



2017 EAST ZONE GIRLS SOFTBALL PLAYER ADD/DROP REQUEST FORM

This form shall be completely filled out before approval process can begin.

1. It must be filled out completely and signed by all requested parties.
2. **This form and the required documentation must be received by the PONY Region Director prior to a weekend's event in which the player is participating.** If emailing the documentation, it must be received by 2PM Friday and if mailing it must be received by Wednesday.
3. The player add/drop fee is \$15.00 for players not on a PONY roster, or \$25 for players released and added to another roster, checks made payable to **PONY East Zone Softball**, and delivered to the Region Director (**do not send certified**). **Failure to timely submit the fee will invoke the illegal player rule and its related penalties.**
4. The player must return all team uniforms, equipment, funds, or any other property of the releasing team prior to the request being valid. A player can only request only one add process in a tournament season.
5. A copy of the added player's birth certificate must accompany this form.
6. A maximum of three players can be added to a team's PONY roster, after on-line submission per season.
7. **After July 4, 2016 ONLY THE NATIONAL TOURNAMENT DIRECTOR SHALL APPROVE a player add/drop.**

I, _____, hereby request my **Unconditional Release**
(Player's name)

From the roster of: _____ ID# _____
(Team name; NA if not on a PONY roster) (Team ID number)

I will now be playing for _____ ID# _____
(Team name) (Team ID number)

Player's Signature: _____ Date: _____ Uniform #: _____

Player's Birth date: _____ Parent's Home Phone: _____

Player's City: _____ State: _____ Zip: _____

Parent Signature: _____ Date: _____

Old Manager's Signature: _____ Date: _____ Phone: _____

Old Manager's Name (print): _____

New Manager's Signature: _____ Date: _____ Phone: _____

New Manager's Name (print): _____

By signing this form, the player and parent/guardian agree to the following:

In consideration for being permitted to participate in PONY Girls Softball, we hereby agree for ourselves, heirs, and assigns, to release and forever discharge the PONY Girls Softball program (PONY Baseball/Softball Inc.) their employees, officers, and directors, from all claims, actions, or judgments, we may have or claim to have against PONY Girls Softball for all personnel injuries, including death, and injuries to property, real or personnel, caused or arising out of our participation in the PONY Girls Softball program, either leagues or tournaments. We further agree for ourselves, successors, heirs, and assigns, to indemnify and hold PONY Girls Softball harmless from all claims and suits. The player is in good health and has no physical condition that would prevent her from participating in PONY Girls Softball events.

For Official Use Only:

Roster Move Approved _____ Denied _____ on _____ day of _____ 2016

Region Director's Signature: _____

Add/Drop Directions and Information:

1. A roster shall not exceed 18 players.
2. A player shall only appear on one PONY Baseball/Softball roster at any time.
3. A maximum of three players (whether on another roster or not) may be added to a PONY roster, once the roster is submitted on-line, during the season. The season ends upon completion of the Nationals.
4. Prior to July 4, at the discretion of the Region Director, a player may be added to a PONY roster. The team requesting the player add shall provide the following to the Region Director:
 - a. Completed Add/Drop Form
 - b. Copy of birth certificate
 - c. \$15 add/drop fee for players not on a PONY roster, or \$25 for players released from one roster and added to another roster
5. After July 4, at the discretion of the National Tournament Director, a player may be added to a PONY roster based on medical certification. The team requesting the player add shall provide the following to the National Tournament Director:
 - a. Completed Add/Drop form
 - b. Copy of birth certificate
 - c. Copy of medical certification on an injured PONY roster player.
 - d. \$15 fee Add/drop fee for players not on a PONY roster, or \$25 for players released from one roster and added to another roster
 - e. The injured PONY roster player is not eligible to play for the remainder of the season.

In addition to medical certification, in extenuating circumstances, the National Tournament Director may allow the addition of players.

6. If a manager informs a player that the manager intends to remove her from the team's PONY roster without the player's consent, the manager is obligated to release the player from the team via an add/drop form.
7. If a team ceases to exist prior to the end of the season, the manager shall release all PONY roster players via an add/drop form.
8. The added player shall not play with the acquiring team until the Region Director approves the Add/Drop Form and completes number 9 below. If a player participates in a PONY sanctioned tournament prior to satisfying these requirements, the player and manager are subject to the illegal player penalties.
9. Upon the Region Director's approval of an added player, PONY will add the player to the team's roster. The PONY Roster in the database (the TTEA) is always the Official Roster. **The manager will print the NEW roster with the player's name and have her and her parent sign the roster (the other players do not sign this roster). This roster is attached to the team's roster.**
10. A player can only use the add/drop process one time in a tournament season.
11. In the event of a player's ability to move to a new team is challenged by either party, the PONY Region Director and PONY East Zone Operations Director will make the final decision.
12. **FORM PROCESSING:** The form may be submitted via email or mail. If it is submitted via email, along with the other required documentation, the add/drop fee must be received within one week of the add/drop email. **Failure to timely submit the fee will invoke the illegal player rule and its related penalties. If the form is submit via mail, the fee must be included with the appropriate forms (waive all signature requirements on mailed forms).**