



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
 P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

BURLINGAME AYSO BOARD MEETING

DATE:	April 12, 2016	LOCATION:	Burlingame Rec Center
TIME:	7:30pm- 9pm	PREPARED BY:	Nick Skelton, Regional Secretary
PURPOSE:	Regular scheduled meeting of General Board to administer 2016 Season		

ATTENDANCE

ATT: NAME	ATT: NAME
<input checked="" type="checkbox"/> Gary Rainville, Regional Commissioner	<input checked="" type="checkbox"/> Eliot Alfi, U16/U19 DC
<input checked="" type="checkbox"/> Trent Wright, Regional Treasurer	<input checked="" type="checkbox"/> Emily Ma-Dotson, U14 DC
<input type="checkbox"/> Jean Gordon, Regional Registrar	<input checked="" type="checkbox"/> Krista McCutcheon, U12 DC
<input type="checkbox"/> Calvin Gee, Asst. RC, Regional Safety Director	<input checked="" type="checkbox"/> Chester Rice, U12 DC
<input checked="" type="checkbox"/> Jim Brogan, Regional CVPA	<input checked="" type="checkbox"/> Mina Cima, U10 DC
<input checked="" type="checkbox"/> Duff Beach, Regional Coach Admin	<input checked="" type="checkbox"/> Duff Beach, U10 DC
<input type="checkbox"/> Mike Hazinski, Regional Referee Admin	<input checked="" type="checkbox"/> Marianne Salza, U08 DC
<input checked="" type="checkbox"/> Nick Skelton, Regional Secretary	<input checked="" type="checkbox"/> Stella Dere, U08 DC
<input checked="" type="checkbox"/> Rick Sandor, Asst. Referee Admin	<input type="checkbox"/> Priscilla Fong, U07 DC
<input type="checkbox"/> Rob Wehmeyer, Asst. Coach Admin	<input type="checkbox"/> Sandra Acajabon, U07 DC
<input type="checkbox"/> George Atkinson, Auditor	<input type="checkbox"/> Will Evans, Asst. Coach Admin
<input checked="" type="checkbox"/> Bob Bierman, Field Director	<input type="checkbox"/> Christina Tsui, Jamboree coordinator
<input type="checkbox"/> Doug Luftman, Uniform/Equipment Coordinator	<input type="checkbox"/> Alison Kemp, Jamboree coordinator
<input checked="" type="checkbox"/> Emily Ma-Dotson, Photo Coordinator	<input type="checkbox"/> John Maierhofer, Jamboree coordinator
<input checked="" type="checkbox"/> Emily Ma-Dotson, Volunteer Fiesta Coordinator	<input type="checkbox"/> Rick Quintana, Dir. Ref. Assessment
<input type="checkbox"/> Andrea Pappajohn, Recycling Coordinator	<input type="checkbox"/> Lesley Stolz, Dir. Youth & Women Referees
<input type="checkbox"/> Bill Clifford, Webmaster	<input type="checkbox"/> TBD, Winter Select Coordinator

A- CALL TO ORDER- Meeting Start – 7:30pm. Attendees are as indicated above.

B- GENERAL ANNOUNCEMENTS

4/13/2016

BB outlined changes to regional policies and guidelines compared to those proposed by National. These changes relate to the number of Board members required to provide a voting quorum, our approach to providing scholarships to pay for registration and our policy on refunding registration fees for non-participation. GG – propose to make changes to our Regional Policies as outlined by BB. NS seconded. All present approved.

Board Training with BB and Meeks Vaughn. 6/4/16 at Burlingame Rec center. Email GG or BB if you want training. Also GG Camp training at end of July

Silent Sunday for inter-regional play. Try to coordinate which weekend this happens on with other Regions. Honor the Home region rules if not all Regions participate.

Dragon ticket for volunteers – not yet printed; will take names at Registration on Saturday.

Promotional code for Earthquakes game vs. Galaxy at Stanford (discount) game in late June.

