



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
 P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

BURLINGAME AYSO BOARD MEETING MINUTES

DATE:	March 13, 2018	LOCATION:	Burlingame Rec Center
TIME:	7:30pm- 9pm	PREPARED BY:	Nick Skelton, Regional Secretary
PURPOSE:	Regular scheduled meeting of General Board to administer 2017 Season		

ATTENDANCE

ATT: NAME	ATT: NAME
<input checked="" type="checkbox"/> Gary Rainville, Regional Commissioner	<input checked="" type="checkbox"/> Emily Ma-Dotson, U16/U19 DC
<input checked="" type="checkbox"/> Heather Gates, Incoming Regional Commissioner	<input checked="" type="checkbox"/> Chester Rice, U14 DC
<input checked="" type="checkbox"/> Jacqueline Haggerty, Incoming Assistant Regional Commissioner	<input type="checkbox"/> Flora Lee, U12 DC
<input type="checkbox"/> Trent Wright, Regional Treasurer	<input type="checkbox"/> Kerry Chan-Laddaran, U12 DC
<input checked="" type="checkbox"/> Alex Wong, Incoming Regional Treasurer	<input type="checkbox"/> Mina Cima, U10 DC
<input checked="" type="checkbox"/> Jean Gordon, Regional Registrar	<input type="checkbox"/> Amy Flanzer, U10 DC
<input checked="" type="checkbox"/> Eliot Alfi, Regional Safety Director	<input checked="" type="checkbox"/> Priscilla Fong, U08 DC
<input type="checkbox"/> Jim Brogan, Regional CVPA	<input type="checkbox"/> Open, U08 DC
<input checked="" type="checkbox"/> Darren Adkinson, Regional Referee Admin	<input type="checkbox"/> Christina Tsui, U7 DC
<input checked="" type="checkbox"/> Duff Beach, Regional Coach Admin	<input checked="" type="checkbox"/> Gary Rainville, U7 DC
<input type="checkbox"/> Rick Sandor, Asst. Referee Admin	<input checked="" type="checkbox"/> Lorie Rakstins, U5/6 Schoolyard/Jamboree coordinator
<input checked="" type="checkbox"/> Nick Skelton, Regional Secretary	<input checked="" type="checkbox"/> Alex Rakstins, U5/6 Schoolyard/Jamboree coordinator
<input type="checkbox"/> George Atkinson, Auditor	<input type="checkbox"/> Medina Xxxx, U4 Playground
<input checked="" type="checkbox"/> Bob Bierman, Field Director	<input type="checkbox"/> Will Evans, Asst. Coach Admin
<input type="checkbox"/> Doug Luftman, Uniform/Equipment Coordinator	<input type="checkbox"/> Rick Quintana, Dir. Ref. Assessment
<input checked="" type="checkbox"/> Emily Ma-Dotson, Photo/Fiesta Coordinator	<input type="checkbox"/> TBD, Dir. Youth & Women Referees
<input type="checkbox"/> Andrea Pappajohn, Recycling Coordinator	<input checked="" type="checkbox"/> Aleks Krumins (Winter Coordinator)
<input checked="" type="checkbox"/> Bill Clifford, Webmaster	<input type="checkbox"/>

A- CALL TO ORDER- Meeting Start – 7:30pm. Attendees are as indicated above.

B- GENERAL ANNOUNCEMENTS

Thanks Heather for agreeing to take on RC for this upcoming season!
 Gary proposed Heather Gates as new RC. Duff Beach seconded. No other nominees. Board agreed to acclimate HG to the position of RC by an open vote. All present voted in favor. Motion carried by a majority of the seated board (15 members present). HG officially nominated to be RC of AYSO Region 63.

Expo Update

- We got Platinum! Thanks to Gary for coordinating all of the paperwork.
- Heather: lots of great management courses; heightened sense of how to address player misconduct (30% of cases are between players and mostly sexual in nature); more background checks for volunteers (\$25 per volunteer; to be voted on at NAGM).
- Special call out for Rick Sandor – 15 years of service
- Duff: Great place to do training; better if more of us attended. Burlingame AY is in a great place compared to many other regions. Great to be able to spend 2.5 days to focus on AYSO 100% of the time.

