



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
 P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

BURLINGAME AYSO BOARD MEETING

DATE:	October 13, 2016	LOCATION:	Burlingame Rec Center
TIME:	7:30pm- 9pm	PREPARED BY:	Nick Skelton, Regional Secretary
PURPOSE:	Regular scheduled meeting of General Board to administer 2016 Season		

ATTENDANCE

ATT: NAME	ATT: NAME
<input checked="" type="checkbox"/> Gary Rainville, Regional Commissioner	<input checked="" type="checkbox"/> Eliot Alfi, U16/U19 DC
<input checked="" type="checkbox"/> Trent Wright, Regional Treasurer	<input checked="" type="checkbox"/> Emily Ma-Dotson, U14 DC
<input checked="" type="checkbox"/> Jean Gordon, Regional Registrar	<input type="checkbox"/> Krista McCutcheon, U12 DC
<input checked="" type="checkbox"/> Chester Rice, Regional Safety Director	<input checked="" type="checkbox"/> Chester Rice, U12 DC
<input checked="" type="checkbox"/> Jim Brogan, Regional CVPA	<input checked="" type="checkbox"/> Mina Cima, U10 DC
<input type="checkbox"/> Duff Beach, Regional Coach Admin	<input type="checkbox"/> Duff Beach, U10 DC
<input checked="" type="checkbox"/> Mike Hazinski, Regional Referee Admin	<input type="checkbox"/> Marian Meade-Salzer, U08 DC
<input type="checkbox"/> Nick Skelton, Regional Secretary	<input type="checkbox"/> Stella Daire, U08 DC
<input checked="" type="checkbox"/> Rick Sandor, Asst. Referee Admin	<input type="checkbox"/> Priscilla Fong, U07 DC
<input type="checkbox"/>	<input type="checkbox"/> Sandra Acajabon, U07 DC
<input type="checkbox"/> George Atkinson, Auditor	<input type="checkbox"/> Will Evans, Asst. Coach Admin
<input checked="" type="checkbox"/> Bob Bierman, Field Director	<input type="checkbox"/> Christina Tsui, Jamboree coordinator
<input type="checkbox"/> Doug Luftman, Uniform/Equipment Coordinator	<input type="checkbox"/> Alson Kemp, Jamboree coordinator
<input checked="" type="checkbox"/> Emily Ma-Dotson, Photo Coordinator	<input type="checkbox"/>
<input checked="" type="checkbox"/> Emily Ma-Dotson, Volunteer Fiesta Coordinator	<input type="checkbox"/> Rick Quintana, Dir. Ref. Assessment
<input type="checkbox"/> Andrea Pappajohn, Recycling Coordinator	<input type="checkbox"/> Lesley Stolz, Dir. Youth & Women Referees
<input checked="" type="checkbox"/> Bill Clifford, Webmaster	<input type="checkbox"/> TBD, Winter Select Coordinator

A- CALL TO ORDER- Meeting Start – 7:30pm. Attendees are as indicated above.

B- GENERAL ANNOUNCEMENTS

GR move to accept meeting minutes from August and September. BB seconded . All approved.

C- CALENDAR REVIEW [Refer to Calendar]

C- CALENDAR REVIEW [Refer to Calendar]

See Goggle doc and Agenda for full details.

Bgame cup 10/30, 11/5 and 11/6
Coaches Meeting 10/20
Board Dinner 11/8 or 12/2

Next Expo will be in March 3-5th 2017 in Las Vegas. For all of western US. Check on-line for course offerings. Registration starts 11/3. AYSO gets a room discount if you book early.

