



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
 P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

BURLINGAME AYSO BOARD MEETING

DATE: August 11, 2015	LOCATION: Burlingame Rec Center
TIME: 7:30pm- 9pm	PREPARED BY: Nick Skelton, Regional Secretary
PURPOSE: Regular scheduled meeting of General Board to administer 2015 Season	

ATTENDANCE

ATT: NAME	ATT: NAME
<input checked="" type="checkbox"/> Gary Rainville, Regional Commissioner	<input checked="" type="checkbox"/> Eliot Alfi, U16/U19 DC
<input type="checkbox"/> Trent Wright, Regional Treasurer	<input type="checkbox"/> Emily Ma-Dotson, U14 DC
<input checked="" type="checkbox"/> Jean Gordon, Regional Registrar	<input checked="" type="checkbox"/> Krista McCutcheon, U12 DC
<input type="checkbox"/> Calvin Gee, Asst. RC, Regional Safety Director	<input type="checkbox"/> Liz Levine, U12 DC
<input type="checkbox"/> Jim Brogan, Regional CVPA	<input type="checkbox"/> Mina Cima, U10 DC
<input type="checkbox"/> Kim Jordan, Regional Coach Admin	<input type="checkbox"/> Chase Rowbotham, U10 DC
<input checked="" type="checkbox"/> Mike Hazinski, Regional Referee Admin	<input type="checkbox"/> Christina Tsui, U08 DC
<input checked="" type="checkbox"/> Nick Skelton, Regional Secretary	<input checked="" type="checkbox"/> Kevin Kriner, U08 DC
<input checked="" type="checkbox"/> Rick Sandor, Asst. Referee Admin	<input type="checkbox"/> Jimmy Aliaga, U07 DC
<input type="checkbox"/> Rob Wehmeyer, Asst. Coach Admin	<input type="checkbox"/> Kevin Kriner, U07 DC
<input type="checkbox"/> George Atkinson, Auditor	<input type="checkbox"/> Will Evans, Asst. Coach Admin
<input checked="" type="checkbox"/> Bob Bierman, Field Director	<input type="checkbox"/> John Maierhofer, Jamboree coordinator
<input type="checkbox"/> Doug Luftman, Uniform/Equipment Coordinator	<input type="checkbox"/> Alson Kemp, Jamboree coordinator
<input type="checkbox"/> Emily Ma-Dotson, Photo Coordinator	<input type="checkbox"/> OPEN, EXTRA/Select Coordinator
<input type="checkbox"/> Emily Ma-Dotson, Volunteer BBQ Coordinator	<input type="checkbox"/> Rick Quintana, Dir. Ref. Assessment
<input type="checkbox"/> Andrea Pappajohn, Recycling Coordinator	<input checked="" type="checkbox"/> Lesley Stolz, Dir. Youth & Women Referees

A- CALL TO ORDER- Meeting Start- 7:30pm. Attendees are as indicated above.

B- GENERAL ANNOUNCEMENTS

2/10/2015
 GR proposed to approve last minutes; DL second; all approve.
 Darrin Atkinson has joined Ref Admin team

3/10/15

- U9G and U10G won Sportsmanship award in Winter Extra League
- Expo Feed back: Good discussion on concussion (EA). Discussion of whether individual areas cannot allow heading (GR to clarify this). Regional management (GR) was a good course; also being run at GG (BB).
- We achieved our Gold regional assessment (GR); 3 points short of platinum (!). E.g. training courses have to be registered in eAYSO to count.
- GR to moved to approve minutes form 2/10/15; BB second ; all approve
- All board members need to sign up as volunteers SOON

4/14/15

- Eliot – 15yr service award at EXPO!
- GG camp registration is open
- Bob & Meeks Vaughn – Area management training courses 6/6/15
- GR to moved to approve minutes form 2/10/15; MH second; all approve

5/12/15

- GR move to approve minutes from 4/14/15; BB second; all approve
- Local board training opportunity 6/6/15
- Lori is stepping down as Area Director; Mike Cassidy has been elected to take over this role.
- BB is taking over Section 2 Management Admin as of 6/1/15 (still Area web master)
- GR to go to National AGM, where a proposal has been made to make “Volunteer driven” the 7th philosophy.

