

Policy No. 007
Issue No. 1
Date 7/17/18

Refund Policy



Objective	To establish a standard method for refunds.
Policy	Due to insurance costs, this policy is in place to define when/if refunds can be issued.
Policy Guidelines	Refunds for athletes that quit will be issued as follows: <ul style="list-style-type: none">• Before the official PFJT&C July Equipment Checkout: Eligible for a maximum of a 100% refund (excluding any credit card fees)• After the official PFJT&C July Equipment Checkout and Before 1st Game: Eligible for a maximum of a \$65 (5-8th grade) or \$45 (3-4th grade and cheer) refund (excluding any credit card fees).• After 1st Game: No refunds will be issued.
Refund Process	<ul style="list-style-type: none">• Refund process will not start until all PFJT&C issued equipment has been checked back in.• Refunds will be processed in the form of a check and will be mailed to the address on file with PFJT&C.
Associated Policies, Procedures, and Forms	Equipment Agreement – Football Form Equipment Agreement – Cheer Form
Approving Authority	PFJT&C Executive Board