

# Homer Athletic Club

## By-Laws

### Table of Contents:

- Article I Definition and Objectives
- Article II Membership
- Article III Board of Directors
- Article IV Meetings
- Article V Responsibilities of Officials
- Article VI Changes or Additions to By-Laws
- Exhibit A
- Exhibit B
- Exhibit C

### **Article I: Definition and Objectives**

#### Section 1

##### Name

The organization shall be called Homer Athletic Club (HAC) The corporation is organized exclusively for purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code.

#### Section 2

##### Mission Statement

The Homer Athletic Club is a voluntary, community-minded organization committed to providing a nurturing and challenging environment for our youth through sporting events. Through our voluntary commitment, mutual respect, cooperation and good example, we will guide the youth of our community in recreational and competitive sporting activities as well as social activities.

We will strive to show our youth the true meaning and enjoyment of competition. We will promote sportsmanship, fair play, and the helping of others to grow as individuals. We will stress the meaning of a positive attitude and encourage success through beneficial partnerships and team play.

### Section 3 Income

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers or other private persons except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered.

### Section 4 Legislative or Political Activities

No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation and the corporation shall not participate in or intervene (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

### Section 5 Operational Limitations

Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions, to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

### Section 6 Dissolution Clause

Upon the dissolution of the corporation, the Board of Trustees shall after paying or making provisions for the payment of all of the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Trustees shall determine.

Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

## **Article II: Membership**

The Club shall have two classes of membership, Honorary and Active. Both classes shall be restricted to those who believe in the purpose of the Club and in the advancement of athletic ability of our youth.

### Section 1

#### Active Membership

Membership becomes active upon the completion of a Parent / Guardian registering a player for a Club Sponsored Sport and shall be approved by the Board of Directors. Residents of Homer Township shall be given preferential consideration for membership approval. Approved non-residents shall be charged an additional fee. Membership shall continue to be active up to the expiration date of the following year's registration for that particular Sport. This Membership shall include the Player and his/her Parent(s) and/or legal Guardian. Membership is automatically revoked upon the refund of registration fees. Membership can also be revoked if, in the judgment of a majority of the Board of Directors, the Member has displayed conduct that is detrimental to the Club's purpose and goals as outlined in Article I, Section 2 of the Constitution. Members are honor bound to adhere to the code of conduct outlined in the applicable Exhibits displayed at the end of this document.

### Section 2

#### Honorary Membership

Honorary Membership shall be granted by an approval of the Board of Directors to those whose past contributions to the Club are recognized and to those whose present contributions are deemed to be helpful to its further development. Honor Members are bound by the same guidelines as Active Members.

## **Article III: Board of Directors**

### Section 1

#### General Authority

The business and affairs of the Club shall be managed by its Board of Directors.

Section 2  
Number, Tenure, Qualification

The number of directors of the Club shall be seven. Each director shall hold office immediately upon election and until his/her successor is elected. The directors shall consist of the following officers:

President  
Three (3) Vice Presidents at Large  
Secretary  
Treasurer  
Sponsorship

Section 3  
Vacancies

In the event there is a vacancy created by any reason, the remaining members of the Board of Directors shall elect a member to fill the unexpired term.

Section 4  
Quorum

Four Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. If less than a quorum is present, a formal meeting cannot commence.

Section 5  
Compensation

Officers/Directors shall serve without compensation.

Section 6  
Removal

Any director elected or appointed by the Board of Directors may be removed by a majority vote of the Board of Directors whenever in its judgment the best interest of the Club would be served thereby.

Section 7  
Procedural Rules

The Board of Directors may fix itself on rule of procedure. In absence of such, Roberts "Rules of Order" shall apply.

## Section 8 Committees

The Board of Directors may create and appoint such committees as it may determine to be necessary or desirable and to grant to the said committee such powers and authority as it may prescribe.

## Section 9 Fees

The Board of Directors may determine the amounts of either a Family Club Membership Fee or any Activity Fee. Activity fees are a pre-requisite for a member to participate in a specific function and duly recorded prior to issuance of a uniform or equipment. Fees are to be collected, recorded, and then turned over to the Treasurer if the individual is approved for membership by the Board of Directors. Upon written request, the Board of Directors may wave, partially, or in full, the Activity fees for a family in a distressed situation. Additionally, it may choose to waive the fees for a Volunteer who performs an excessive service for the overall benefit of the Club. Both cases require majority acceptance from the Board of Directors.