6/10/15

- Chester has resigned as U12 DC, Vivian as U14 DC. GR and KK will work on finding replacements.
- GR at NAGM. Several items up for votes: “Volunteer Driven” as 7th philosophy did not pass; “Should VIP coordinator be a mandatory executive board position?” did not have enough support to go to a vote. Re-elected the incumbent president; two others non-incumbent candidates were voted onto the national board.
- Quorum not attained to approve minutes from 5/12 meeting; will do so at the next meeting.

8/11/15

- Quorum not attained to approve minutes from 5/12 or 6/9 meeting; will do so at the next meeting

C- CALENDAR REVIEW [Refer to Calendar]

C- CALENDAR REVIEW [Refer to Calendar]

See Goggle doc for full details.

8/14 Field Lining 8AM at Washington
 8/17 Fields open for practice but no packets available sent out yet
 8/19 Regional Meeting
 9/12 Opening day parade assemble at 9:00 and start parade at 9:30
 9/13 Opening day games
 9/14 Send save the date email for volunteer BBQ

D- REGIONAL TREASURER REPORT

No	ITEM	ACTION	DATE	STATUS
1-01	Budget: Slightly less funds than this time last year (~\$10k); expected due to capital draw down. Draft budget will be presented at next meeting. MH to send estimate to Trent before next meeting. [3/10/15 Update] NAP online will create budget for us. Lots of support from National. Plan to have budget available next meeting. [4/14/15 Update] Trent has a draft budget but current version of form from National will not accommodate our budget numbers. TW and BB will fix. Please submit open budget items soon so that Trent can generate a draft budget for discussion at next meeting. Also some complications from transferring account from BofA to City National Bank. Several expenses are higher in current budget (UK Soccer, field expenses, uniforms). But revenue slightly higher (out of area fees, late payment fees, fewer scholarships). [5/12/2015 Update] Proposed budget was shared with the Board. DL suggested increasing player uniform by 10% and double allocation for coach shirts. GR – also needs to add in \$8,000 for donations (see G-1-02 below). GR moves to approve the budget, EA seconded; all approve. TW and GR to sign final budget and send in to National. [8/11/2015] Update No update	TR	2/10/15	OPEN
2-01	Winter league payments still need to be turned into Trent; None received so far from the coaches. GR to check with DZ. [Update 4/14/15] Payments now complete	TW +GR	3/10/15	CLOSED
2-02	Plan to spend down capital was forwarded to Area Director. Proposal only based on national's policy changes.	TW	3/10/15	CLOSED

E- REGISTRATION

No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] DZ raised the possibility of splitting the U10 divisions into two (U9 and U10). This would have the same number of total teams, but would be easier to manage. To be discussed at future board meeting Update: Area/Section won't allow. Plus it would stack our Area tourney team with U10 players vs. other regions that still mix U9 and U10.	DZ	10/13/14	CLOSED
1-02	Banner on Burlingame Avenue confirmed 4/21 – 5/5. Four registration dates set (see google calendar). One on Thursday night, others on Saturdays	JG	2/10/15	CLOSED

E- REGISTRATION				
No	ITEM	ACTION	DATE	STATUS

[Update 3/10/15] Jean to make lawn signs and distribute to Board. Send out e-mail blast 3 weeks before first registration date (BB). First will be general info for season including high-lighting early sign up for volunteers. BB has placed ad in Rec Center catalog. "I am AYSO" shirts will be ordered by RS (mixture of T-shirts and polos?). See gDoc for size sign up.

3-01	Can we find other locations near Roosevelt and Franklin for lawn signs to promote registration awareness?	GR	4/14/15	CLOSED
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3-02	Registration Update. Going OK so far. 25 on Thursday; 250 on Saturday. Computer lab usage is down to about 70 visits (a good thing!). 271 registered players already (usually ~330).		4/14/15	OPEN
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[Update 5/12/15]
 Three on-site registration now complete. 1315 players are paid up so far; another 168 registered but not yet paid. Most registrants heard via e-mail; some by lawn signs. Next year plan to skip volunteer sign up night; instead let volunteers go to the front of the payment line during regular registration events.