D- REGIONAL TREASURER REPORT

No	ITEM	ACTION	DATE	STATUS
3-01	TW: Account balances slightly down from last year			CLOSED
4-01	TW & GR to send out budget proposal for voting at next meeting	TW+GR	4/12/16	CLOSED
	<p><i>[Update 5/17/16]</i> GR and TW mailed out budget. BB would like to add \$6k for goals at Osberg and/or Curnevaca. Exact cost is being determined. MH would like to purchase new pop up tents with AYSO brand information (referee hospitality at Murray); estimate cost \$1000. Open question whether shade canopies were purchased for Franklin. Budget does include costs for marketing and advertising for 2016 registration.</p> <p>GR motion to approve budget as proposed with addition of \$6,000 for goals and \$1000 for referee pop-up tents. JB seconded; all approved.</p>			
5-01	Trent gave update on budget prior to and after recent registration campaign. All cash has been deposited. Checks from first 2 registration events have been deposited. Checks from final registration in progress. National fees have been paid. Supply Center also paid.	TW	5/17/16	CLOSED
7-01	TR gave update on current budget. All but handful of registration checks deposited.	TW	7/12/16	CLOSED
	<p><i>[Update 8/11/16]</i> All deposits have been made. Money market account at ~\$400k (typical high point for year)</p>			

E- REGISTRATION

No	ITEM	ACTION	DATE	STATUS
2-01	Registration events scheduled for 4/16 (9am-1pm); 4/30 (1-5pm); 5/14 (9am-1pm). We'll have the rooms ½ hour ahead of published opening times.		2/9/16	CLOSED
	<p>Discussion of plan to allow returning volunteers to register and pay online if they renew their volunteer app for 2016. DCs, GR and MH to send to respective audiences.</p>			
3-01	GR floated idea of purchasing tickets to Dragons games and give these out to people who sign up to volunteer. \$5 for a \$10 ticket if we pre-purchase >100 tickets. Potential that many tickets will not get used. GR proposes to purchase 800 tickets for the game on 6/4 (\$4k) to distribute. MH seconds. Vote of 4 to 1 in favor.	GR	3/9/16	CLOSED
4-01	Set up for 2016 registration events. GR requested help for the following: 8 people to help set up / breakdown; 1 person to pick up coffee & donuts; 2 people each at Coaches, Referees and Jamboree table; 2 in computer lab (BB +1) to facilitate on-line registration; at least one greeter (JB); 4 or more as cashiers(preferably with lap tops). GR will circulate a gDoc sign up list. Other items required for registration: directional signage (NS), extensions cords (NS); sign showing open board positions; U16 flyer (EA), U10 CVP Burlingame Cup announcement; flyer for coaches meeting; easel for Krista's sign to encourage women volunteers. GR to bring signs from storage locker.	GR	4/12/16	CLOSED

E- REGISTRATION				
No	ITEM	ACTION	DATE	STATUS
5-01	About 1100 registered so far. A little low compared to last year. Expect more to sign up on line and pay on line (and pay extra \$40). Next year we need to make sure that we get a full-page ad in the Rec Center catalog. We did send out 2000 postcards to addresses of previous participants. NS suggested putting reminder in on-line version of Rec Center catalog. First hour of final on-site registration was very busy, but trickle after that. GR propose to make it 3 hours next year. BB suggested 4 registrations but have them all shorter. Need more advertisement of early-bird on-line sign-up for returning volunteers. BB pointed out that new registration system may not allow regions to turn off on-line payment. Will also have calendar year registration. EA: think about other ways to recognize volunteers who registration early e.g. free sweatshirt for kids.	JG	5/17/16	CLOSED
7-01	1350 total registered this year (less than last year ~1500). Mostly due to fewer young kids.	JG	7/12/16	CLOSED
8-01	Discussed shortage of U14B coaches. Jim Brogan volunteered to coach one team with his son (later will take appropriate training). U12B also missing one coach; will have to decide on having an odd number of teams (bye some weeks) or maximizing players per team (complications for Area play of Burlingame cup winner)	JG	8/11/16	CLOSED

F- COACH/ PARENT VOLUNTEER ORIENTATION MEETING				
No	ITEM	ACTION	DATE	STATUS

2-01 GR expressed desire to push PCA message harder – handouts, training, book. GR 2/9/16 CLOSED
 MH stated need to promote meetings more: at registration, thru email, perhaps postcards.