C- CALENDAR REVIEW [Refer to Calendar]

See Goggle doc for full details.

- 2/17 Area meeting in Foster City
- 2/27 Winter Select season ends
- 3/1 Online registration scheduled to open
- 3/9 Regional board meeting at Burlingame Rec Center
- 3/16 Area meeting in Foster City
- 4/16 Registration event #1 9AM to 1 PM (doors open at 8:30)
- 4/20 Area meeting in Foster City 7:30 - 9:00P M
- 4/30 Registration event #2 1 - 5 PM (doors open 12:30 PM)
- 5/10 Regional Board Meeting in Foster City 7:30 – 9:00 PM
- 5/14 Registration event #3 9 AM – 1 PM (doors open 8:30)

D- REGIONAL TREASURER REPORT

No	ITEM	ACTION	DATE	STATUS
3-01	TW: Account balances slightly down from last year			CLOSED
4-01	TW & GR to send out budget proposal for voting at next meeting	TW+GR	4/12/16	OPEN

E- REGISTRATION

No	ITEM	ACTION	DATE	STATUS
2-01	Registration events scheduled for 4/16 (9am-1pm); 4/30 (1-5pm); 5/14 (9am-1pm). We'll have the rooms ½ hour ahead of published opening times. Discussion of plan to allow returning volunteers to register and pay online if they renew their volunteer app for 2016. DCs, GR and MH to send to respective audiences.		2/9/16	CLOSED
3-01	GR floated idea of purchasing tickets to Dragons games and give these out to people who sign up to volunteer. \$5 for a \$10 ticket if we pre-purchase >100 tickets. Potential that many tickets will not get used. GR proposes to purchase 800 tickets for the game on 6/4 (\$4k) to distribute. MH seconds. Vote of 4 to 1 in favor.	GR	3/9/16	CLOSED

E- REGISTRATION				
No	ITEM	ACTION	DATE	STATUS
4-01	Set up for 2016 registration events. GR requested help for the following: 8 people to help set up / breakdown; 1 person to pick up coffee & donuts; 2 people each at Coaches, Referees and Jamboree table; 2 in computer lab (BB +1) to facilitate on-line registration; at least one greeter (JB); 4 or more as cashiers(preferably with lap tops). GR will circulate a gDoc sign up list. Other items required for registration: directional signage (NS), extensions cords (NS); sign showing open board positions; U16 flyer (EA), U10 CVP Burlingame Cup announcement; flyer for coaches meeting; easel for Krista's sign to encourage women volunteers. GR to bring signs from storage locker.	GR	4/12/16	OPEN

5-01

F- COACH/ PARENT VOLUNTEER ORIENTATION MEETING				
No	ITEM	ACTION	DATE	STATUS
2-01	GR expressed desire to push PCA message harder – handouts, training, book. MH stated need to promote meetings more: at registration, thru email, perhaps postcards. <i>Pending:</i> Info from Gary, Mike [4/12/2016] No Update	GR	2/9/16	OPEN

G- OPENING DAY				
No	ITEM	ACTION	DATE	STATUS
2-01	Discussion of Friday evening event. BB to check BHS field or Washington Park availability. Ideas: parade downtown; wear uniform to participating restaurants to get a discount; coordinate with city movie night. GR to send organizing spreadsheet to Gretchen K. <i>Pending:</i> Word from Gretchen	GK	2/9/16	OPEN
3-01	BB wants to recognize two long-time volunteers Paul De Senna (35 years) and John Jones (30 years) at opening day. MH to follow-up.	BB	3/9/16	CLOSED

H- VOLUNTEER CELEBRATION				
No	ITEM	ACTION	DATE	STATUS
2-01	Targeting Oct. 15. EMD to organize again. <i>Pending:</i> Action from Emily	EMD	2/9/16	OPEN

