in as good as condition as when received, except for normal wear and tear in BBSA activities.

Print Name _____ Signature _____

Relationship _____ Date _____

ALL INFORMATION MUST BE COMPLETE BEFORE YOUR CHILD MAY PARTICIPATE

BIRTH CERTIFICATE IS REQUIRED FOR REGISTRATION FOR ALL PLAYERS

PROOF OF INSURANCE IS REQUIRED FOR REGISTRATION OF ALL PLAYERS



PO Box 293
Braidwood, IL. 60408

Shetland

Date _____
Amt. _____
Ck # _____
Cash _____
Raffle Ticket
\$ _____ # _____

Registration – Medical Release

Child's Name _____ Phone # _____

Child's Address _____ City _____

Birthdate _____ Age on Apr 30, 2016 _____

Dad's Name _____ Home/Cell # _____

Dad's Address (if not the same) _____ City _____

Mom's Name _____ Home/Cell# _____

Mom's Address (if not the same) _____ City _____

Point of Contact (For Coaches Use) _____

Email Address _____

Emergency Contact _____

Phone _____ Relationship _____

Medical Problems/Allergies _____

I, the parent or guardian of the aforesaid child, hereby give approval for participation in any and all Braidwood Baseball and Softball Association (BBSA) activities. I hereby grant permission to managing personnel or other BBSA representatives to authorize and obtain medical care should the player become ill or injured while participation in BBSA activities away from home or when neither parent nor legal guardian is available to grant authorization for emergency treatment. My preference of physician is _____ at (phone) _____ at _____ Hospital, but agree to any licensed physician, hospital or medical clinic. I assume all risks and hazards incidental to such participation, including transportation to and from the activities; and do hereby waive, release, absolve, indemnify and agree to hold harmless the BBSA, local organizations, organizers, sponsors, supervisors, participants and persons transporting the player to and from activities, for any claim arising out of an injury to the player except to the extent and in the amount covered by accident or liability insurance. I understand that the accident insurance policy purchased by BBSA is supplementary and pays only for claims above and beyond my private insurance coverage.

I further agree to furnish a birth certificate for the player upon registration. I also agree to return, upon request, the uniform and any other equipment issued to the player in as good as condition as when received, except for normal wear and tear in BBSA activities.

Print Name _____ Signature _____

Relationship _____ Date _____

ALL INFORMATION MUST BE COMPLETE BEFORE YOUR CHILD MAY PARTICIPATE
BIRTH CERTIFICATE IS REQUIRED FOR REGISTRATION FOR ALL PLAYERS
PROOF OF INSURANCE IS REQUIRED FOR REGISTRATION OF ALL PLAYERS



PO Box 293
Braidwood, IL. 60408

Girls Softball

Date _____	Level/Team _____
Amt. _____	Pinto 7/8 _____
Ck # _____	Mustang 9/10 _____
Cash _____	Bronco 11/12 _____
Raffle Tickets \$ _____ # _____	Pony 13/14 _____

Registration – Medical Release

Child's Name _____ Phone # _____

Child's Address _____ City _____

Birthdate _____ Age on Jan 1, 2016 _____

Dad's Name _____ Home/Cell # _____

Dad's Address (if not the same) _____ City _____

Mom's Name _____ Home/Cell# _____

Mom's Address (if not the same) _____ City _____

Point of Contact (For Coaches Use) _____

Email Address _____

Emergency Contact _____

Phone _____ Relationship _____

Medical Problems/Allergies _____

I, the parent or guardian of the aforesaid child, hereby give approval for participation in any and all Braidwood Baseball and Softball Association (BBSA) activities. I hereby grant permission to managing personnel or other BBSA representatives to authorize and obtain medical care should the player become ill or injured while participation in BBSA activities away from home or when neither parent nor legal guardian is available to grant authorization for emergency treatment. My preference of physician is _____ at (phone) _____ at _____ Hospital, but agree to any licensed physician, hospital or medical clinic. I assume all risks and hazards incidental to such participation, including transportation to and from the activities; and do hereby waive, release, absolve, indemnify and agree to hold harmless the BBSA, local organizations, organizers, sponsors, supervisors, participants and persons transporting the player to and from activities, for any claim arising out of an injury to the player except to the extent and in the amount covered by accident or liability insurance. I understand that the accident insurance policy purchased by BBSA is supplementary and pays only for claims above and beyond my private insurance coverage.

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Print Name _____ Signature _____

Relationship _____ Date _____

ALL INFORMATION MUST BE COMPLETE BEFORE YOUR CHILD MAY PARTICIPATE
 BIRTH CERTIFICATE IS REQUIRED FOR REGISTRATION FOR ALL PLAYERS
 PROOF OF INSURANCE IS REQUIRED FOR REGISTRATION OF ALL PLAYERS

REFUND GUIDELINE

The BBSA allows for the full refund of registration fees if a refund form is filled out and returned to the BBSA, P.O. Box 293, Braidwood, IL. 60408 within 30 days of the last registration date or February 1st, whichever comes first. After February 1st, refunds are at the discretion of the board.

Fundraiser fees are not included in the refund of registration fees.