[Update 6/10/15]
 Current registration totals (# teams in parentheses)
 U5 56 boys (3) 56 girls (3)
 U7 97 boys (5) 71 girls (4)
 U8 118 boys (16) 74 girls (10)
 U10 150 boys (16) 135 girls (14)
 U12 111 boys (10) 83 girls (8)
 U14 71 boys (5) 64 girls (5)
 U16 37 boys (2) 33 girls (2)
 U19 18 boys (1) 9 girls (0.5)

[8/11/2015] Update
 1497 registered!
 Jean almost complete with forming team rosters.
 Can release rosters to teams if head coach has registered as a volunteer and completed safe haven. Assistant coach does not have to have completed this yet. BB to send e-mail to DCs (list from KK) saying when/where to pick up packets (only release approved coaches).
 Next year – enforce strict deadline on accepting late players in divisions that are very full. BB needs at least three days to create roster paperwork once teams are formed. Make clear in website when divisions are full. Exceptions made if parent is willing to coach. Also promote "no coach, no play" policy earlier in the summer. EA: get coaches to commit to coaching now with promise of early on-line registration next year. Ideally lock coaches by 6/15; finished team building by 7/15.

F- COACH/ PARENT VOLUNTEER ORIENTATION MEETING				
No	ITEM	ACTION	DATE	STATUS

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1-01 Combine coach and coach-parent-referee meeting for U8 and U10. GR 2/10/15 OPEN
 GR working on slide deck.

[Update 3/10/15]
 No update

[Update 5/12/15]
 U7 & U12 date set for 7/28 (7-8 PM and 8-9 PM)
 U8 & U10 set for 7/30 (6:00 – 7:30 and 7:30 – 9:00)
 U5 Jamboree 8/15 (7:30 – 9:00)
 U6 Jamboree 8/26 (7:30 – 9:00)
 U16 & U19 be organized by DC

[8/11/2015] Update
 Access to slides will be made to board soon.
 Overall very light attendance; very few parents.
 Need more follow up after handout of “save the date” cards at registration to remind parents. Meetings generally worked well for handing out practice slots etc.

3-01 Save the date leaflets handed out to U8 and U10 parents. Check with GR 4/14/15 CLOSED
 Jean and Leslie whether we need more.

G- OPENING DAY				
No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] Planning for Region 63 40 th anniversary. Propose Saturday morning 9/12/15 at BHS or Baseball field Dad’s club pancake breakfast (DL to contact Dad’s club)? BBQ? Picnic? Save for future meeting.	GR + Opening day parade committee	9/13/14	OPEN
	[Update 3/10/15] GR to contact Dads clubs			

- Anniversary coin for referees
- Free t-shirts for all kids
- City proclamation
- Coach shirts
-

[Update 3/10/15] BB to see which fields are available and book (Stadium is booked for BHS football game). Preference for field where we can have food.

RS has design for referee coin (SPI)

GR has been talking to vendors for t-shirt (free for kids and coaches).

RS has some designs – includes the official Burlingame Tree (same as for coin)

GR to send draft proclamation to City Council to be read at parade

DL to look into ordering soccer balls with 40th anniversary logo.

[4/14/15 Update]

CG to forward proclamation to City

GR contact Daily Journal with piece about Burlingame AYSO

GR has a site for ordering the t-shirts (deliver once on-line orders reach a certain level)

DL to order nice coach shirts (red, polo?) with 40th Anniversary logo.

RS to go ahead with referee coin

GR talking to Franklin Dads club about a pancake breakfast

[5/12/15 Update]

Set for Washington Park.