Pending: Info from Gary, Mike

[4/12/2016] No Update

[Update 5/17/16]

Date not firmly set yet as trying to find venue (Rec Center likely not available). It will be helpful to form U10 teams prior to Coach-Parent meeting (early July) so that CVP details can be pushed. First Referee training is scheduled for 8/6 and it will be helpful for U10 parents to be able to sign up for it. We can add additional players in a bolus at the end of July or start of August.

[Update 7/12/16]

Do not have new dates or new room yet
 DCs need to at least make sure that volunteers are in eAYSO
 GR reviewed slides with board; generally try to reduce text and focus on a few key messages with links to information that is available on the web. Board asked to send other specific comments directly to GR. RS suggested a focus on: let parents know what AYSO expects of them; emphasize positive coaching; getting more volunteers; advertise RVP / CVP programs.

[Update 8/11/16]

Consider making specific decks for each age group OR clearly label which slides are relevant for which age groups
 In future years, plan to have the U8/U10 parent meeting in June while schools still in session. Deliver overarching volunteering message. Encourage sign-ups for coach, referee and fields. Early meeting would make it easier to reach parents outside of summer and drop teams if we don't get enough coaches – without throwing off the rest of the schedule. Coach meetings could be smaller, more focused on practical matters, and kept to a schedule a couple weeks prior to first practices.
 Action: Gary to update 2017 calendar.

G- OPENING DAY

No	ITEM	ACTION	DATE	STATUS
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2-01	Discussion of Friday evening event. BB to check BHS field or Washington Park availability. Ideas: parade downtown; wear uniform to participating restaurants to get a discount; coordinate with city movie night. GR to send organizing spreadsheet to Gretchen K.	GK	2/9/16	CLOSED
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~~*Pending:* Word from Gretchen~~

[Update 5/17/16]

GR pointed out that Friday evening at Washington is not possible as BHS football is having opening games that evening. GR: go back to Saturday parade and Sunday games. MH proposed moving back to BHS stadium. BB: Murray a possibility but may not be enough parking.

Pending: Gretchen and GR to look into locations and dates

[Update 7/12/16]

Saturday 9/10.
 Line up at 8:30; start at 9:00
 We do have Softball field and BHS stadium booked. Use the main Games will start at 11 AM. Gretchen working on agenda and other fun additions. JG – can we plan better if there are going to be give-away items this year (need volunteers for this).

3-01	BB wants to recognize two long-time volunteers Paul De Senna (35 years) and John Jones (30 years) at opening day. MH to follow-up.	BB	3/9/16	CLOSED
9-01	Opening day – General feedback: <ul style="list-style-type: none"> - Ask board members to wear a board shirt for easier identification. - Mention at coaches meetings that parade isn't really optional. It's a community event for the players and their families. - Give away freebies at the exits, not at the end of the balloon arches. - Consider sandwich boards to mark division lineup spots - Send better instructional email for coaches and parents. Where to go, where to sit, etc. - Ask DCs and other board to help line up their teams - Ask parents to remain in stands until the end, and for teams to return to their starting position for smoother hand-off, and so the last teams aren't walking to an empty bandstand. - Possible to have louder PA? - Craft a field cleanup plan 	GG and Gretchen	9/12/16	CLOSED

H- VOLUNTEER CELEBRATION				
No	ITEM	ACTION	DATE	STATUS
2-01	Targeting Oct. 15. EMD to organize again. [Update 3/16/16] – No Update [Update 4/12/16] – No Update [Update 5/17/16] – No Update [Update 7/12/16] – No update <i>Pending: Action from Emily</i>	EMD	2/9/16	CLOSED

