



Managers' Code of Conduct

Managers are responsible for the administration and finances of their respective teams. The manager can select parents, with the approval of the coach, to assist with team responsibilities. Managers agree to take care of the duties listed in the managers' expectations or delegate specific parents to take care of specific duties listed below.

Managers will:

- (1) Take care of all necessary paperwork, registration and forms and finances to maintain team;
- (2) attend all managers' meetings attended by coach, DOC, and club president;
- (3) Support the coach, club, and the team and back up all coach's decisions regarding tournaments, games, practices, scrimmages, player personnel, etc.;
- (4) Maintain team website and update it regularly;
- (5) Organize team finances and ensure that all team financial obligations are paid on time;
- (6) COMPLY WITH RULES, POLICIES, AND PROCEDURES OF THE TEAM AND CLUB AS THEY APPLY TO AN INDIVIDUAL TEAM (INCLUDING FINANCIAL COMMITMENT),
- (7) Communicate only with specific parents regarding financial commitments and deadlines
- (8) Register team for all tournaments, leagues, and events as directed by the coach
- (9) Organize all team travel and coach's travel, if necessary.
- (10) Report any team issues or concerns directly to the coach first and then to the DOC.

Date _____

Printed Name of Manager: _____

Signature of Team Manager: _____