Commemorative coins are done

GR – coordination with local school dad’s club in progress

GR – proclamation for city in progress

DL – has design complete for coach shirts (red with commemorative anniversary patch). Doug to place order

GR – has talked to t-shirt company with on-line ordering capability but may not be perfect fit for our needs

GR – propose to donate \$400 each to BHS choir and band boosters

GR – propose to donate \$4000 to National Bustamante scholarship fund

JB – suggested donating to the B’game Parks and Rec Foundation

GR proposes to donate up to \$8000 to non-profit organizations in honor of the Region 63 40th anniversary. Executive committee to decide final amounts. BB seconded; all approved.

[Update 6/10/2015]

No Update

[8/11/2015] Update

Were not able to coordinate with Dad’s club for food.

Need to find a new balloon person

Krista to contact MC person (name?)

Who to contact Sound person?

CG still working on city proclamation

Need to figure out free t-shirt details

H- VOLUNTEER BBQ				
No	ITEM	ACTION	DATE	STATUS
1-01	Need to identify new coordinator. Lions Club is flexible, but declining numbers year over year and fixed cost for Lions Club plus outside caterer make it relatively expensive. Proposal to hold the event at a restaurant instead (e.g. La Corneta?).		2/10/15	CLOSED
3-01	CG volunteered to coordinate this. BB also has another volunteer to help out with this.		EM-D	CLOSED

[Update 5/12/15]

H- VOLUNTEER BBQ				
No	ITEM	ACTION	DATE	STATUS
	Emily Ma-Dotson is the new volunteer to help coordinate the volunteer BBQ			
	<i>[8/11/2015] Update</i> Lion's club has been arranged EM to look into options for Mexican food buffet (preference for B'game vendor) Rename as "Volunteer Fiesta".			

I- EQUIPMENT DIRECTOR				
No	ITEM	ACTION	DATE	STATUS
1-01	DL to place preliminary order with uniform supplier. Camo style fine for up to and including U10. Make sure to request very different colors. Update size distribution for U16 and U19. Other items to order include: coaches bags, first aid kits, coach shirts, goalie gloves for U10 and above. IMPORTANT add details to gDoc for reference in future years.	DL	2/10/15	OPEN
	<i>[Update 3/10/15]</i> Fox Sports will have their Logos on our uniform. Some debate about the fit of the girl's uniforms. National is reviewing. Order has been placed to get better pricing (still need to figure out size distributions). Note that Scores will prepack Coaches bags (\$2 per)			
	<i>[Update 5/12/2015]</i> DL has 80% of order ready. Still needs to add in keeper gloves etc. They will be boxing up everything by team. DL to figure out who to ship them to (coordinate with DCs) TW – requests that Scores send a consolidated invoice this will help us to pay them on time.			
	<i>[8/11/2015] Update</i> Coach shirt orders are in. Uniforms are with DCs; NB – many of the younger division uniforms do not have numbers on the front. Nice to have (for Refs) but not essential. NB Fox is advertising AYSO on FS1 and paying for the logo. Not Fox News. Nationally, participation is falling and this is meant to help rectify that by giving AYSO national TV exposure.			

3-03	DL to consider ways to recognize long-standing volunteers for the organization (shirt, jacket etc). BB to pull numbers of how many volunteers this might involve.	DL	4/14/15	OPEN
	<i>[Update 5/12/15]</i> No update			
	<i>[Update 8/11/2015]</i> No Update			

J- FIELDS DIRECTOR				
No	ITEM	ACTION	DATE	STATUS
1-01	Pop up goals for practices at Franklin. 6x12ft (\$269) or 7x14ft (\$299) are available and easier to set up than 7x21ft (\$399). Go with 7x14ft. There is room in the AYSO lock box at Franklin.	BB	2/10/15	CLOSED
	<i>[Update 3/10/15]</i> Ordered at Expo (discount!) and have now arrived. BB to move into storage locker or field lockers.			
1-02	Discussions with SMUHSD. They may be flexible on giving us access to Backfield before noon. Currently have BHS field for Tuesday (Practice) and Thursday (Games). Also discussing lights for SMHS and Franklin.	BB	2/10/15	OPEN

