Creating a Youth Volunteer Account

1. **Sign in to your Blue Sombrero Account from your Region’s Portal (must already have a Parent or Guardian Account).**

2. **Select “Volunteer” from your “My Account” Portal.**

3. **Select “Find Volunteer Roles.”**
4. Find and Select “Volunteer Registration – MY17” and then click “View Roles.”

![Image of Select Program(s) to View Volunteer Roles]

5. Scroll down to Youth Referee or Youth VIP Buddy and click continue.

![Image of Volunteer Roles]

<table>
<thead>
<tr>
<th>Program</th>
<th>Activity Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017 Season</td>
<td>Soccer</td>
</tr>
<tr>
<td>Volunteer Registration - MY17</td>
<td>Soccer</td>
</tr>
</tbody>
</table>

1. Youth Referee
2. Youth VIP Buddy

2. Continue
6. Click “Invite New Account User” and select “Continue.”

7. Fill in Youth Volunteer’s First Name and Last Name, all appropriate fields, and information.

8. It’s important to fill in an email that is different from the parent’s. An invitation for Youth Volunteering will be sent to this email for the Youth Volunteer to accept.
9. Read and Accept Waiver Form.

10. Select “Click Here to eSign Form” and Continue.

11. Read, Agree, and eSign as the parent or legal guardian of youth volunteer and select “Continue to review.”

I agree to use an electronic signature (read more)

Continue to review
12. Submit signed volunteer application.

13. Go to Youth Volunteer’s Email and accept parent invitation.

ACTION NEEDED: Adele Adkins volunteered you to be a Youth Refer…

Hey,

Adele Adkins created an account on the Region website and invited you to join it! By accepting this invitation you’ll be asked to create a new username and password. You’ll then have access to manage your joint account and participants as well as sign up as a team staff member or club volunteer.

Please Note: In order to accept a volunteer position, you will be required to create an account.

Accept Invite

14. Create a New Username and set a New Password for your Youth Volunteer account.

Create New Account

AYSO
Youth Volunteer
aysoyouthvolunteer@ayso.org

Create Username
Password
Confirm Password

Create Account!
15. Fill out “Primary Parent/Guardian Information” and click Continue.

16. Fill out “Additional Position Information” and eSign Waiver Form.
17. Creation of the Youth Volunteer Account is Complete!

Trouble logging in? Don’t forget to update your eSignature every time you edit your account information or password!