

Sports Official Certification Fee Reimbursement Agreement



Horizons Edge is committed to developing and supporting those in our community that desire to become a certified game official. To encourage and help facilitate the certification process, Horizons Edge will schedule certification classes throughout the year and reimburse certification fees per agreement below. All courses must be pre-approved for reimbursement, but not limited to those scheduled at The Edge. This reimbursement is in addition to your game fee earnings. Anyone desiring to enroll in an official certification course or program, should submit this agreement for approval prior to taking the course. Forms should be submitted to your program specific contact or to the Sports Programs Director.

Agreement Requirements:

Official will pay for the training/course fees directly and The Edge will reimburse Official, provided Official meets the following requirements:

- Official successfully completes the training/course and receives a “passing grade” or “certification” sought from the training/course. Official must submit proof of successful completion to The Edge.
- After officiating ten (10) athletic contests at The Edge, The Edge will reimburse the official for the fee of the training/course. Official must submit reimbursement request form on page 2 of this agreement.

Official understands that this Agreement is not intended to constitute any type of employment agreement or guarantee of continued employment.

Please provide details on the course/training you want to enroll. This form must be preapproved to be considered for reimbursement.

Course Name	Date(s)	Location	Fee
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Horizons Edge Sports Campus

Official or Parent/Legal Guardian if Official is a minor (under 18 years old)

Ray Ellington, General Manager

Signature

Date

Printed Name

Address

Date

**Sports Official Certification
Fee Reimbursement Request**



Name: _____
 Address: _____
 Date of Request: _____
 Certification: _____
 Amount of Reimbursement _____

I have satisfied my fee reimbursement requirements and request reimbursement for my game official certification course. I have officiated the following athletic contests.

#	Date	Game	Location
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Forms should be submitted to your program specific contact or to the Sports Programs Director.

Office Use Only			
Course Cost Category	Reimbursement	Date	Amount
Referee Course	100%		
Horizons Edge Verification:			