I- EQUIPMENT DIRECTOR				
No	ITEM	ACTION	DATE	STATUS
3-01	Need to place orders in May-June time frame. BB asked to make sure we have fewer color clashes this year. [Update 4/12/16] – No Update [Update 5/17/16] – No Update <i>Pending: May/June team counts</i> [Update 8/11/16] All uniforms distributed	DL	3/9/16	CLOSED
8-01	Team packets and rosters will be available in coach bags	BB	8/1/16	CLOSED
9-01	For Jamboree, order 25 units for 20 players so we have more room to deal with sizing issues. Make sure order has a slight bell curve of xxs, xs and s. Consider order timing and if we can get any discounts for ordering early. Seek out red coach shirt vendor that has women's sizes.	DL	9/12/16	CLOSED
10-01	Send possible selections for Volunteer, Coach and Referee of the year to Gary. They will be invited to Board Appreciation Dinner. MH to come up with referee nominations. Duff and Gary to think about coach.	GR	10/13/16	CLOSED

J- FIELDS DIRECTOR

No	ITEM	ACTION	DATE	STATUS
3-01	<p>Murray field upgrade will be pushed back. BSC apparently not willing to commit funds; also changes in the management structure at BSC. BB and GR to talk to Margaret to see what latest plan is.</p> <p>[Update 4/13/16] Update on City proposal: Turf the field; replace lights; remove playground; moveable bleachers; potential as home field for Burlingame Dragons. City may request additional funds from AYSO. Potentially fund via a bond measure. City may require us to confirm that we are willing to donate a certain amount.</p> <p>[Update 5/17/16] – No Update</p> <p><i>Pending: Movement from city</i></p>	BB	3/9/16	CLOSED
3-02	<p>BB wants to change the locks at Franklin with a Bluetooth-enabled lock triggered by a cell phone. Allows us greater control over who has access (easy to add or remove users). We also know who used the lock last. Bob will purchase these locks and coordinate with BSC over usage.</p> <p>[Update 4/12/16] – No Update [Update 5/17/16] – No Update [Update 7/12/16] – No Update</p> <p><i>Pending: Bob's confirmation</i></p>	BB	3/9/16	CLOSED
3-03	<p>BB considering replacing goals at Osberg. Will wait until field and goal sizes are finalized.</p> <p>[Update 4/12/16] – No Update [Update 5/16/16] – cost of new goals has been added to the budget [Update 7/12/16] – no Update</p> <p><i>Pending: National field size regulations. BSC early implementation</i></p>	BB	3/9/16	CLOSED
5-01	<p>Burlingame City is having a field use policy meeting 5/19/16 to discuss which organizations get priority to use Burlingame fields and to change regulations Bob has submitted written response as he has a conflict; BB will agree to items that are favorable to AYSO.</p>	BB	5/17/16	CLOSED
7-01	<p>Avoiding HS fields this year. U16 and U19 will be at Murray Tuesday and Thursday Evenings.</p>			
8-01	<p>How to handle change requests from coaches. Coaches check link of unified practice schedule. Find openings they prefer. Make request via their DC. DCs send in batches to Bob</p>	BB and DCs	8/11/16	CLOSED
9-01	<p>Quite a bit of chaos this weekend, things not put away, not locked. DCs need to remind first and last coaches of duty to open and close fields.</p> <p>Goals as Osberg, Cuernavaca and Bayside need replacement. Bob has put this out to bid. For 8x24' goals, bids have ranged from \$3,100 per goal to \$2,700 via ProSoccer. For 7x21' goal, bids have ranged from \$2,525 per goal to \$1,818 via ProSoccer. For 6x18' goals at Osberg, bids have ranged from \$2,450 to \$1,764 via ProSoccer, however, we could move club's Village goals to Osberg. City many help move them. Also plans to order extra wheels so each goal has four, making them much easier to maneuver. Also needs tamper resistant clips (\$720). Total is \$17,220</p> <p>Also looking at 4x6' minisheds at Village, Ray and Cuernavaca, which are roughly \$2k each, \$7k total.</p> <p>Bob motioned approval for both expenditures, Gary seconded. All approved, none against. Motion passes.</p> <p>[Update 10/13/16] Goals now purchased and assembled! All meet safety standards. Old goals chopped and recycled. Waiting for city approval at Rey. City is re-building</p>	BB	9/12/16	CLOSED