C- CALENDAR REVIEW [Refer to Calendar]

See Goggle doc and Agenda for full details.
3/14 CVP review roundtable meeting 8-9 PM Rec Center
3/21 Area meeting in RWC
3/17-3/18 Western States Regional Championship in Bakersfield
4/11 Next Regional Board meeting
4/21-5/5 registration banner hung over Broadway
4/21 First registration session (1PM-5PM)
5/5 Second registration session (1PM-5PM)
5/12 Third registration session (9AM-1PM)

D- REGIONAL TREASURER REPORT

No	ITEM	ACTION	DATE	STATUS
3-01	No Update	GR	3/13/18	CLOSED

E- REGISTRATION

No	ITEM	ACTION	DATE	STATUS
2017-01	GR proposed firmer deadlines to ease management in future years, working backwards from season start: Saturday after Labor Day, games start; Aug. 13, first practice; Aug. 3, coaches packets out; July 27, coaches in place; July 20, send note about dropping players if we don't get coaches by July 27; July 9, notify parents of volunteer gaps; Registration flier, mention all players waitlisted after last in-person event; Schedule early training in April/May, end of summer so coaches can plan; Download volunteer apps more regularly throughout this process.	GR	9/12/17	CLOSED
	<i>Action: GR to update calendar</i>			
3-01	Need rates for to include in flyer for rec center catalog. Increased by \$10 for in and out of town participants to cover field contributions and increasing costs of uniforms (\$150/\$235 for early bird; \$190 / \$275 late). Jean also has supply of paper suppliers – ask if you want some.	JG	3/13/18	CLOSED
3-02	On line registration is now live (“waitlist” for now). Also sign up to volunteer. 75 players registered so far.	JG	3/13/18	CLOSED
3-04	Yard signs – Jean has some; Gary has more to hand out	JG+GR	3/13/18	CLOSED

F- COACH/ PARENT VOLUNTEER ORIENTATION MEETING

No	ITEM	ACTION	DATE	STATUS
3-01	No Update	3/13/18	DB	CLOSED

G- OPENING DAY

No	ITEM	ACTION	DATE	STATUS
3-01	BB to make request to BHS to book football field. Gretchen would like to make it more of a community event.	BB	3/13/18	OPEN
3-02	Lorie agreed to order / coordinate volunteer appreciation t-shirts etc for opening day	LR	3/13/18	OPEN

H- VOLUNTEER CELEBRATION

No	ITEM	ACTION	DATE	STATUS
3-01	No Update			

I- EQUIPMENT DIRECTOR

No	ITEM	ACTION	DATE	STATUS
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H- VOLUNTEER CELEBRATION				
No	ITEM	ACTION	DATE	STATUS
3-01	Thanks to Gretchen, Doug and Amy for helping to clean out the storage locker and inventory the contents	GR	3/1/18	CLOSED

J- FIELDS DIRECTOR				
No	ITEM	ACTION	DATE	STATUS
3-01	Murray is closed and will open in the fall as a turf field for our use. BB working on contract with City to finalize our contribution to this. All U16/U19 activities at Murray. Two U12 fields sideways; One U16/19 long ways. U12 and U14 at Franklin & Bayside (maybe). Pathway around Bayside is being replaced as well as a concrete pad for the goals. Franklin now has real goals for U10 (stored same place as large goals).	BB	3/13/18	CLOSED

K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY				
No	ITEM	ACTION	DATE	STATUS
3-01	Discussion at Expo that Safe Haven and Concussion may need to be repeated every 2 years (not voted on yet)	DB	3/1	CLOSED

L- REGIONAL REFEREE ADMINISTRATION				
No	ITEM	ACTION	DATE	STATUS
3-01	Winter league coverage around 80% for all positions; missed some AR slots. Next year want to start drumming up support for Winter League during Fall season. One weekend off for each region was not that helpful.	DA	3/1	CLOSED
3-02	Cup Volunteer Points program. At U10 every team must provide a referee and they earn points for the team; 8 points must be accumulated to go to Burlingame Cup. Meeting tomorrow with coaches and referees. Need to consider how to recognize returning referees (half point per game?). Encouraging referees at U8 is very useful; need to decide how much effort to put into this. Consider making one coach official referee at each game (with official uniform). DB: Include points for coaches to come to pre-season meeting BB recommends excluding last game of regular season for CVP program (scheduling)	DA & HG	3/1	OPEN

Action: CVP team to report on meeting, findings and recommendations

M- WEB COMMUNICATIONS (PROJECT MANAGEMENT & MSL[mysoccerleague.com])				
No	ITEM	ACTION	DATE	STATUS
03-01	GR: Add 50/100 banner: Aim to get 50% women as coaches through U10 (by year?) and 100% positive coaching. Women Networking Event to provide more details. <i>Action: BC to update website banner.</i>	GR + BC	3/13	OPEN
03-02	Please read website – let BC know if you find anything wrong, missing or poorly linked. E-mail Bill and provide link to page.	BC	3/13	CLOSED

