

# Refund Request Form

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Players Last Name: \_\_\_\_\_ Players First Name: \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ Age of Player: \_\_\_ Gender: Boy or Girl

Was player placed on a team? Yes \_\_\_ No \_\_\_ Unknown \_\_\_

What is the Coach's Name: \_\_\_\_\_

Parent's Last Name: \_\_\_\_\_ Parent's First Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Day Phone #: ( ) \_\_\_\_\_ - \_\_\_\_\_ Evening Phone #: ( ) \_\_\_\_\_ - \_\_\_\_\_

Registration paid by: Cash \_\_\_ Check \_\_\_ Credit Card \_\_\_ Amount Paid: \$ \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Reason for request is: \_\_\_\_\_

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Confirmed by Division Manager: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Confirmed by Registrar: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Refund issued by Treasurer on: \_\_\_/\_\_\_/\_\_\_ Draft #: \_\_\_\_\_

## DOWNEY AYSO REFUND POLICY

- 1) Please note that when you register, you are charged a membership fee of \$20.00 by AYSO National. This fee is charged by the National Office, not by our Region, and is non-refundable (as part of the total \$30 non-refundable registration processing fee).
- 2) When the Region is notified, as provided below, of a player's decision to withdraw / drop from the program, a refund will be made of the appropriate registration fee paid less a \$30 non-refundable registration processing fee. Any player who has participated in a team activity (practice, scrimmage or game) is not eligible for a refund.
- 3) You must submit your refund request form via email or regular mail to the commissioner, treasurer and appropriate registrars
  - a) Commissioner - Sesilia Gonzalez email: pasaye@aol.com
  - b) Boys registrar - Ruth Castillo email: rcastillorios24@gmail.com -- Girls registrar - Maria Garcia email: villaga@sbcglobal.net
  - c) Treasurer - Eulalia Obeso email: eulalia.obeso@yahoo.com
- 4) The date the refund request form is received by Downey AYSO will be determined by:
  - a) the email receipt dates of the treasurer AND appropriate registrar, whichever email date is later; OR
  - b) the postmarked date.
- 5) Refund breakdown:
  - a) Any player who has participated in a team activity (practice, scrimmage or game) is **not** eligible for a refund.
  - b) You will receive 100% of the appropriate registration fee paid less a \$30 non-refundable fee, if the refund request form is received prior to June 14<sup>th</sup>, 2019.
  - c) You will receive 75% of the appropriate registration fee paid less a \$30 non-refundable fee, if your refund request form is received between June 15<sup>th</sup>, 2019 & July 31<sup>st</sup>, 2019.
  - d) You will receive 50% of the appropriate registration fee paid less a \$30 non-refundable fee, if your refund request form is received between August 1<sup>st</sup>, 2019 and August 31<sup>st</sup>, 2019.
  - e) No refunds will be issued after September 1<sup>st</sup>, 2019.
- 6) Refunds will be granted only with the approval of the Regional Commissioner.

**All refund requests must be made in writing.**

**Completed refund request forms may be sent by: 1) Emailed to treasurer AND appropriate registrar; 2) OR Mail to:**

AYSO REGISTRAR  
P.O. BOX 39423  
Downey, CA 90239

Parents Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_