

CONSTITUTION AND BY-LAWS

(Revised October 2014)

I. **Name of Organization:** Green Tree Athletic Association

II. **Purpose:**

1. To promote physical education and participation in sports by the youth of Green Tree, under adult and responsible supervision, including baseball, softball and soccer.
2. To provide capital to support the aforementioned activities and to sponsor selected events under the auspices of the Green Tree Athletic Association.
3. To arrange and sponsor meetings and banquets at appropriate times during the year and when required in the best interests of the youth and the community.

III. **Membership:**

1. Membership in the Association shall be restricted to persons of good moral character, who reside in the Borough of Green Tree and who contribute to the financial support of the Association, or who may contribute his or her time and skill.
2. The Mayor, Street Commissioner and representative of the Recreation Board of the Borough of Green Tree shall be members ex-officio of the Association.

IV. **Officers:**

1. Officers of the Organization shall be: President, First Vice President (Equipment), Second Vice President (Fields), Jr. Baseball Commissioner, Sr. Baseball Commissioner, Softball Commissioner, Soccer Commissioner, Secretary, Treasurer and Concession Stand Manager.
2. The following shall be the acting officers to serve until the annual meeting of the members, and, until their successors have been elected by the membership and duly Qualified:
 - President
 - First Vice President (Equipment)
 - Second Vice President (Fields)
 - Jr. Baseball Commissioner
 - Sr. Baseball Commissioner
 - Softball Commissioner
 - Soccer Commissioner
 - Secretary
 - Treasurer
 - Concession Stand Manager
3. The duties of these officers shall be:

President – Shall act as the chairman during all meetings. He or she shall enter into such contracts as may be authorized by the officers and members and such contracts as may be necessary to carry out the purpose of the Association. He or she shall sign all correspondence and co-sign all checks. In the event of a vote of the officers, the President will vote only in the case of a tie between the other officers.

First Vice President (in charge of equipment) – Shall be in charge of ordering, distributing, and collecting any and all equipment (uniforms, equipment, keys, etc.) necessary for each team to play the game. This shall also include anything extra such as tournament and all star teams/games. Shall also act in all matters and with the same authority as the President in the absence of and when the President is not available.

Second Vice President (in charge of fields) – Shall be in charge of and coordinate all field time and umpires as needed. Before the season, commissioners are to request practice times, and available field times for their respective scheduling meetings. Once all team schedules have been determined, shall set a master schedule and field all requests for times and dates for rescheduling rain-outs and additional practice time during the season.

Jr. Baseball Commissioner (ages 5 – 12 years old), **Sr. Baseball Commissioner** (ages 13 – 16 years old), **Softball Commissioner** (ages 5 – 18 years old) and **Soccer Commissioner** (ages 4 – 9 years old) – The commissioners will have identical duties.

1. Shall have the authority to decide on questions or problems concerning field, membership, late sign-up, and/or to arbitrate disputes which cannot be resolved by the field league commissioner or which may be brought before the board for decision.
2. Shall have the responsibility for assigning umpires or delegating those duties to the field league commissioners.

Secretary – Shall cause notices to be given to the officers of all meetings of the officers, and to the members of all meetings of the members. He or she shall maintain a complete record of the membership, including addresses and phone numbers. He or she shall be responsible for obtaining sign and team sponsorships. He or she shall turn all contributions received by him or her to the Treasurer.

Treasurer – Shall be responsible for all financial activities of the Association. He or she shall establish a bank account, co-sign all checks and maintain the financial accounts of the Association in good order, subject to audit annually.

Concession Stand Manager – Shall be in charge of and coordinate all concession stand oversight. Prior to the season, the manager will ensure volunteers throughout the organization are scheduled to staff the concession stand and ensure updated communication is provided to coaches of concession stand changes. The manager will ensure the concession stand is opened and closed on a daily based by board approved volunteers. He or she will order all concession stand items and provide receipts to Treasurer. They will also ensure the concession stand area is clean and meets all state required guidelines.

V. **Eligibility of participants in scheduled and sponsored activities of the Association:**

1. Only bona fide residents of the Borough of Green Tree shall be eligible to participate in the youthful activities sponsored and scheduled by the Green Tree Athletic Association, with the following exceptions:

- a. Individuals who attend a Green Tree school (Aiken or St. Margaret's) and who have not played for another community organization can participate in the GAA.
- b. Non-Green Tree residents who formerly lived in Green Tree can continue to participate in the GAA.
- c. Individuals who do not have a program in their community can participate in the GAA, provided a signed release is obtained from that organization.

VI. Managers, Coaches, Umpires:

1. These persons shall be recruited from the residents of the Borough of Green Tree, if available. Additional managers, coaches, and umpires, experts and leaders in the sports field, wherever residing, may be recruited and solicited to assist in the Association, management, scheduling of the activities of the Association, and training the participants in their respective athletic activities.

VII. Meetings:

1. Annual meetings of the members shall be held during the month of October, at a time fixed by the President and Commissioners.
2. At least one week's notice shall be given by the secretary to all members for the annual meeting or any special meeting. The notice should also be listed in the Borough newsletter.
3. The officers shall be elected at the annual meeting. The term of office for the officer shall be two years. The President, Second Vice President (Fields), Jr. Baseball Commissioner, Softball Commissioner and Soccer Commissioner shall be elected at the same time (during years ending with an even number). The First Vice President (Equipment), Sr. Baseball Commissioner, Concession Stand Manager, Secretary and Treasurer shall be elected at the same time (during years ending with an odd number). Vacancies in office may be appointed by the Board for the unexpired term. Nominees wishing to run for the office of President must have at least two year's experience on the Board.
4. The President and Commissioners shall submit a report at the annual meeting of the prior year's activities of the Association and they shall also submit to the Recreation Board of the Borough of Green Tree plans formulated for the ensuing year; and shall also meet with the Recreation Board from time to time; and when requested, submit estimated budget and physical property requirements to the Recreation Board.

VIII. Organization as Non-Profit Association:

1. There shall be no profit to the benefit of any person or member of the Association.
2. In the event of dissolution of the Association, any cash balance on hand and all physical properties of the Association shall be transferred to and become property of the Borough of Green Tree.

IX. Amendment Policy:

1. This Constitution and By-Laws may be amended at any annual or special meeting of the members of the Association called for that purpose by a vote of two-thirds of the members present, provided, however, that at least twenty members are present.