J- FIELDS DIRECTOR

No	ITEM	ACTION	DATE	STATUS
	snack shack at Ray and we will have storage space in it.			
9-02	Making request of city replace Bayside goals and create 55x10' concrete pad for their storage. Estimates cost at \$5,000. Would split expenditure with club. Proposal is with the city for evaluation. Bob motions to seek tentative approval to spend approximately \$2,500 on this project, pending city approval and club's agreement to split the cost. Gary seconds. Passes unanimously [Update 10/13/16] City is re-surfacing sidewalk at Bayside and they will install pad for goal storage.	BB	9/12/16	OPEN
9-03	Chester asked about access to goals at Bayside during practice. Jim stated every field should have goals teams can use. Caution is city field permits are at risk if anything gets left out. 1 st offense: \$250 fine. 2 nd : \$500 fine and meeting. 3 rd : Permit is pulled. Possible solution are the sheds Bob's proposing and pop-up goals inside. Plan to allow U14 and U12 to use pop-ups on fields that have them. Bob to hold goal use training, will communicate timing to coaches via DC. U12/U14 coaches trained on using new lock system 9/18/16	BB	9/12/16	CLOSED
10-01	Games on grass this weekend will likely be cancelled due to rain. U12G to play at Backfield. U14 games at Franklin OK. U10 at Osberg OK. U12B and U10B may be cancelled. Do not use fields if they are closed (including practices). Check website after 3PM tomorrow. Mike will bring pop-up tents to Franklin if it is raining.	BB	10/13/16	CLOSED
10-2	Dog fouling at Cuernevaca is an increasing problem. BB to bring this up at City Board meeting tomorrow. Off leash only 6AM – 2PM M-F ONLY (Washington and Cuernevaca)	BB	10/13/16	CLOSED
10-3	Practice slots for Turkey Tournament. BB has Washington and Bayside booked until December.	BB	10/13/16	CLOSED

K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY

No	ITEM	ACTION	DATE	STATUS
2-01	Discussion of necessity of badges. Proposal to enforce better: In week 1, referees check for badges and note results. Week 2, coaches w/out badges are asked to use spectator side of field. All coaches need to have printouts of medical forms, roster and copy of ID. Need to make expectations clear at coaches meetings. [Update 4/12/16] – No Update [Update 5/17/16] – No Update <i>Pending: Info at coaches meetings</i>		2/9/16	CLOSED
3-01	Games vs. San Mateo in Winter and U14G regular season. Both times the San Mateo teams played in an overly aggressive manner. Also unsporting behavior by San Mateo parents. Similar issues with U14B team, which Jay K. reported to Area Winter Select coordinators. Potentially also make sure experienced referees officiate or have Board members attend games. [Update 4/12/16] – No Update [Update 5/17/16] – No Update <i>Pending: Communication to inter-regional coaches</i>	GR	3/9/16	CLOSED
4-01	Status on number of volunteers registered in eAYSO: Currently 91 signed up and 5 pending	JB	4/12/16	CLOSED

K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY

No	ITEM	ACTION	DATE	STATUS
	[5/17/2016] No update			
5-01	JB raised issue with declining volunteers in eAYSO; do not want them to remain as applicants in eAYSO. No way to tell which volunteers awaiting approval vs. those that are not accepted. Could attach a note to the applicants for the declines.	JB	5/17/16	OPEN
	<i>Pending:</i> BB to look into options to do this			
7-01	Update from JB that 200 volunteers are registered. 90% are returning and are approved. Several still pending with more sign-ups expected.	JB	7/12/16	CLOSED
8-01	Send any requests for badges to Jim, who is working through outdated software issues [Update 9/12/16] Badges all done manually. Let Bob know if any still needed.	JB & DCs	8/11/16	CLOSED