No	ITEM	ACTION	DATE	STATUS
	<p>[Update 3/10/15] Need to add garbage at Osberg. Concrete pads are being considered at Osberg and Franklin for goal storage (split cost with BSC). Maintenance needed more frequently for Franklin and Osberg (to improve life of field). Some costs may be passed onto us. Lighting at Franklin: Will need to go through SEQA including environmental assessment report. If we do this, we will have to provide handicapped ramps for all entrances (ADA – any improvements must include handicapped upgrades). Will need architecture design. Worth pursuing but will take a while. City will have to approve but School Board will need to approve plans including EIR.</p> <p>[Update 4/14/15] Bob confirms that we will get all the fields that we want (may need to return some if not used). May have some games at Osberg to reduce impact on Murray (reduced watering). Fields on Murray will get moved from week to week to reduce wear on field.</p> <p>No update on Lights at Franklin (waiting for design to be considered).</p> <p>[Update 5/12/2015] Burlingame city has cut back on watering.</p> <p>BB – drought means that fields will only be watered 1-2 per week. Will put strain on Murray. Considering moving U10G to Osberg and moving field positions at Murray week-by-week.</p> <p>[Update 6/10/2015] Plan to minimize wear-and-tear on Murray by having U10G at Osberg and only 8 U10B games at Murray. Reminder: coaches cannot be on a field unless they have the issued permit (date and time); City will be monitoring non-permitted usage.</p> <p>[8/11/2015] Update Not all coaches have requested practice slots yet. Need to make sure that coaches have a valid field permit to use a field (large fine for non-compliance – up to \$5000 for first offence).</p>			
1-03	<p>Resurfacing of Murray is moving fast. Contract currently with National to check language before we commit to the project.</p> <p>[Update 3/10/15] Still in contract negotiations with National.</p> <p>[Update 4/14/15] Postponed due to water usage. Will revisit next year.</p>	BB	2/10/15	CLOSED
1-04	<p>Principal at BHS wants all lockers removed from site. Considering using Tuff Sheds instead.</p> <p>[Update 3/10/15] Tim Ryan (B'game facilities) suggests that installing tough shed not permitted by DSA rules. BB to check on this. GR looking into renting more storage space at Extra Storage.</p> <p>[Update 4/14/15] We will have a shed at Washington big enough to hold Flex goals. Still waiting to hear about shed for Franklin.</p> <p>[5/12/15 Update] Tough-Shed due to be installed at Washington this week (along first-base line). Gravel has been laid. GR will coordinate move-in day.</p> <p>[Update 8/11/2015] No update, but sheds are now complete and in use</p>	BB	2/10/15	CLOSED

J- FIELDS DIRECTOR				
No	ITEM	ACTION	DATE	STATUS
4-01	Peninsula Health District Proposal to develop land for a soccer / sports center. Needs community to lead this proposal. JM and DL volunteered to spearhead this from AYSO. Consider getting input from other local organizations (BSC, B'game Dragons; local Hotels etc).	GR	5/12/15	OPEN
6-01	Field lining 8AM: Washington – Ray - Village. Could use as many as 20 volunteers for Washington.	BB	8/11/15	CLOSED

K- REGIONAL CVPA/ VOLUNTEERS & REGIONAL SAFETY				
No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] Badge policy for 2015? <i>Update:</i> Coaches should wear or produce badges, medical forms and game card prior to game start. Badges prove that adults in technical area are trained coaches. If no badge, show roster and valid ID. Refs to note status of materials for sportsmanship points on game cards, follow-up by RCA for anything missing. Referees provided phone numbers for RCA, safety director and RC.	GR	11/10/2014	CLOSED
1-02	CG volunteered as regional Safety director	CG	3/10/15	CLOSED
6-01	Many new coaches have been signed up. Still a handful need to complete e-signature for volunteer registration (brand new volunteers need to have driver's license and back ground checked). Contact JB for more details. Will start badge printing for U10 – U14 once teams are formed.	BB	8/11/15	OPEN

