

2018 BINDER AND TTEA INFORMATION

1. Each team must have a binder which contains the following items:
 - a. Proof of League Insurance that will provide coverage for the entire tournament period. Must have both medical and liability.
 - b. Original of the completed and signed TTEA (Tournament Team Eligibility Affidavit)
 - c. Proof of date of birth of each player certified by birth certificates, hospital certificates, baptismal certificates, driver's licenses or equivalent religious or legal documents. These documents can be copies but must be legible and bear the signature of an authorized official of the issuing agency. **Please highlight the name and date of birth.**
 - d. Medical release form signed by the player's parent or legal guardian. This form is available on the PONY website.
 - e. Proof of residency for each player certified by copies of utility bills as of date of league registration showing service address. Cell phone, trash, cable or satellite TV/internet, or water bills listing a service address are acceptable. Documents with P.O. Box addresses are not acceptable. **Please highlight the name and service address.** Drivers' license of one of the parents listed on the birth certificate is acceptable. No other documents are acceptable unless authorized by the Region or Assistant Region Director.
 - f. Copies of the certificates for complete of a concussion protocol training class for team manager, coach, and business manager.
2. Each team manager/coach/business manager will download the 2018 TTEA (Tournament Team Eligibility Affidavit) from the So Cal North Region webpage. They will then enter all the required information. Please use the attached checklist to ensure that the form is properly completed. The league president or other authorized league official will review all information, affix his/her signature and return to the team manager/coach/business manager. **Handwritten forms are not acceptable.**
3. The team manager/coach/business manager will place the signed TTEA and affixed pitching record in the binder for review by a PONY director at one of the two binder review dates. It is suggested that a copy of the signed TTEA be kept by in the binder at all times.
4. Binder review appointment information will be coming soon. Binders from Camarillo PONY Baseball and William S. Hart, will receive specific directions from their league president. Binder reviews for Santa Ynez, Santa Barbara, IWV, Bakersfield and Shafter will be determined at a later date. Any person associated with the league or team may present the binder at the binder review and must be prepared to take notes of what corrections need to be made and to answer any question of the PONY director.
5. At the binder review, a PONY director will review the signed TTEA and compare that with the information in the binder. If all information is correct, the PONY director will sign and return the TTEA so it can be turned in by the team manager/coach/business manager one hour prior to their first game. The PONY director will keep the TTEA for the duration of the tournament. If the team advances, the TTEA needs to be retrieved from the PONY director and taken to the next level pre-tournament meeting.
6. The TTEA must be signed by the league president or other authorized person prior to the binder being reviewed.
7. The copy of the TTEA should remain in the binder during the tournaments. If the team advances and team manager forgets to pick up the TTEA from the PONY director they will have a copy of the affidavit to present to the PONY director for the next level of play.
8. The completed binders must be at each game that the team plays.