L- REGIONAL REFEREE ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
2-01	Request to order 30 and 35-year pins for two referees. MH to follow up. [Update 3/16/16] – No Update [Update 4/12/16] – No Update [Update 5/17/16] – No Update [Update 7/12/16] – Rick S. to take this on. <i>Pending:</i> Badge order	MH	2/9/16	CLOSED
2-02	Aim to have Volunteer Cup at U8. Reward for participating teams is extra game, trophy instead of medal, ice cream party. [Update 3/16/16] – No Update [Update 4/12/16] – No Update [Update 5/17/16] – No Update [Update 7/12/16] – yes, we will have an U8 volunteer cup this year. <i>Pending:</i> Comments from DB, GR, MH	MH	2/9/16	CLOSED
2-03	Referee recruitment. Flyer to BHS for students seeking Block B community volunteering points for U8 referee volunteers. MH to look at. Need to schedule and hold U8 training. [Update 3/16/16] – No Update [Update 4/12/16] – No Update [Update 5/17/16] – No Update [Update 7/12/16] First Basic Ref training scheduled for 8/6. Referee team will reach out to new refs, especially those with players in the U10 divisions. <i>Pending:</i> Recruitment flyer, U8 training schedule	MH	2/9/16	CLOSED
2-04	Adjusting RVP system. Researching Hillsborough’s system, which requires a referee for each team, a certain number of earned referee points over the course of the season, to earn privilege of playing post-season tournament. Advertise training, within R63 and in neighboring regions. Advertise frequently to parents. [Update 3/16/16] Cup Volunteer Point (CVP) program for 2016. See document prepared by RS. Plan derived after several discussions with Hillsborough who have implemented a similar plan (they now have ~130 active referees for a league of ~1000 players). Teams at U10 should have an affiliated referee. Participation in the Burlingame Cup will only be allowed if the team’s affiliated	MH+RS	2/9/16	CLOSED

L- REGIONAL REFEREE ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
	<p>referee has officiated in at least 9 games over the course of the season. Recommendations: limit this to adult referees; communicate well and early (MH to develop communication plan; will need support from coaches and DCs); open to new and returning referees; distribute referee volunteers across U10 teams; expand the training schedule (even into season and with “table top” sessions); make sure that “assistant referee” is emphasized; go with 8 games (not 9); ask experienced refs to hold off on signing up until Friday to allow new referees to sign up first.</p> <p>GR proposes to implement program as MH laid out, including communication plan; DL seconded; all approved.</p> <p>[4/12/16] – No Update [5/17/16] – No Update</p> <p><i>Pending: Communications plan</i></p>			
5-01	Names of 52 potential new volunteers collected at registration events. Probably need another 40 volunteers to cover 2016 games. Even more reason to push CVP program at Parent-Coach meetings. Basic Referee training dates have now been set. MH is planning to run an Intermediate Training session in Burlingame if an appropriate date can be found (likely 8/15-8/16).	MH	5/17/16	CLOSED
7-01	MH to discuss with Ref team whether the referees will walk in the opening day parade	MH	7/12/16	CLOSED
7-02	New laws of game – re-write for clarity, especially at highest levels. May not affect us too much. E.g. kick off can go in any direction; re-start for off-sides may be different from before. As soon as AYSO has new booklets, get these for all Referees; make copies available for Coaches.	MH	7/12/16	CLOSED
8-01	Mike expressed concern over lack of attendance at U8 parent meeting. Gary to cc Mike on note to U8 parents encouraging them to referee games so coaches can coach. Bob will add note to coach packets to same effect	GG & BB	8/11/16	CLOSED
8-02	Pop-up tents are in. Inventorying and ordering needed gear for new referees	MH	8/11/16	CLOSED
8-03	Hoping to find youth refs to get involved in administrative team	MH	8/11/16	CLOSED
9-01	Pop-up class had 13 attendees. 26 basic referees trained, 3 U8. Sept. 18 class has 6 sign-ups. Will send Duff an email to send to DCs to encourage recruitment. Duff to send Cup update to U10 teams with CVP progress.	MH and DB	9/12/16	CLOSED
10-01	MH Updated on coverage of games this year. U10-U14 81% of positions filled so far (of 525). Only one game (U10) not covered at all (first weekend). U12 has the worst coverage, especially for AR1 and AR2. Hopefully improving with U12 CVP program. Coverage is increasing over season. MC asked if MH could do one more training for U10 teams; at least three interested. MH is available tomorrow (10/14). Need to have done on-line training first and signed up as volunteer in eAYSO. Only 4 U10G teams have referees signed up. 12 U12B are. So far 12 boys teams are likely to qualify but only 3U12G.	MH	10/13/16	CLOSED

