

Post Falls Junior Tackle Board Meeting Minutes

Date/Time: December 8, 2015 – 7:00 pm

Location: PFHS – Library

In Attendance: Sara Rodriguez, Dan Pearse, Laurie and Spencer Sessions, Brittany Morris, Marla Hulce, Roy McKenzie

Team Managers: Courtney Myers, Tiege Arman, Angie Rutherford

Visitors: Julie and John White, Todd Curtis, Scott and Courtney Babowics

The meeting was called to order by Spencer Sessions at 7:03 pm.

Season Recap – Looking forward to Next Year

- Potential coaching needs
 - 7th (going into 8th) – should be ok with coaching staff
 - 6th (going into 7th) – Think at least 1 coach will be needed
 - 5th (going into 6th) – Think at least 1 coach will be needed
 - 4th (going into 5th) – Think at least 1-2 coaches will
- Plan to have registration open February 15 and be open for returning players until March 25. This will give us an idea of numbers to help determine what we are going to need for coaching staff.
- Mandatory Coaches meeting at the January board meeting. Set a new requirement for coach attendance at board meetings. It is important for them to be involved. Look at more “coaching the coaches” activities.
- Dan Pierce title will be Director of Coaching for PFJT&C.
 - Wants to pull together a coaches instructional board. Work on coaching the coaches on high school drills, plays, etc.
 - Tentatively plan to have a clinic in Feb and May.
 - CDA put on a clinic for all coaches and offered it to junior tackle coaches for a discounted rate. He wants to get a couple coaches from each grade to attend.
 - Work with coaches on handling parents better. Open the communication link between coaches and parents. This can alleviate issues we had this season.
 - Will start vetting coaches.
 - Work on making sure we are implementing different levels of the high school system so that we can build a great feeder program for the high school.
- Start having post season reviews so that we can keep improving the system.

Financial Update

- Past financial reporting was challenging.
- 2015 wasn't too bad, except
- Ended with a small loss of ~\$3,500
 - Concessions income: \$4,700
 - Registration \$27,900
 - Donations - \$4,600
 - Expenses 40k

- Refs/field monitors \$7k
- Coach Discounts \$2,075
- Equipment \$27,400
- Field Expenses \$1,200
- Prepared a budget for 2016
 - Hoping for concessions – make \$6k
 - Registration - \$33k – (includes a small increase in fees – possibly change to \$115 – to be proposed in a future meeting)
 - Fundraising (league) – \$7,500
 - Expenses
 - Coach discounts – \$1,250 (no discount if paperwork is not in on time)
 - Equipment – \$25k
 - Fields –
 - Misc –
 - Net Income of \$XX
- Recommend possibly offering a discount if you pay upfront.
- If you have questions, contact Dan.
- Possible option to raise money, offer helmets for sale through the league. We purchase it at our discounted rate and offer it at retail and make a little on each helmet.
- Registration increase discussion
 - With the concussion issues these days, \$115 seems reasonable to make sure we have good helmets.
 - Motioned to raise registration to \$115 for 2016.
 - Seconded and passed.
- Need to make sure no one is making any expenditure for the league without approval. Need to get an approval process with \$ thresholds.

All Star Spring Football Update

- Played over at Dwight Merkle – Would be from March to mid-May (games 2nd week in April to 3rd week in May).
- Cost: \$220 – being negotiated if we can use our own equipment
- Would like to have a team at each grade (5-8th grade – in 2015)
- Dan and Spencer have reached out to a coach from each grade.
 - The coach won't be able to pick their team.
 - It will be for any kids that want to participate.
 - Up to 3 practices per week before games start.
 - One practice and game a week.

Executive/General Board Positions

- There are some changes we need to make to the board
- Propose a tenure program – propose a 2 year term
- Create job descriptions for each position with an estimate of the hours they will need to put in
- Create a 6 person Exec board

- VP, Secretary, Treasurer – up for election in 2016
- President, Director of Coaches, TBD position – up for election in 2017
- Create a general board
- Other positions
 - Fields
 - Concessions
 - Equipment
 - Cheer
- From California to New York – executive boards varied from 6 to 15 persons
- Will have lanyards for identifying board members at our fields. We plan to have a board presence at each of our fields to fix the Post Falls coach/parent reputation.

Equipment Update

- Compile a list of those that still have equipment.
- Need to get lights fixed at Cherry Lane for night game possibilities.
 - Propose sending out an email league wide asking for an electrician to take a look at the lights and let us know what the cost would be to fix them.
 - Spencer contacted the school district to see if they would be interested in going in with us to get lights at the middle school.
- Need to get the score boards fixed at both field's. Include a request in the email about the signs.
- Need to have the electrical outlet on the trailer looked at too.
- Equipment check out – Recommend specifying times and require at least a head coach and assistant coach.

To-Do – future meeting items

- Scholarship program – Accountability is needed. Need to have consequences for not doing extra work to make up for the scholarship. Figure out a sign up process.
- Field monitors – Recommend not paying someone to run the clock.
- Work to recruit parents and coaches to train to be a ref.
- Setup the fields so that parents are not allowed to mingle with the team and coaches.
- Pre-purchase helmet.
- Put some extra effort into Cheer this next year. Need to partner with Cheer to make it a viable program. What the league and do to help?

Team Manager Update

- The process worked well.
- The MPR will change in that the forms will not go to the VP. It will go to the Team Manager Coordinator.

General Feedback

- Sounds good.
- Like getting a broader base for the board.

Next Meeting

- Tues, January 12, 2016 @ 7pm at the PFHS Library

The meeting was closed at 8:15pm.