## Section 10 Expenditures

The Board of Directors is responsible for and must approve all expenditures incurred by the Club. The purchase of fixed assets over \$1,000 must be approved by a majority of Board of Directors prior to the expenditure.

## **Article IV: Meetings**

### Section 1 General Meetings

General meetings of the membership shall be held on the second Thursday of each month for the purpose of transacting such business as may come before the meeting, at a place and time to be designated by the Board of Directors. The minutes of these meetings will be recorded and made public. A quorum of Members is not necessary to conduct these meetings. A quorum of the Board of Directors is necessary.

## Section 2 Executive Session

Special Meetings may be called by a member of the Board of Directors. The attendees of a Special Meeting may be limited to the Board of Directors. A quorum of the Board of Directors must be present. The minutes of these meetings will be recorded and made public.

## Section 3 Voting Rights

Active and Honorary Members are encouraged to attend General Meetings. Issues that arise during these meetings can be brought to a vote of the attendees. Results of such votes shall be considered as advisory opinions to the Board of Directors. Members who attend three or more General Meetings during the period of October through September are eligible to be nominated and /or vote in the election of the Board of Directors. Nominations to the Board of Directors will be received at or before the September General Meeting. Eligible voting Members will select, by confidential ballot, a number equal to fill the required number of Board Members. A Special Meeting will be convened with the newly elected Board and presided over by the sitting President. The seven (7) newly elected Directors shall determine which Office they will serve.

## Section 4 Proxy Voting

Proxy votes will be accepted only from a Board Member provided the vote is in writing authored by the eligible voting Director. Written authorization must contain the issue at hand the signature of the voter stating his/her comprehension of the issue. Proxy votes are not acceptable in the election of the Board of Directors.

# **Article V: Responsibilities of Officials**

## Section 1 President

1. The President shall prepare the agenda and preside at all General and Special Board Meeting.
2. The President may appoint Members, active or honorary, to preside as Coordinator for an individual Sport.
3. The President may appoint Members, active or honorary, to preside as Chairperson for special committees throughout his term in office.

## Section 2 Vice Presidents

1. The Vice-Presidents exist in a predetermined order, 1st, 2nd, etc, with the purpose of determining a replacement in the event of a vacancy in the office of President.
2. A designated Vice President shall perform all the duties of the President when he/she is absent or unable to act and shall perform all other duties as may be assigned by the President.
3. Each Vice-President must assume the responsibilities of a specialty assignment. These assignments will involve overseeing aspects necessary to meet the Clubs' objectives.

## Section 3 Secretary

1. The Secretary shall maintain minutes of meetings setting forth all action taken by the Board, conduct, receive and make disposition of all correspondence as directed, and preserve all reports and documents committed to their care.

## Section 4 Treasury

1. The Treasurer shall be responsible for all receipts and disbursements of monies for the Homer Athletic Club. He shall present a financial report at each meeting. In addition, an annual financial statement of income and expenses shall be prepared for all Board members at the end of each fiscal year - October 1 to September 30
2. The Treasurer shall assure that good accounting practices shall be observed and adhered to. Further, all check disbursements shall require the authorized signatures of any two (2) of the Board Members. The Board of Directors shall designate 3 Board Members to be authorized signatories

## Section 5 Sponsorship

1. The Sponsorship Board Member is responsible for acquiring and maintaining donations from individuals and/or local businesses/corporations with the purpose of sustaining the financial obligations incurred by the Club.
2. The Sponsorship Board Member will preside over a committee of Members with the purpose of acquiring and maintaining donations

Section 6  
Sport Coordinator

1. The Sport Coordinator will be responsible for overseeing all aspects of his/her program, including volunteers, rules, umpires, draft procedures, all-star selection, etc.
2. The Sport Coordinator will nominate League Directors to be approved by the Board of Directors.

Section 7  
League Directors

1. The League Director will nominate Managers/Coaches to be approved by the Board of Directors for all Teams in his/her program.
2. The League Director will implement all aspects of a sporting activity of a specific membership age group. He/she will oversee All-Star selections, draft procedures, and House rules compilations in accordance with the predetermined policies set forth by the Board of Directors. Any variation from Club Policy must be submitted to the Board of Directors for consideration.

