



# AYSO Region 114 Refund & Returned Check Policy



It is our goal to balance the needs of families that request a refund with those of the Region. Late requests can result in unbalanced teams and/or additional costs associated with unused uniforms.

## Refund Policy

- ❖ Refunds will be granted for requests received *before June 30* with the exception of the Membership fee (\$17.50).
- ❖ Partial refunds will be granted for requests *received before August 1*.
- ❖ No refunds will be given for requests received *after August 1* as teams have already been formed.
- ❖ All refund requests must be **emailed** to the **Registrar and Treasurer**, and received by the above cut-off dates.

Registrars: Ashley Newton- [anewtonayso114@gmail.com](mailto:anewtonayso114@gmail.com) Diana Young – [dyregistrarayso114@gmail.com](mailto:dyregistrarayso114@gmail.com)  
Treasurer: Maria Peña – [penamc6@gmail.com](mailto:penamc6@gmail.com)

## Email Subject: Refund request for (Player Name and ID)

- |                                |                     |
|--------------------------------|---------------------|
| 1. Check Payable to            | 6. Player Birthdate |
| 2. Registration Date           | 7. Boy / Girl       |
| 3. Method of Payment / Check # |                     |
| 4. Reason for Refund           |                     |
| 5. Refund return address       |                     |

Refund checks will be issued within four weeks of the email request. If you don't receive an email confirmation within five days, please resend the email to both the Registrar and Treasurer.

## Returned Check Policy

All returned checks will be charged a service fee of \$25.00. Families with returned checks will not be permitted to participate in the program until the service fee plus the amount of the returned check are paid in full. The fee must be paid to the Treasurer with a Money Order or Cashier's Check. Players will be placed on a wait list until the fees are paid.

