ONLINE CHECK-IN INSTRUCTIONS

Please read the following in its entirety as it contains important information about event registration

To complete the online check-in please follow these instructions.
1. Log into your GotSoccer TEAM ACCOUNT
2. Click on the event located under "Event Registration History"
3. Click on the "Documents" tab on the far right
4. Load Documents

The following documents must be uploaded into your team's GotSoccer account no later than **Friday, April 19th.**
Approved Rosters will be emailed back to you between 4/19-4/25
***You will turn in 1 copy of your Approved Roster (to be given to the center referee) at EVERY GAME (BRING 4 COPIES). The referees have been instructed to check in teams from the approved stamped rosters.

NECESSARY DOCUMENTS:
1. Approved/Certified Roster from your State/National Association ****Please list jersey numbers for all players****
2. Player Passes
3. Permission To Travel (not required for clubs in Illinois or US Club teams)

In addition to the above documents, the team's coach must bring the **Medical Release Forms** with them to each game.

WHAT YOU NEED AT THE FIELDS:
- You must use the roster that gets emailed to you with APPROVED on the bottom.
- You must have jersey numbers for all players on your roster.
- Once you have received your APPROVED roster, you do not need to check-in at the HQ tent before going to fields.
- If you have any changes to your roster, please stop by HQ tent before going to fields. *You may not make changes to your roster after your first game*.

***We do not need to see Medical Release Forms at registration, however it is mandatory that each player have a completed Medical Release form with them at each game.

***No player can play on more than 1 team at any point during the tournament.

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ROSTERS
A team must provide us with an approved roster from either a US Soccer affiliated state association (Ex. Us Club, USYSA, SAY, USSSA, AYSO, etc). Rosters must include all guest players and must mark out any players not attending the tournament. To add guest players to your roster, write the guest players information below the existing rostered players. The minimum required information for each player on the roster is Name, Date of Birth, player ID number, Uniform number, and Gender.

PLAYER PASSES
A team must have player passes for all players on their roster. All guest players must have player passes from the same sanctioning organization as the team's roster. For example, a player carded under US Youth Soccer cannot play with a US Club sanctioned roster and vice versa. No roster may be comprised of players with different passes from different sanction organizations.

MEDICAL RELEASE FORMS (For US Club teams)
If your team is *US Club*, all players must fill out this Medical Release Form. These must be uploaded into GotSoccer. US Club medical release forms cannot be accepted.

Medical Release Form

MEDICAL RELEASE FORMS (For IYSA Affiliated teams)
We do not need to see your medical release forms for check-in. Just please always have them with you at the fields in case of an emergency.

MEDICAL RELEASE FORMS
We do not need to see Medical Release Forms at registration, however it is mandatory that each player have a completed Medical Release form with them at each game.

***Please remember to keep all documents with you all weekend!