

Amity Township Athletic Club, Inc.
Board of Director's Meeting Minutes
Tuesday, December 3, 2013
Keystone Villa – Douglassville, PA

Attendance:	Karen LeBlanc, Kevin Hafer, Gene Buckwalter, Liz March, Bob Smith, Ryan Buckwalter, Bob Landis
Meeting Called to Order:	7:32pm
Minutes:	Ryan Buckwalter motioned to approve the minutes from November 5, 2013 with the changes to the wording of the building section. Bob 2 nd the motion, and the minutes were approved.

COMMUNICATIONS (Karen LeBlanc)

- **Amity Township Athletic Club, Inc** – received a Thank You card from the family who lost their mother. Very nice card to thank the club.
- **Birdsboro Lions Club Donation** – At this time the Amity Athletic Club has decided not to donate.
- **Met-Ed Meters at Pool** – Meters were not being read for fifteen (15) months. Locks were changed. A new key will be made and Karen will meet the meter-reader to check the meter.
- **Tax Exemption** – Copies of the tax exemption for the club will be sent by Karen to Dean Franheiser and school taxes.

PRESIDENT'S REPORT (Karen LeBlanc)

- **Old Business:**
 - ✓ The board had elections and voted on the following positions for 2014:
 - **Remove current Vice President** - Kevin Hafer motion to remove Alex Stefanelli as Vice President due to lack of attendance and eligibility, Gene Buckwalter 2nd the motion.
 - **Elect President** – Gene Buckwalter made a motion to nominate Karen LeBlanc as President, Bob Smith 2nd the motion.
 - **Elect Vice President** - TBD
 - **Elect Treasurer** – Ryan Buckwalter made a motion to nominate Kevin Hafer as Treasurer and Bob Smith 2nd the motion.
- **New Business:**
 - ✓ **Coaches and Communication:**
 - Coaches are NOT to directly communicate with players through text messaging (club's rule and school's rule).
 - ✓ **Additional Information from December 3, 2013 elections (for all committees to be added for next meeting and for approval in February 2014).**

TREASURER'S REPORT (Kevin Hafer)

- **Bonds**
 - ✓ All bonds are paid and sent out (for those bonds that were requested)
- **Treasurer Reports**
 - ✓ Kevin passed out the worksheets with the updated treasurer report (a copy of this has been placed in the Amity Township Athletic Club's Secretary Folder for our records).
 - ✓ Kevin was unable to get basketball or soccer reconciled.
 - ✓ IRS Taxes – were filed
 - ✓ Kevin Hafer proposed spending some money in the new year (2014) to work with Wren to have Angie come up with a way to put all this information for the club into a QuickBook

Amity Township Athletic Club, Inc.
Board of Director's Meeting Minutes
Tuesday, December 3, 2013
Keystone Villa – Douglassville, PA

system that would work well for the club, easier to manage. This way if anyone new would ever be elected to the treasurer position this would be much easier to manage then starting from scratch.

- ✓ 2014 Budgets – Kevin has not started this yet.
- **Conversation was brought up about having a manager for the pool**
 - ✓ Kevin looked into someone managing the pool a while back and it's very expensive. At this time the club cannot afford to do this.

SPORTS REPORTS

❖ SOCCER (Bob Landis)

- All soccer incidents have been addressed, suspensions were fulfilled and coaches who were involved took responsibility for what was done and said.
- Referees are untouchable; coaches cannot go after the referees in any circumstance.
- There will be a coaches meeting to review rules and regulations, process and procedures, etc...repeat offenders will not be allowed to coach.
- Playing time will be fair (equal time for all players on the team)
 - U 4,5,6,7** - will have equal playing time
 - U9** – 3 quarters playing time
 - U12** – ½ game playing time
- ***Travel vs. Rec Soccer** – “Equal & Fun” play to learn, no matter what, we need to remind ourselves that this is for the kids and about the kids, NOT the coaches.
- **Coaches** – Need to remember that they are setting the example. They are guides and mentors to these kids that are playing sports.
- **Pumpkin Cup** – Went very well and everyone had a great time, lots of meatballs were served!
- **Lockers for coaches/Location of drop box** - Discussion was brought up regarding where coaches can stick their information for registrar. The board discussed combination pad locks, which would be changed every time a coach changes or leaves the club. All information from the registrar would be required to be in a sealed envelope prior to putting anything in the drop box. Location of the drop box still to be determined.
- **Soccer Meetings** - Soccer committee meeting next Tuesday at Karen's house to discuss all the changes, meeting requirements, etc...Kevin Hafer is now on the list and email for all soccer meetings and will be copied on all bills, etc...