L- REGIONAL REFEREE ADMINISTRATION				
No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] MH circulated a draft describing the RVP system. The aim is to use this to help recruit and keep youth referees while restricting adult participation in the RVP program to 2 years. Mike will email to Board for comment. [Update 4/14/15] Previously agreed that we would extend to U12 but limit max RVP points to 9 per team per season. Goal – all teams get 9 points from the program. MH discussed details of RVP program for 2015 season. Plan to extend to U12 to keep referees moving up from U10. Current U8 referees can extend for 2 more years to generate points for their affiliated U10 team. Likewise, U10 referees last year can extend for 2 more years to generate points for their affiliated U12 team. No limit on youth referees participation in RVP program. Need involvement from DCs to advertise the program. EA raised the point that some coaches may complain about not being able to benefit from having experienced referees affiliated with their team. BB – split U10 teams into A and B flights based on regular game points, but include RVP points for standings within A and B flight. GR – lets look at end of season to see if RVP program does have desired effect of recruiting new referees.	GR/MH	10/13/14	CLOSED
1-02	[From 2014] Primary soccer partnership with the Earthquakes. Ticket sales from region tied to benefits. MH to look more into this.	MH	4/7/14	CLOSED
1-03	Darrin Atkinson part of Ref Admin team	MH	2/10/15	CLOSED
1-04	Ideas for discussion at a future meeting: • Consider RVP program for U12 games this year. Least coverage of games in 2014 for this division. • NB in Hillsborough teams can only proceed to the playoffs IF they provide a volunteer referee. Consider for U10 and U12? • How to handle lopsided games • Silent Sunday in 2015 – stricter for parents than coaches	MH	2/10/15	CLOSED

L- REGIONAL REFEREE ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
	DO this well in advance of coach-parent meetings so we can provide a clear message. [Update 2/10/15] RVP at U12 in 2015. Proposed for vote by GR. Seconded by RS. All approved. [Update 3/10/15] No update [Update 4/14/15] RQ attended area ref admin meeting			
1-05	Training dates set for U8 and Basic training. MH to add these to the board google calendar.	MH	2/10/15	CLOSED
3-01	MH is updating ref admin web pages. Let MH know if there are other items that need updating.	MH	4/14/15	CLOSED
4-01	31 New referee volunteers recruited at Registration. We will still need to recruit more at Parent / Coach meetings [Update 6/10/15] List of potential new recruits has been reviewed and contact is being made. [8/11/2015] Update Two classes run – 30 new referees from Hillsborough but only one from Burlingame. We need to recruit new volunteers! Only one new volunteer from parent-coach meeting. Want to send email to parents. If there is no referee present, can only be a scrimmage and points cannot be gained towards league standing. One remaining Basic referee class 8/30; could convert scheduled U8 training into basic training. “Straggler” class in early September. RS and MH willing to do more training classes if there are volunteers. MH to work on draft to be sent out to parent population. Also have coaches reiterate this again once teams are formed (KK and MH to work on e-mail for coaches to send out). Next year at registration have big poster with number of vacant positions for coaches and referees (AE).	MH	5/12/15	OPEN

M- WEB COMMUNICATIONS (PROJECT MANAGEMENT & MSL[mysoccerleague.com])

No	ITEM	ACTION	DATE	STATUS
4-01	Two potential volunteers to maintain Region web sites (Bill Clifford & Gretchen Kindberg). GR, BB and MH to talk to them this week to get them up to speed with what the position entails. [Update 6/10/2015] GR and MH meeting with them this weekend	GR	5/12/15	CLOSED
6-01	Bill Clifford investigating website options.	BC	8/11/15	OPEN

N- REGIONAL COACH ADMINISTRATION

No	ITEM	ACTION	DATE	STATUS
1-01	Kim, Will and Rob to jointly be responsible. Kim takes lead RCA role. Rob as ACA responsible for any activities concerning coach discipline. Will as ACA to lead instruction. Dates being decided for coach training sessions.	KJ, WE, RW	2/10/15	CLOSED
1-02	DZ proposes to split U10 division in two (either U9 and U10 or as two U10) to make DC life easier. Would complicate relationship with Area and Area tourney.		2/10/15	CLOSED
3-01	UK soccer dates need to be confirmed. KJ and WE need to set dates	WE, KJ	4/14/15	CLOSED