I- EQUIPMENT DIRECTOR				
No	ITEM	ACTION	DATE	STATUS
3-01	Need to place orders in May-June time frame. BB asked to make sure we have fewer color clashes this year. <i>Pending:</i> May/June team counts	DL	3/9/16	OPEN

J- FIELDS DIRECTOR				
No	ITEM	ACTION	DATE	STATUS
3-01	Murray field upgrade will be pushed back. BSC apparently not willing to commit funds; also changes in the management structure at BSC. BB and GR to talk to Margaret to see what latest plan is. [Update 4/13/16] Update on City proposal: Turf the field; replace lights; remove playground; moveable bleachers; potential as home field for Burlingame Dragons. City may request additional funds from AYSO. Potentially fund via a bond measure. City may require us to confirm that we are willing to donate a certain amount. <i>Pending: Movement from city</i>	BB	3/9/16	OPEN
3-02	BB wants to change the locks at Franklin with a Bluetooth-enabled lock triggered by a cell phone. Allows us greater control over who has access (easily add or remove users). We also know who used the lock last. Bob will purchase these locks and coordinate with BSC over usage. [update 4/12/16] – No Update <i>Pending: Bob's confirmation</i>	BB	3/9/16	OPEN
3-03	BB considering replacing goals at Osberg. Will wait until field and goal sizes are finalized. [Update 4/12/16] – No Update <i>Pending: National field size regulations. BSC early implementation</i>	BB	3/9/16	OPEN

K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY				
No	ITEM	ACTION	DATE	STATUS
2-01	Discussion of necessity of badges. Proposal to enforce better: In week 1, referees check for badges and note results. Week 2, coaches w/out badges are asked to use spectator side of field. All coaches need to have printouts of medical forms, roster and copy of ID. Need to make expectations clear at coaches meetings. [Update 4/12/16] – No Update <i>Pending: Info at coaches meetings</i>		2/9/16	OPEN
3-01	Games vs. San Mateo in Winter and U14G regular season. Both times the San Mateo teams played in an overly aggressive manner. Also unsporting behavior by San Mateo parents. Similar issues with U14B team, which Jay K. reported to Area Winter Select coordinators. Potentially also make sure experienced referees officiate or have Board members attend games. [Update 4/12/16] – No Update <i>Pending: Communication to inter-regional coaches</i>	GR	3/9/16	OPEN
4-01	Status on number of volunteers registered in eAYSO: Currently 91 signed up and 5 pending	JB	4/12/16	OPEN

L- REGIONAL REFEREE ADMINISTRATION				
No	ITEM	ACTION	DATE	STATUS
2-01	Request to order 30 and 35-year pins for two referees. MH to follow up. [Update 4/12/16] – No Update <i>Pending: Badge order</i>	MH	2/9/16	OPEN
2-02	Aim to have Volunteer Cup at U8. Reward for participating teams is extra game, trophy instead of medal, ice cream party.	MH	2/9/16	OPEN

L- REGIONAL REFEREE ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
	[Update 3/16/16] - No Update [Update 4/12/16] – No Update			
	<i>Pending:</i> Comms from DB, GR, MH			
2-03	U8 referee recruitment. Flyer to BHS for students seeking Block B community volunteering points. MH to look at. Need to schedule and hold U8 training.	MH	2/9/16	OPEN
	[Update 3/16/16] - No Update [Update 4/12/16] - No Update			
	<i>Pending:</i> Recruitment flyer, U8 training schedule			
2-04	Adjusting RVP system. Researching Hillsborough’s system, which requires a referee for each team, a certain number of earned referee points over the course of the season, to earn privilege of playing post-season tournament. Advertise training, within R63 and in neighboring regions. Advertise frequently to parents.	MH+RS	2/9/16	OPEN
	[Update 3/16/16] Cup Volunteer Point (CVP) program for 2016. See document prepared by RS. Plan derived after several discussions with Hillsborough who have implemented a similar plan (they now have ~130 active referees for a league of ~1000 players). Teams at U10 should have an affiliated referee. Participation in the Burlingame Cup will only be allowed if the team’s affiliated referee has officiated in at least 9 games over the course of the season. Recommendations: limit this to adult referees; communicate well and early (MH to develop communication plan; will need support from coaches and DCs); open to new and returning referees; distribute referee volunteers across U10 teams; expand the training schedule (even into season and with “table top” sessions); make sure that “assistant referee” is emphasized; go with 8 games (not 9); ask experienced refs to hold off on signing up until Friday to allow new referees to sign up first.			
	GR proposes to implement program as MH laid out, including communication plan; DL seconded; all approved.			
	[Update 4/12/16] - No Update			
	<i>Pending:</i> Communications plan			