N- REGIONAL COACH ADMINISTRATION				
No	ITEM	ACTION	DATE	STATUS
3-01	Lopsided policy: Need to E-mail DB if game gets out of hand (both coaches). Do not plan to pull players off the field. U10 and U12 last year. Agreed to extend to U14 this year.	DB	3/13/18	CLOSED
3-02	Women coaches/volunteer initiative. Meeting at Athleta last night. E.g. at registration make sure to ask both moms and dads if they are willing to volunteer. More women recruiters at registration days. DB working with graphic artist to make some signage that reflect diversity of Region 63	DB	3/13/18	OPEN

N- REGIONAL COACH ADMINISTRATION				
No	ITEM	ACTION	DATE	STATUS
	volunteers.			
	<i>Action: GR to email parents, DB to create poster, Jean to create reg sign-up sheet for recruiting.</i>			
3-03	Expand reward program for coaches and referees. E.g. positive coaching award (awarded if certain number of parent recommendations made). Referee pins for doing certain number of games.	DB	3/13/18	OPEN
	<i>Action: Coach and ref admin teams to present options.</i>			
3-04	Positive Coaching Alliance presentation again? Do through Rec center? Discuss next time	DB	3/13/18	OPEN
3-05	Notified existing coaches if they will need additional training. NB both Int and Adv now 1 day with some on-line pre-work	DB	3/13/18	CLOSED

O- DIVISION COORDINATORS				
No	ITEM	ACTION	DATE	STATUS
3-01	2 open DC positions: U8 and U7	GR	3/13/18	OPEN
	<i>Action: GR to send recruitment note. Recruit at registration.</i>			
3-02	LR - giving back by helping Alex coordinate the Jamboree program. Also keen to get more women involved with AYSO volunteering as coaches and referees. AR – want to encourage all kids to get involved, independent of their parents	LR + AR	3/13/18	CLOSED

P- WINTER SELECT				
No	ITEM	ACTION	DATE	STATUS
3-01	Season went well. Refereeing was of a high quality (both technically and giving feedback to players and coaches). SM and HB dominated in almost all divisions. Coaches across regions were good (no complaints to AK). Splitting U12 to U12 / U11 lead to some teams struggling to field a team. Could probably field more U10 teams (only 10 per roster). Costs down vs. 2017 (no high school and cheaper uniforms; but new uniforms were not liked). Likely back to Score next year; include warm up jackets? 90-minute practices would be helpful (rather than 60) – Murray weekday practice is a possibility.	AK	3/13/2018	CLOSED
	<i>Action: AK to investigate uniforms and jackets.</i>			
3-02	DB: discussion at Expo: many teams also play in Fall Bay Area Soccer league and PCSL so have an unfair advantage in the Winter League.	DB	3/13/2018	OPEN
	<i>Action: DB and AK to consider options. GR to raise topic at Area meeting.</i>			

Q- GENERAL ITEMS				
No	ITEM	ACTION	DATE	STATUS
2017-11-2	Photo Day Pictures. Quality from Ultimate Exposures seemed lower than in previous years (paper flimsier; over-saturated colors; less focused). Also buddy pictures were not separated out into different divisions (all came to Emily). Mailing to player homes was good.	All	11/14/17	OPEN
	Next year consider putting out to bid again and getting samples to gauge paper and photo quality.			
	<i>Action: GR to send RFP to vendors.</i>			
3-01	Burlingame Cup – Need to emphasize that this is not a playoff but a separate tournament by invitation only.	GR	3/13/18	OPEN

Q- GENERAL ITEMS				
No	ITEM	ACTION	DATE	STATUS
	<i>Action: DB to include in coach meeting materials.</i>			
3-02	NAGM Issue: Board nominee or SD nominee. BB provided details of voting process. Mike Morrissey (2C – Concord area) is new Section Director. Michael Cassidy wants to continue as Area Director. <i>GR: Follow-up from 3/18 Area meeting: Michael Cassidy re-elected as AD for three-year term.</i>	GR	3/13/18	CLOSED
3-03	Note that National fees will increase from \$17.50 to \$20 per player; Regions will have to pay this. Also new fee proposed of \$25 per volunteer (National involved in lots of law suits). National proposes that either volunteers pay or Region picks up the tab (or pass cost onto teams – could be \$7-\$8 per player). Both items will be voted on at NAGM. Board is invited to send thoughts to HG, who plans to attend NAGM on Region 63's behalf. <i>Action: HG to report back on results of NAGM vote in June.</i>	GR	3/13/18	OPEN

MEETING END