

## Pop Warner Cheer and Football Books – Paperwork Order (subject to change)

Players/Cheerleaders must be put into roster book according to roster order. Trainers/student demonstrator paperwork is to be placed first before the first player/cheerleader listed.

### **Front of Book -Each in a separate sleeve**

- Roster
- Head coach's certificates of certification (and all other coaches and roster staff)
- Copy of each coach's license (picture ID) - must be current (not expired)
- CPR certification - you need one person certified per team
- Emergency plan of action form
- Waivers – if playing/cheering in a town that has a pop warner assoc. and unlimited pilot per player.
- Skills progression sheets (for cheer only). Every cheerleader must be listed on sheet.

#### **Sleeve one - front**

•2018 Participation Contract and Parental Consent form (registration form). Participant's picture must be placed in the top right hand corner of the form. Please staple picture to the form. All signatures must be highlighted. Please make sure that name on form is exactly the same as name on birth certificates (no nicknames or abbreviation of names, must state - Jr, 2nd, 3rd if applicable). Please highlight GPA

#### **Sleeve one - back**

•This is the back page of the Participation Contract. It is the permission and waiver page. Participants' name and all signatures must be highlighted.

#### **Sleeve two - front**

•Original raised seal birth certificate (can be obtained at town hall) Passports are acceptable. Hospital copies with footprints are not acceptable. A notary cannot stamp copies of birth certificates. When original is presented at certification, please provide a copy as well to be stamped by CMPW/Regional/National. Birth certificates that have been stamped in red from previous years are acceptable at discretion of CMPW.

#### **Sleeve two - back**

- Leave blank, it is just the back side of the birth certificate

#### **Sleeve three - front**

•2018 Physical Fitness and Medical History Form. All information must be filled out. Signatures must be highlighted.

#### **Sleeve three - back**

•Back side of Physical Fitness and Medical History Form. This section is to be filled out by a Licensed State Examiner (medical doctor, nurse practitioner etc.) Medical professional stamp from the doctor's office must be present on the form. Just a signature is not acceptable. Most stamps include name of doctor's practice or facility, address and phone number. If doctor will not sign the pop warner form, a doctor's note is acceptable on doctor's office/facility letterhead and must state that the participant is physically fit to participate in sports/football/cheerleading. Form must have a 2018 date on it. Participant may have had a physical in 2017 but the letter from the doctor and/or pop warner form must be signed in 2018.

Just attaching a copy of immunizations is also not acceptable.

#### **Sleeve four - front**

•Report Card - the participant's 2017-2018 entire (all 4 quarters) report card. Participants' name, school name and report card average must be highlighted. Report card average must be in red pen and highlighted in the upper right hand corner of report card on the front side. Please provide 2 copies of participant's report card for certification.

#### **Sleeve four - back**

•Back side of report card - all report cards are different, so depending on how it is folded, participant's information must show on either front or back side. Report card average must be on the front page not on this side.

#### **Sleeve five - front**

•Only needed if participant has under a 70% report card average. The 2018 Pop Warner Scholastic eligibility form must be filled out at time of certification. A follow up progress report dated between Sept 1, 2018 - Oct 15, 2018 must be passed in to the coach, and then given to the CMPW scholastic coordinator for approval.

#### **Sleeve five – back**

- Progress report dated between Sept 1, 2018 - Oct 16, 2018 and approved by the CMPW scholastic coordinator