M- WEB COMMUNICATIONS (PROJECT MANAGEMENT & MSL[mysoccerleague.com])

No	ITEM	ACTION	DATE	STATUS
2-01	<p>AYSO National has signed an agreement with web services provider Blue Sombrero to provide web presence for all regions. Will start with informational sites. Will move into registration, payment, team formation, game scheduling, etc. in stages.</p> <p>[Update 3/16/16] – No Update [Update 4/12/16] – No Update [Update 5/17/16] Bill has started migration to Blue Sombrero site. BB ready to review new content.</p> <p>[Update 7/12/16] – No Update</p> <p><i>[Update 8/11/16]</i></p>	WC	2/9/16	OPEN

M- WEB COMMUNICATIONS (PROJECT MANAGEMENT & MSL[mysoccerleague.com])				
No	ITEM	ACTION	DATE	STATUS
	Send updates for webpage to Bill. Bill to add opening day info to carousel			
	[Update 9/12/16] Send updates to Bill. Nick to review coach information. Seeking referee game forms. Could create Google app for incident reporting similar to Area 2N site. Gary to look at changing board tab to a FAQ tab/page. Bill to break up FAQ in a google doc for review and ultimately placement in chunks on relevant related pages (Parent FAQ on Parent tab, etc.) Bill to break out refund policy onto to parent page			
	[Update 10/13/16] – no update			
	<i>Pending: Action from Bill, review by Gary</i>			

N- REGIONAL COACH ADMINISTRATION				
No	ITEM	ACTION	DATE	STATUS
5-01	DCs should make a start on coach pairing for the teams in their division and let the coaches know what training will need to complete before the season starts, Also need to collect shirt size information (red coach shirts for ≥U10; white “they play” for U6-U8) Coach recruitment was solid; master list updated and DCs now pulling out their information. U10 needs more coaches (so far: U10B has 11 coach & 4 AC; U10G 14 coach and 5 AC)	DB	5/17/16	CLOSED
7-02	Working on getting enough volunteers signed up. Will need to work with other regions to get all training done. Close to being done for most divisions. DB to let JB	DB	7/12/16	CLOSED

O- DIVISION COORDINATORS				
No	ITEM	ACTION	DATE	STATUS
7-01	Update provided by DCs on coach sign-ups. Some divisions very short (e.g. U14B). DCs are working hard to fill these vacant slots.	DB	7/12/16	CLOSED
8-01	U16/U19: 16/19: First practice Monday. Field pairings are good. First game next week. Let go of eight players due to lack of coaches. U12: may have to drop one player U10: Teams play 7v7 as default, per national guidance, unless both coaches agree to go 8v8 when one team shows up with 11. Need 9 minimum on the other side to play 8.	??	8/11/16	CLOSED
9-01	16/19: On third game 14: experience late drops that are affecting team balance 12: Will is offering a coach training tonight. U10 see below for extra U7 – no update	??	9/12/16	CLOSED
10-01	U16/U19 – almost done for season. One of U16G team doing very well U14 - no update; may want to remind coaches to keep it positive even when their team loses U12 – One issue with one specific game that a referee terminated (with three minutes remaining). One particular player being very aggressive in his style of player. Duff writing a letter addressing these points.	DCs	10/13/16	CLOSED