REFUND REQUEST

**I, _____, hereby request
a refund of all registration fees for the _____ season. I understand raffle ticket
fees are not a refundable part of registration.**

Players Name: _____

Parent Signature: _____

Date: _____

WEBSITE/PHOTO RELEASE FORM

Dear Parent/Guardian:

On occasion, representatives from Braidwood Baseball Softball Association wish to photograph players in connection with our events and post them on the BBSA Website, the local newspaper, and online social media.

In order to release player photos and post on the BBSA Website, local newspaper or social media, we need written permission. To give your consent, please sign that you understand and consent to the following:

I give permission for my child to be photographed by a representative from BBSA. I authorize the use and reproduction by BBSA or anyone authorized by BBSA of any and all photographs taken of my child, without compensation to me/my child. I also give permission for these photographs to be posted on the BBSA website or in the local newspaper.

All of these photographs shall be the property, solely and completely, of BBSA. I waive any right to inspect or approve the finished photographs or printed matter that may be used in conjunction with them.

Signature: _____

Date: _____



Mission Statement

The Braidwood Baseball & Softball Association (BBSA) is a program of service to youth. It is geared to provide an outlet of healthful activity and training under good leadership, in the atmosphere of wholesome community participation. BBSA is dedicated to helping children become good and decent citizens. It strives to inspire them with a goal to enrich their lives toward the day when they must take their places in the world. It establishes for them rudiments of teamwork and fair play. All directors, officers and members shall bear in mind that the attainment of exceptional skill or the winning of games is secondary to the molding of future citizens, which is of prime importance. BBSA is a Not-For-Profit membership organization whose basic service is working for the benefit of youth through baseball and softball activities.

Sincerely,

Gerald Curl

B.B.S.A. President



2017 Sponsor / Donor Program

Sponsorship Packages

For over a century it has been an American tradition for local businesses and families to sponsor local youth leagues in exchange for local marketing, good will, and a show of community spirit. Such sponsorships are vital for funding the operation of our volunteer driven youth league.

Marketing Impact

- In any given week hundreds of people visit our field complex.
- We host teams from Cook, Grundy, Iroquois, Kankakee, Livingston and Will County, allowing us to get your company name out to potential customers in the surrounding communities of Braidwood, Wilmington, Custer Park, Essex, Coal City, Carbon Hill, Seneca, Dwight, Limestone, Morris, Mazon and Channahon.

Sponsor/Donor Options

Field Display - \$100.00 per field

- For \$100.00 Sponsor name displayed on your choice of either our Baseball or Softball field.
- For \$200.00 Sponsor name displayed on **both** our Baseball **and** Softball field.
- Sponsor name displayed on outfield fence of one or both main fields from April through July

Team Sponsor - \$300.00 for one team - \$250.00 per team if you sponsor multiple teams

- Team is named for your organization
- Your organization's name is on the front of the player's jerseys
- Team photo plaque suitable for display in your place of business
- Sponsor name displayed on outfield fence of one or both main fields from April through July

Dugout Sponsor Home Team/ Visitors - \$150.00

- Sponsors name displayed on one of (6) dugouts
- Limited number available

Field Sponsor - \$500.00

- Sponsor Name displayed on outfield fences of our two main fields from April through July
- Sponsor Name on the back of the backstop for your chosen field i.e. (Berkots Field), only (4) available
- 4X4 Billboard added to one of three fields for the 2017 season

Thank You for sponsoring BBSA. Your donation aids BBSA in our efforts to provide our community children with the best little league experience possible.



2017 Sponsor / Donor Program

SPONSORSHIP CATEGORIES	BENEFITS	DONATION AMOUNT	CHECK YOUR DONATION
Field Display – single field or both fields	See Field Display Description Page 1	\$100.00	<input type="checkbox"/>
		\$200.00	<input type="checkbox"/>
Single Team Sponsor	See Team Sponsor Description Page 1	\$300.00	<input type="checkbox"/>
Multi Team Sponsor	See Team Sponsor Description Page 1	\$250.00	<input type="checkbox"/>
Dugout Sponsor	See Dugout Sponsor Description Page 1	\$150.00	<input type="checkbox"/>
Field Sponsor	See Field Sponsor Description Page 1	\$500.00	<input type="checkbox"/>

SPONSOR/DONOR INFORMATION	
Contact Name:	
Company Name:	
Website:	
Address: (Include City, State, Zip)	
Day Time Phone:	
Email:	

Sponsored Field: (if applicable)				
Sponsored Dugout: (if applicable)				
Sponsored Team: (if applicable)				
	Payment Received	Check Number	Date	Received by
Office Use ONLY:	\$			

I (we) hereby authorize Braidwood Baseball Softball Association (BBSA) to use and publish our company information and or logo for the 2014 Little League Season as a corporate sponsor. If applicable we will provide advertising logos and or graphics. Your donation may be tax deductible – BBSA is a 501c not-for-profit organization. Please make checks payable to : BBSA

Signed: _____ Name: _____ Date: _____

Braidwood Baseball Softball Association, P.O. Box 293, Braidwood, IL 60408 Tax I.D.# 80-0556265, bbsa-il.com
Contact: Gerry Curl, President, PH# 815-701-3494, Email: bbsa2014@yahoo.com, Page 3 of 3