N- REGIONAL COACH ADMINISTRATION				
No	ITEM	ACTION	DATE	STATUS
	for training classes. U10 field session and U12 field sessions need to be scheduled for fields. Ideally hold these before coaches meeting so they can be certified. [Update 6/10/2015] GR and KJ to meet this week with UK soccer to discuss U10 coaching			
3-02	Post matrix of required coaching trainings on the Region web page	WE, KJ	4/14/15	OPEN
6-01	WE proposed additional training sessions for some divisions	WE	8/11/15	CLOSED

O- DIVISION COORDINATORS				
No	ITEM	ACTION	DATE	STATUS
1-01	Need to confirm DCs for each division. Openings for U10 through U7. Send out a mass e-mailing now with Google form to solicit volunteers. GR wants a more coordinated effort this year to make sure that all coaches have appropriate level of training that does not depend on DC input. Some kind of self-service website to track this? Can we also coordinate emailing across divisions to save time and provide more uniform information to coaches? [Update 4/14/15] No Update [Update 5/12/15] No Update [8/11/2015] Update U19: 2 U16 and one U19. Almost enough for two additional teams but not enough coaches U14: OK U12: OK U10: all coaches confirmed, chasing up a few stragglers to complete volunteer registration. NB Some U10 Boys will have an extra player; they will have to drop one player if they make it to the playoffs. U8 & U7: still rounding up final coaches (no coach, no play policy) Kevin to e-mail coaches who are not given teams. Game card stock is ordered and will be included in training manuals. Open: Send out ratings sheet earlier this year? GR – yes, after rosters sent out.	KK, GR	2/10/15	OPEN
5-01	Recruiting needed for U7, U10, U12 and U14 DCs. RQ – work on this at Parent –Coaches meeting. Ask Chester to suggest U12 coaches that might be able to fill the U12 DC role. GR to send out e-mails to entire e-mail list. RQ – focus on current U12 and U14 coaches.	GR	5/12/15	CLOSED

P- EXTRA PROGRAM & WINTER SELECT				
No	ITEM	ACTION	DATE	STATUS

1-01	Season is in progress; three games remaining. BB has seasons costs have been totaled up and ready to send to the teams. DZ ready to outline process for next year. Biggest problem was lack of field space for practices and conflicts with club teams and other sports. Proposal to identify select team during player evaluations. Also propose that winner of Burlingame Cup is the de facto Winter Select coach. [Update 3/10/15] Season is now finished. U9G and U10G both received sportsmanship award. TW commented that U14B game vs. Hillsborough got out of hand. Two yellow cards given to HB players only after insistence from AR (Referee did not manage game well).	DZ	2/10/15	CLOSED
1-02	Costs for 2015 season. Fields will cost ~\$36.50 per player. BUT Burlingame has changed the way they evaluate field costs and may want to re-charge us the \$16 per player for the winter league. GR propose that Region pay the difference if Burlingame requests more; DL seconds; all approved.	BB	2/10/15	CLOSED
1-03	Proposal by Area to start Fall Extra program. Due to stress on referees, coaches. Fields and administration, Region 63 not in favor of participating.	GR	2/10/15	CLOSED
4-01	Extra Program is back (U10, U12, U14) but called Bay Area Fall Soccer League (BAFSL). Will be more like a travel team. Games could be Saturday or Sunday; 10 games per season. One team per gender per division. Players do not need to be part of regular Saturday teams (we can choose to be concurrent). MH – extra games will put a strain on referee resources (not to mention finding fields). GR to send email to coaches who have signed up for U10-U14 giving them a heads up (the coach will be responsible for much of the set up). [Update 6/10/2015] GR – RCs at NAGM interested in starting a league like spring PCSL but in the fall. However, Area admin is not supportive since it will compete with BAFSL.	GR	5/12/15	CLOSED
6-01	Still need a coordinator for Winter season.			