P- EXTRA PROGRAM & WINTER SELECT				
No	ITEM	ACTION	DATE	STATUS
2-01	Season going well. Teams competitive for the most part. About 93 players.	N/A	2/9/16	CLOSED
3-01	Season now complete. Jay to document process for next year since he will be stepping down as Select Coordinator.	GR	3/9/16	CLOSED
5-01	Still need to recruit a board member to take this on	GR	5/17/16	CLOSED
	[Update 7/12/16] – No Update			

P- EXTRA PROGRAM & WINTER SELECT				
No	ITEM	ACTION	DATE	STATUS
2-01	Season going well. Teams competitive for the most part. About 93 players.	N/A	2/9/16	CLOSED
	[Update 10/13/16] – no update – really need a volunteer for this.			
10-01	Need to nominate teams by 11/1. U12G has likely coach U12B. U10B has three coaches lined up. U9B one volunteer. U10G 1 volunteer; U9G no teams. One U10B team for Turkey.			
Q- GENERAL ITEMS				
No	ITEM	ACTION	DATE	STATUS
2-01	Earthquakes promotion: GR going to get R63 promotion code for Cali Classico, June 25, 7pm game v LA Galaxy at Stanford Stadium. Parents can take advantage of group rate. Fireworks show afterwards.	GR	2/9/16	CLOSED
	[Update 3/16/16] - No Update [Update 4/12/16] - No Update			
	<i>Pending:</i> Promo code from Quakes			
3-01	How to boost women volunteers. U6-19 114 coaches but only 12 are women. Krista has already emailed all of the women coaches to make sure they come back. Also plans to start a women coaching soccer group in the fall (networking with BSC, AYSO, UK soccer etc). Do more at registration to encourage women to volunteer as coaches; focus on Jamboree - U8 as there is a big drop off by U10. Also coordinate with Section Resource Specialist (Rhona Higgins) used to be with UK Soccer). Can we come up with a list of suggestions for what could be done to encourage more participation. E.g. attending women's soccer games at Stanford.	KM	3/16/16	OPEN
	[Update 4/12/16] - No Update			
	<i>Pending:</i> Update on comments and action plan from Krista			
3-02	Dispute resolution. MH raise the concern that we should stick to the process AYSO has in place to resolve issues arising outside of the touchline. Correct process is for referees to bring up these issues to the attention of the relevant DC or the RC. E.g. discussion last year around coach passes. BB suggested using 24-hour report form (online) that referees could use to file these issues. "Poor" rating on game cards should be a trigger for more actions (e.g. submit the web form). Last year the DCs were not able to get the game cards in reasonable time. RS suggests new system – paper game cards are too hard to track. BB suggests seeking out Region Statistician to track all of the games (who scores; any discipline actions to be forwarded to Board). BC suggests that a web form could then email the contents to the relevant board members. BB will make a draft Web Form and review with MH.	MH	3/16/16	OPEN
	[Update 4/12/16] - No Update [Update 7/12/16] – No Update			
	<i>Pending:</i> Web form from Bob			
3-03	Lopsided rule. Discussed. Problematic but no clear plan to replace it.	MH	3/16/16	OPEN
	Pending: plan from MH to discuss at future board meeting			
	[Update 5/17/16] GR waiting for proposal to discuss. MH suggests to at least make it consistent with Area guidelines. National has no provision for removing players. Discuss next time			
	[Update 7/12/16] – No Update			
10-1	Mina has set up a gDoc with the home-made banners listed in it. DCs to add names to that list and we will pick winners.	10/13/16	MC	CLOSED

Q- GENERAL ITEMS

No	ITEM	ACTION	DATE	STATUS
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GR: Winner was picked at random, went to U7 team, certificate handed to Priscilla to give to team.

MEETING END