

COACHING IN SPALDING COUNTY!

**Welcome and thank you for volunteering!
It is a privilege to be a coach in today's youth sports programs!**

Every youth sports coach in Spalding County must pass the Spalding County Parks and Recreation Background Check Policy as well as be a Certified Coach through NAYS (National Alliance for Youth Sports).

***NO ONE is permitted to coach at any time without a clear background check and current certification for each sport!**

NEW COACHES

STEP 1: Complete and sign: the Background Check Policy; Spalding County Policy of Ethics; Coaches Code of Ethics and Coaching Registration Form and return them to Parks and Recreation or to the youth sports association.

STEP 2: Obtain NAYS Certification by attending either a scheduled certification class at cost of \$20.00 or individually complete the online class offered by NAYS at cost of \$25.00. See the attached instructions to complete NAYS online clinic. Please be careful to complete all sections including the introduction and sport specific videos at www.nays.com.

STEP 3: Spalding County Parks and Recreation will provide you with a colored coaching badge which is good for only one sport and one season. **YOU MUST WEAR YOUR BADGE TO ALL PRACTICES & GAMES OR RISK BEING EJECTED!**

*If you have completed all of the above and do not receive your badge from an association representative before your first practice please contact Parks and Recreation athletic program staff at 770-467-4750.

RETURNING COACHES

STEP 1: Complete and sign: the Background Check Policy; Spalding County Policy of Ethics; Coaches Code of Ethics and Coaching Registration Form and return them to Parks and Recreation or to the youth sports association.

STEP 2: NYSCA Certification is good for one year and **must be** current for the sport you're coaching. If your annual certification expires during the season please complete the attached NYSCA Coach Registration form. Renewal is \$20.00. Turn in the completed form with cash payment to the youth association or to Parks and Recreation before the season starts! You may also renew online at www.nays.org. To add a sport that you are not currently certified in you may complete sport specific training at www.nays.org.

STEP 3: Spalding County Parks and Recreation will provide you with a colored coaching badge which is good for only one sport and one season. **YOU MUST WEAR YOUR BADGE TO ALL PRACTICES & GAMES OR RISK BEING EJECTED!**

*If you have completed all of the above and do not receive your badge from an association representative before your first practice please contact Parks and Recreation athletic program staff at 770-467-4750.

****If your Certification has "expired" (not renewed within last 2 years) please follow the steps of a new coach.**

COMPLETING THE NYSCA ONLINE CLINICS

If you are new to the NYSCA Online Clinics, you will need to complete the **Introduction to Coaching Youth Sports** section **PLUS** a **sport specific clinic**.

To complete the training:

- Go to www.nays.org/nyscaonlineclinics
- Click on **JOIN NOW** - Red navigation button at the top of page
- Select **New to the NYSCA**
- Enter the required information on the **Sign Up Page** (Payment Page - \$25 Initial Level)
- Select a sport
- Select **GRIFFIN YOUTH SOCCER ASSOCIATION** as the Chapter Name – **Submit**
- You will receive a confirmation email once your registration information has been processed.
- On the **Member Login** page enter your *email address* and *password* – **Submit**
- On the **Main Sports Menu** page select **Required Introduction to Coaching Youth Sports**
- **Review** each section of the **Introduction to Coaching Youth Sports Clinic**
- **Complete 15 question exam**
- **Read and acknowledge** Code of Ethics Pledge
- On the **Main Sports Menu** page **select** sport previously purchased
- **Complete** each section of the sport specific portion of the clinic
- **Complete 10 question exam**
- **Print temporary membership card** – Text on page indicates you have option to print a temporary membership card.
- Return to **Main Sports Menu** page to receive your membership identification number. You will receive your membership card within 7-10 days.

NATIONAL YOUTH SPORTS COACHES ASSOCIATION
2050 VISTA PARKWAY
WEST PALM BEACH, FL 33411
(561) 684-1141 • NYSCA@NAYS.ORG • WWW.NAYS.ORG

APPENDIX C
SPALDING COUNTY RECREATION DEPARTMENT
ATHLETIC COACHES AND OFFICIALS POLICIES AND ETHICS

1. All coaches and officials must complete a coaches background check and be approved by the league coordinator. All coaches and officials must execute a full release allowing any law enforcement agency to run a complete criminal background check on them.
2. All coaches must attend the required coaches N.Y.S.C.A. certification classes each year in each sport he or she wishes to coach. Failure to attend will cause loss of his or her team. Coaches will not be allowed to conduct practices or games on Department facilities until certification is completed.
3. Coaches and officials should study the rules of the game, observe the rules, and attempt to improve him or her self through knowledge of the sport.
4. Coaches and officials should remember that they are out there for the children and not to draw attention to themselves but to the youth playing the game.
5. Coaches and officials should shape their character and conduct so as to be a worthy example to the youth under their instruction.
6. Coaches and officials should be fair and unbiased in their decisions, regarding the playing of children.
7. Coaches and officials should cooperate and be professional in their association with fellow coaches and officials and do nothing to cause them or the Department public embarrassment.
8. Coaches and officials should be dignified, courteous, positive, friendly, calm, and always alert; never rude, arrogant, and overbearing during practice and games.
9. Coaches and officials should keep in mind that the children are more important than the game or the ambitions of any player or parent.
10. Coaches and officials shall not smoke, dip, or chew tobacco or tobacco products on or in the vicinity of the playing field, or consume any alcoholic beverages before and/or during a game or practice.
11. Any coach or official acting in any unsportsmanlike manner or in any way that could prove detrimental to the league, players, umpires, or spectators may be subject to disciplinary action by the Department and/or Commissioners as follows:

- a. Profane or intemperate language (Minimum suspension for seven (7) days plus suspension from next scheduled game.)
 - b. Fighting (Suspension may be for a twelve (12) month calendar period from the day of infraction from all activities.)
 - c. Touching or striking an official, coach, spectator, player, etc. (Suspension to be determined by Director.)
 - d. Unsportsmanlike conduct at an athletic event (Minimum suspension for seven (7) days plus suspension from next scheduled game.)
 - e. Damage to Department property (Suspension to be determined by Director.)
 - f. Ejection from a game (Must leave Department property immediately and suspension for the following game.)
 - g. The above are minimum penalties. If circumstances warrant, Parks and Recreation may initiate criminal charges through the proper law enforcement agencies.
12. Any coach or official having knowledge of any player in the league or tournament who is participating under a false name or age, shall report same to the Department immediately.
13. All coaches, upon accepting the responsibility to coach, are required to accompany their team to all playoffs. In the event a coach cannot accompany his or her team to a playoff, he or she shall make arrangements to ensure a qualified coach accompanies the team to all playoff games. A coach's failure to either accompany his team to the playoffs or to make acceptable arrangements for a qualified coaching replacement to accompany the team will result in immediate suspension of the assigned coach for a period to be determined by the Director.
14. Any coach or official who is involved as a parent, coach, official or spectator participating in a Department activity must adhere to the regulations and ethics set forth herein. Failure to do so may result in the suspension or termination of coaching privileges for a period to be determined by the Department and/or Commissioners.

Date of Signature

Signature

Printed Name