



# AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63  
P.O. Box 1212, Burlingame, CA 94011  
[www.burlingameayso.org](http://www.burlingameayso.org)

## BURLINGAME AYSO BOARD MEETING MINUTES [DRAFT FOR APPROVAL]

### Regular Meeting of the Board to administer 2020 Season in the time of COVID

**DATE:** September 8, 2020, 7:30pm-9:00pm

**LOCATION:** A Zoom with a view

**PREPARED BY:** Nick Skelton, Secretary

#### Attendees:

- Jacquie Haggarty, RC
- Alex Wong, Treasurer
- Duff Beach, Regional Coach Admin
- Niki Armstrong, Regional Ref Admin
- Jean Gordon, Registrar
- Gary Rainville, Uniforms
- Jim Brogan, Regional Safety Director
- Trent Wright, CVPA
- Bill Clifford, Webmaster
- Nick Skelton, Secretary
- Adam Glass, Spring Fields Coordinator
- Aleks Kruminis, Winter Select Coordinator
- Andrew Haskell, U16/18 DC
- Neil Chalasini, U14 DC
- Brian Anderson, U12DC
- Adam Glass, U12DC
- Chandra Lund, U7DC
- Jamie Russo, U7DC
- Christina Tsui, U10DC
- Rick Sandor, Referee Administration

1. Call to Order - meeting called to order at 7:30pm; attendees as listed above.
2. General Announcements
  - a. Approve minutes from 8/24. Minutes were updated to include Eliot's resignation. Motion from Gary. Second from Alex W. No one opposed.
  - b. Approve Jim Brogan as Safety Dir and Trent Wright as CVPA. Motion to approve from Duff, second from Niki. No one opposed
3. Discussion of Safety Protocol for 2020 season
  - a. High level decisions
    - i. masks at all times (possible exception for high exertion)
    - ii. parents responsible for pre-check (see questionnaire). Coach will not have to check on this prior to every practice (parent obligation)
    - iii. Social distancing at all times on and off field
    - iv. Attendance log maintained for each session by coach
    - v. PPE equipment for coaches
  - b. Discussion items
    - i. BYOB (from AYSO)
      1. Too much work for coaches to clean all balls after every
      2. JB and GR strongly recommend BYOB
      3. Ask if coaches need extras

4. Conclusion - yes, each player will be issued a ball
- ii. Pinnies
  1. Each player would have their own
  2. JH - Are they necessary in a no scrimmage situation?
  3. JB - useful to separate players into groups visually
  4. GR - yes BYOP with extras for coach
  5. Conclusion - yes, each player will be issued a pinnie
- iii. Parent acknowledgment protocol
  1. Aoom attendance or written acknowledgement? (gForm)
  2. National - nothing suggested beyond waiver at registration
  3. DB: Coaches have zoom / in person meeting with just their parents
  4. GR: with gFrom acknowledgement
  5. NS: link to G-form only handed out at end of parent meeting
  6. JH: Board to provide a few slides highlighting main discussion points for coaches to go over
- iv. Violation protocols
  1. Safety has to be everyone's top priority. Need specific examples of what constitutes a violation (6ft; not warning a mask; player-player contact, etc). Coach reminder at start of every practice. Protocols will be reined and made available to participants.
  2. Player violations (handled by coach and safety monitor)
    - a. 1st violation: communicate immediately and directly to player
    - b. 2nd violation (in same practice): strong discussion, player continues participating and parent follow up after practice
    - c. 3rd violation (in same practice): sit out for rest of practice; review with parents, RC, DC and/or Safety Director. Also placed on a warning list for future reference.
    - d. Can be accelerated if blatant disregard for the rules
  3. Coach violations
    - a. monitored by safety volunteer and parents
    - b. Discussion with Coach, DCs and Safety Director.
  4. Masks - need to clarify if and when they can be removed
    - a. NS: if player needs to remove mask to breath, have them sit out until their breath has recovered
- v. What if a player / coach tests positive during the season?
  1. This is covered in the pre-practice questionnaire
  2. Parents MUST notify Coach
  3. Doctor clearance required for that player to return
  4. Suspend play for 14 days for that team (expectation that team will be self-quarantine)
  5. If a player meets any of the questionnaire criteria (fever, cough etc). E.g. 10 day sit out (or negative test) but the rest of the team carries on Needs to be discussed at meeting with parents. Subcommittee to refine this.
- c. Move to approve the protocols distributed before the meeting with the updates discussed in these minutes. Any other outstanding issues to be finalized by subcommittee of 6 (see slides) with  $\frac{2}{3}$  vote by subcommittee required for final approval. Proposed by AK, seconded by AH. JB opposed (some areas still too open ended). Everyone else approved

4. DC reports and enrollment for fall season
  - a. JG: some withdrawals but some new additions
  - b. GR: consider some co-ed teams?
  - c. By age group
    - i. U18B: 10 players but no coach or parents signed up.
    - ii. U18G has 16 enrolled - waive cap of 14 players? 2 coaches so far. Can add more parent volunteers. DB: special circumstances given players, coaches and parents are all well known. JB - OK with this in this one case (but no others). No concerns from the board.
    - iii. U16G: 2 teams with 3 head coaches; 3 assistant coaches & 2 parents signed up. 1 player over but 3 coaches on one team. Safety SUBcommittee to discuss
    - iv. U16B: 2 teams, 2 head coaches; 2 parents; assistant coaches TBD
    - v. U14G: 37 players; 4 coaches; 2 more needed
    - vi. U14B: 54 players; 2 coaches (2 pending); 6 needed!
    - vii. U12G: 66 players; 7 coaches registered; need 4 more; many parents
    - viii. U12B: 52 players; 3 coaches; need need 6 more; many parent volunteers
    - ix. U10G: 80 players; 8 coaches confirmed - need 10
    - x. U10B: 85 players; 5 coaches confirmed - need 14 more
  - d. JH: ideally start to form teams and complete registration next week. Be strict on limiting number of teams to number of experienced coaches that are available. Priority given to those on pre-reg list and first-comers after that
5. Coach Training
  - a. DB: can run coach training this weekend and next. Class by Zoom and field session.
  - b. All coaches will need concussion, cardiac, covid and Safe Haven training even if age-appropriate training not completed before start of season
6. Equipment update
  - a. Gary has inventoried locker and ready to place an order for other equipment needed (depending on # teams)
  - b. Score has some sanitary supplies we can order
  - c. ~1 week to get
7. Season start date
  - a. Currently scheduled to 9/26
  - b. Push to 1 week after to refine protocols and gather equipment? No, let's go for it
8. Donation to National to support their operating costs [JH report]
  - a. They have made tremendous cuts already
  - b. Many staff & services cut already
  - c. They have a reserve; they plan to use half of it this year
  - d. Proposal for Regions to loan National money that will be credited back in Regional payments in future seasons. Details still not provided by National yet.
  - e. Will be discussed again once more info provided

MEETING END (at 9:00 PM)