❖ LACROSSE (Matt, could not be in attendance, so Karen LeBlanc read Matt's report):

- ✓ Matt Mogavero, will be returning as an AC Coach, not as President
- ✓ There were three (3) females that were recently considered for the coaching position in spring 2014, but that fell through.
- ✓ Spring Lacrosse begins in March 2014
- ✓ Currently, Lacrosse is finishing winter one (1) session and will start winter two (2) sessions after the holidays.
- ✓ **Fundraiser Update (Sunglasses):**
 - Sunglasses fundraiser is going well

**Amity Township Athletic Club, Inc.
Board of Director's Meeting Minutes
Tuesday, December 3, 2013
Keystone Villa – Douglassville, PA**

- ✓ **Lacrosse Committee Meeting:**
 - Meeting tomorrow 12/4/13

- ❖ **BASKETBALL (No one represented, No Report)**
- ❖ **SWIM TEAM (No one represented, No Report)**
- ❖ **POOL (Kevin Hafer)**
- ❖ **TENNIS (Garry Lucas)**

PROPERTY (Gene Buckwalter and Ryan Buckwalter)

- **Projects Completed:**
 - ✓ **Winterized** - the concession stands and restrooms at the club.
 - ✓ **Modular Buildings** – Looked at the buildings and the club has decided not to move forward with this.
 - ✓ **Repairs:**
 - Tractor being repaired
 - Zero-turn was sent out for annual service
- **Future Property Improvement Projects 2014:**
 - ✓ **Parking Lots:**
 - Bumper Blocks for the parking lots – Estimate per bumper block is \$26/per bumper block (Reading Precast).
 - Reflectors – Estimate per reflector is about \$30/per pole – Matt is going to look into some other options as well.
 - ✓ **Chlorine Tank:**
 - One of the tanks is leaking

PUBLIC COMMENTS/DISCUSSION:

- **Public Attendees:**
 - ✓ No one from the public was in attendance.
- **Public Comments/Concerns/Discussion:**
 - ✓ No one from the public was in attendance.

Amity Township Athletic Club, Inc.
Board of Director's Meeting Minutes
Tuesday, December 3, 2013
Keystone Villa – Douglassville, PA

ACTION ITEMS

- **General Action Items/Goals for 2014:**
 - ✓ Look at our processes for soccer registrar to figure out an easier way to do registrations (a drop box was suggestion with combinations locks, etc...)
 - ✓ Look into donations from local companies in the area (signs to be posted around the soccer fields, etc...In addition, look into grants for non-profit organizations)
 - ✓ Raise Fees for registration
 - ✓ Capital Campaign Project for 2014
 - ✓ Everyone on the board should take some time to think about the open Vice President Position for 2014. We will elect someone at our first meeting in January 2014.

- **Property (Gene Buckwalter and Ryan Buckwalter):**
 - ✓ To bring the “estimated” cost of what yearly maintenance is for the AC property per year.
 - ✓ Figure out what equipment, etc...will need to be replaced in the next few years – start budgeting for these items

- **Treasurer (Kevin Hafer):**
 - ✓ Kevin will get Laptop back to Ryan Buckwalter so that he can run his audit
 - ✓ Open and account with Ace Hardware – for local items that need to be purchased

Adjournment: 9:40pm

Proposal to Amend the By Laws to contain the following in Article 5, Section: 5:13

All Board members as well as committee members shall not act in a manner tending to be offensive to decency, morality or social propriety, or tending to result in scandal, ridicule, or contempt, or tending to provoke any retaliatory action or boycott against Board Members, committee members of Amity Township Athletic Club, Inc. A Board member or committee member's conduct shall be such as would never cause unpleasant publicity or comment or damage a member's reputation, the remaining Board members may, by majority vote, remove the member from the Board or Committee and proceed to fill the vacancy in accordance with the By Laws.