M- WEB COMMUNICATIONS (PROJECT MANAGEMENT & MSL[mysoccerleague.com])

No	ITEM	ACTION	DATE	STATUS
2-01	AYSO National has signed an agreement with web services provider Blue Sombrero to provide web presence for all regions. Will start with informational sites. Will move into registration, payment, team formation, game scheduling, etc. in stages.	WC	2/9/16	OPEN
	[Update 3/16/16] - No Update [Update 4/12/16] - No Update			
	<i>Pending:</i> Action from Bill			

N- REGIONAL COACH ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
1-01				OPEN

O- DIVISION COORDINATORS

No	ITEM	ACTION	DATE	STATUS
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1-01				OPEN
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P- EXTRA PROGRAM & WINTER SELECT				
No	ITEM	ACTION	DATE	STATUS
2-01	Season going well. Teams competitive for the most part. About 93 players.	N/A	2/9/16	CLOSED
3-01	Season now complete. Jay to document process for next year since he will be stepping down as Select Coordinator.	GR	3/9/16	CLOSED

Q- GENERAL ITEMS				
No	ITEM	ACTION	DATE	STATUS
2-01	<p>Earthquakes promotion: GR going to get R63 promotion code for Cali Classico, June 25, 7pm game v LA Galaxy at Stanford Stadium. Parents can take advantage of group rate. Fireworks show afterwards.</p> <p>[Update 3/16/16] - No Update [Update 4/12/16] - No Update</p> <p><i>Pending:</i> Promo code from Quakes</p>	GR	2/9/16	OPEN
3-01	<p>How to boost women volunteers. U6-19 114 coaches but only 12 are women. Krista has already emailed all of the women coaches to make sure they come back. Also plans to start a women coaching soccer group in the fall (networking with BSC, AYSO, UK soccer etc). Do more at registration to encourage women to volunteer as coaches; focus on Jamboree - U8 as there is a big drop off by U10. Also coordinate with Section Resource Specialist (Rhona Higgins) used to be with UK Soccer). Can we come up with a list of suggestions for what could be done to encourage more participation. E.g. attending women's soccer games at Stanford.</p> <p>[Update 4/12/16] - No Update</p> <p><i>Pending:</i> Update on comms and action plan from Krista</p>	KM	3/16/16	OPEN
3-02	<p>Dispute resolution. MH raise the concern that we should stick to the process AYSO has in place to resolve issues arising outside of the touchline. Correct process is for referees to bring up these issues to the attention of the relevant DC or the RC. E.g. discussion last year around coach passes. BB suggested using 24-hour report form (online) that referees could use to file these issues. "Poor" rating on game cards should be a trigger for more actions (e.g. submit the web form). Last year the DCs were not able to get the game cards in reasonable time. RS suggests new system – paper game cards are too hard to track. BB suggests seeking out Region Statistician to track all of the games (who scores; any discipline actions to be forwarded to Board). BC suggests that a web form could then email the contents to the relevant board members. BB will make a draft Web Form and review with MH.</p> <p>[Update 4/12/16] - No Update</p> <p><i>Pending:</i> Web form from Bob</p>	MH	3/16/16	OPEN
3-03	Lopsided rule. Discussed. Problematic but no clear plan to replace it.	MH	3/16/16	CLOSED

MEETING END