

WSSL FALL 2019

Game Day Procedures for Team Officials and Referees

Updated 8/15/2019

GAME CARDS:

1. Game Cards should be printed **a DAY** in advance by a Team Official for the home team.
2. The **HOME TEAM** is responsible for printing **two** copies of the Game Card. The Game Card will show both home and away team rosters.
 - a. To print Game Cards within GotSoccer. Login using the TEAM username and password. DO NOT USE YOUR COACH OR MANAGER ACCOUNT.
 - b. Within the box labeled "Event Applications: Accepted", click on the appropriate WSSL event, either "WSSL – Fall 2019 – Select" **or** "WSSL – Fall 2019 – Recreational"
 - c. Click on the "Schedule" tab. You will now see your Fall 2019 schedule, in its entirety.
 - d. Click on the PDF icon to the left of each game for which you want to print Game Cards.
 - e. Print **two** copies of the Game Card; one for the losing team and one to be mailed to the WSSL Scorekeeper by the winning team or the home team in the case of a tie.

GAME DAY PROCEDURES:

1. The home team is responsible for 100% payment of referee fees unless the game being played is a rescheduled game due to the original game having been deemed unplayable, by the referees, due to poor field conditions. Games rescheduled for the above reason are rescheduled to be played at the original visiting team's home fields with the original home team responsible for payment of the referee fees at the rescheduled game.
 - a. WSSL Referee Fees starting Fall 2018:
 - U7-U8: \$20
 - U9-U10: \$25/\$15/\$15
 - U11-U12: \$30/\$20/\$20
 - U13-U14: \$35/\$25/\$25
 - U15: \$45/\$30/\$30
 - U19/HSO: \$50/\$35/\$35
 - U19/HSO Small-sided: \$35/\$25/\$25
2. Prior to the start of the game, Team Officials for both the home and away teams should make sure the following is completed on each Game Card.
 - a. ALL player numbers are listed. These can be hand-written.
 - b. For ANY teams using Club Guest players, the Club Guest players MUST be listed. These should be hand-written.
 - c. **Any player or team official sitting-out for Red/Yellow cards, team discipline or injury, should be noted.**
3. After completing the steps in #1 above, give both copies of the Game Card to the Referee(s). Prior to the start of the game, the Referee(s) should complete the following:
 - a. Print their own names, where indicated, on each Game Card.

- b. Using the Game Card(s), check-in the players of both teams and note their presence with a mark next to their name. ALL SELECT TEAM PLAYERS MUST HAVE A CURRENT WSSL ADMINISTRATOR APPROVED PASSCARD! ALL RECREATIONAL TEAM PLAYERS MUST BE LISTED ON A CURRENT WSSL ADMINISTRATOR APPROVED RECREATIONAL TEAM ROSTER.
4. Following the finish of the game. The Referee(s) should make sure the following is completed.
- a. The FINAL score for each team is recorded on each Game Card. **Forfeits are recorded as 2 – 0.**
 - b. Any Yellow or Red cards received are recorded on each Game Card. These should be marked, where indicated, next to the offending players name and for Red cards received, an explanation given on the back of each copy of Game Card.
 - c. A Team Official from BOTH teams should sign, where indicated, at the bottom of each Game Card.
 - d. An official from the winning team (or home team in the case of a tie) receives a copy of the game card and an official from the other team receives the other copy.
5. An official from the **WINNING TEAM** or **Home Team in the Case of a Tie** is responsible for completing the following **WITHIN 24 HOURS OF THE FINISH OF THE GAME.**

- a. Reporting the game score and any cards received into GotSoccer. Specific information is provided in the “Instructions/Notes” section of each Game Card.

To phone in scores and cards received: 1-904-758-0875

- I. Update Game Record, Press: 1
- II. Event ID: “74719” for Select **or** “74720” for Rec., followed by #
- III. PIN: “1234” followed by #
- IV. Enter game number followed by #
- V. To enter scores, Press: 1 and then follow the prompts
- VI. To enter yellow card(s), Press: 2 and then follow the prompts
- VII. To enter red card(s), press: 3 and then follow the prompts

b. SCAN and EMAIL a copy of the Game Card to:

wsslscore@gmail.com