

# **SANTA ANA - AYSO 517 REFUND POLICIES & PLAYER DROP REQUEST**

EFFECTIVE SEPTEMBER 1, 2016

Players that drop from our league may receive a refund per the following guidelines and procedures:

## **FALL SEASON**

1. Any player, who withdraws prior to June 1st, of the year in which the season begins, will result in a full refund of their registration fee, providing that the player/parent submits an email request for refund as stated below.
2. Any player who withdraws on or after June 1st, of the year in which the season begins, will result in a refund of their registration fee minus a \$50 administrative fee, providing that the player/parent submits an email request for refund as stated below.
3. No refunds will be issued once a player has participated in any Region 517, practice, games or sponsored event.

## **SPRING SEASON**

1. Any player, who withdraws prior to February 1st, of the year in which the season begins, will result in a full refund of their registration fee, providing that the player/parent submits an email request for refund as stated below.
2. Any player who withdraws on or after February 1st of the year in which the season begins and prior to the date of the first game will result in a refund of their registration fee minus a \$30 administrative fee, providing that the player/parent submits an email request for refund as stated below.
3. Any player who withdraws on or after March 1 of the year in which the season begins shall not be entitled to a refund.
4. No refunds will be issued once a player has participated in any Region 517, practice, games or sponsored event.

## **Procedure:**

1. Parent: The parent/guardian requesting the drop must submit an email request to the [registrar@ayso517.org](mailto:registrar@ayso517.org) and [treasurer@ayso517.org](mailto:treasurer@ayso517.org) with the following information:
  - Player name
  - Amount paid
  - Reason for refund
  - Name & address for refund check
2. Refund checks will be issued and signed at the monthly regional board meeting and mailed to the recipient the following day.