Q- GENERAL ITEMS				
No	ITEM	ACTION	DATE	STATUS
1-01	[From 2014] Team balancing in 2015. More input from DCs, other board members who know players well via small meetings to review teams. Look at player ratings for last 2 to 3 years to identify mis-ratings.	GR	11/10/14	CLOSED
1-02	Wherever possible, add details of activities this year into gDoc for reference in future years. It would be nice to have it all in one (electronic) place.	GR	2/10/15	CLOSED
1-03	Board recruitment. Perks of job: pre selection of uniform color! Preference for practice times. All current board will have to sign up again after 3/1/2015. [Update 3/10/15] Need to make sure that we do follow up with everyone on list that expresses interest in volunteering. Try to contact soon after registration meetings. Important to have a Volunteer Coordinator to oversee this. RS already has list of open positions. BB would like this as a google-doc link in registration email. E.g. BB would like to start delegating some of his computer tasks. Should we have a google form to feed data into a master list? JM to take a lead in this (gFrom/gDoc or Excel?). Print out list from last year so that people can be checked off when they show up this year. [Update 4/14/15] GR has name in mind for web master: Bill Clifford	GR	2/10/15	OPEN
1-04	Need truck to move storage lockers. Date TBD.	GR	2/10/15	OPEN

Q- GENERAL ITEMS				
No	ITEM	ACTION	DATE	STATUS
	[Update 3/10/15] No update			
2-01	Agenda next time – discuss division matrix and any changes we want for next time. GR to follow up on no-heading at U10 with Area / National.	MH	3/10/15	CLOSED
3-01	Division Matrix change Item 1: <i>Number of players.</i> Should be correct and consistent with Area. <i>Heading the ball.</i> Our matrix will be updated to match National. But heading will not be coached or encouraged at U10 level. Heading will not be considered dangerous play in U10 games.	GR	4/14/15	CLOSED
3-02	Division Matrix change Item 2: <i>Lopsided rules.</i> General discussion of pros and cons of lopsided rule. Board to consider modifications or alternatives to current policy. [5/12/15 Update] Considerations: would need to communicate to Coaches and Referees at multiple times during the season. Compile a list of tips for Coaches to manage games that get lopsided. Penalize un-sporting behavior? Subjective policy would strain on referee to decide. Executive board could to decide if lopsided games warrant disciplinary action for the team (loss of game points? Use Area 2 guidelines with some tweaks. Consider what to do about multiple violators. Discussion end: need a clear plan in place before Board votes. [8/11/15 Update] Maintain status quo given we don't have a well-articulated alternative plan.	GR	4/14/15	CLOSED
4-01	Playtime Adventure this fall. Sponsored by AYSO. Intended for U4 crowd with lots of parent involvement. Run by UK soccer. May run year round independent of Fall AYSO season. See this as a feeder mechanism for regular AYSO programs. UK soccer needs to request fields etc. We would send details to our e-mail list.	GR	5/12/15	CLOSED
4-02	RAP update – all paperwork due 6/30/15, but Area will want to see them sooner. Let GR know if you need help.	GR	5/12/15	CLOSED
4-03	SJ Earthquakes Cali-Classic game vs. LA Galaxy. They want to know if we want to sell tickets for this as a fund raiser.	GR	5/12/15	CLOSED
4-04	Appreciation idea: Next year, buy season tickets to Burlingame Dragons to give to Coach, Referee and Volunteer of the year	GR	5/12/15	OPEN
6-01	GR suggested dropping ability of teams to earn up to 3 points per game for scoring 3 goals. (6 points only (sted up to 9) for a win; 3 points for a tie). Suggestion to use sportsmanship points and then goals scored as tie-breakers, which would be more likely.	GR	8/11/15	OPEN
6-02	40 th anniversary coins. Mike distributed to board members. Referees will have these and will be giving them out to players exhibiting good sportsmanship during games	MH	8/11/15	CLOSED

MEETING END