Section 8  
All Volunteers

1. Managers, Coaches, League and Sport Directors, and Board Members shall be on a volunteer basis. It is understood that they must prescribe to a form of fitness, health, and strong moral virtues. They are to be trusted to the guidance of youngsters and hence accept tremendous responsibility to the parents and athletes of the Homer Athletic Club.

**Article VI Changes or Additions to By-Laws**

These by-laws may be altered, amended, or repealed and new by-laws may be adopted at any meeting of the Board of Directors of the Association by a two-thirds vote of the Directors present at the meeting. Supplemental Rules and Guidelines specific to a Sport or activity are reviewed and/or modified on an annual basis by the Board of Directors. This may include, but is not limited to; facility use, tournament rules, uniform guidelines, and rules supplemental to those of the governing body of a Sport.

## **Exhibit A**

### **Homer Athletic Club PARENTAL Codes of Conduct and Responsibilities**

I hereby pledge to provide positive support, care and encouragement of my child while participating in Homer Athletic Club Sports Program.

I will encourage good sportsmanship by demonstrating respect and positive support of all players, coaches and officials at every game, practice or other youth sports activity.

I will place the emotional and physical well being of my child ahead of any personal desire to win.

I will insist that my child play in a safe and healthy environment.

I will support coaches and officials working with my child to provide a positive, enjoyable experience for all.

I will demand a drug, alcohol and tobacco-free environment for my child and agree to assist by refraining from their use at all youth sports events.

I will remember that youth sports activities are for the children and not the adults.

I will do my best to make youth sports fun for my child.

I will encourage my child to treat other players, coaches, officials and fans with respect regardless of race, sex, creed or ability.

I will help my child enjoy the youth sports experience within my personal constraints by assisting with coaching or officiating, performing maintenance, or whatever I am capable of doing, as well as being a respectful and sportsman-like fan and spectator.

I will not make any alterations to league-issued equipment that must be returned at the season's end.

I understand that if any alterations are made or equipment is not returned, I may be held financially responsible for replacing those league items.

I understand that a violation of this code may result in the suspension or termination of my child's participation in the Homer Athletic Club Sports Program.

## **Exhibit B**

### **Homer Athletic Club MANAGER & COACH Codes of Conduct and Responsibilities**

I will place the emotional and physical well-being of my players ahead of any personal desire to win, teaching and emphasizing the positive aspects of losing as well as winning.

I will treat each player as an individual, remembering the broad diversity of emotional and physical development within the same age group.

I will do my very best to provide a safe and healthy environment and playing situation for my players and I will take positive action to correct unsafe circumstances.

I will review and practice the necessary first-aid principles needed to treat injuries of my players and I will not hesitate to seek professional emergency medical assistance when necessary.

I will demand a drug, alcohol, and tobacco-free environment for my players and I agree to assist by refraining from their use at all youth sports events.

I will remember that I am a youth sports coach and that youth sports activities are for the children and not the adults.

I will do my very best to make youth sports fun for my players through active participation and development of a sound understanding of the fundamentals of the sport.

I will lead, by example, in demonstrating fair play and sportsmanship to all my players.

I will teach my players to treat other players, coaches, officials, and fans with respect regardless of race, sex, creed, or ability.

I will ensure that I am knowledgeable in the rules of the sport I am coaching and I will teach these rules to my players.

I will ensure that I am familiar with the skill requirements of the sport I am coaching and

I will use those coaching techniques appropriate for each of the skills that I teach my players.

I will return in good condition all league-issued equipment that must be returned at the season's end. If equipment not returned, I understand that I may be held financially responsible for replacing those league items and my ability to manage or coach future Homer Athletic Club teams may be affected.

I understand that a violation of this Code may result in the suspension or termination of my coaching authority in the Homer Athletic Club Sports Program.

## **Exhibit C**

### **Homer Athletic Club**

### **PLAYER**

### **Codes of Conduct and Responsibilities**

I hereby pledge to provide positive attitude among my team, teammates and coaches and demonstrate the positive aspects of youth sports while participating in Homer Athletic Club Sports Programs.

I will observe good sportsmanship by demonstrating positive support of all players, coaches and officials at every game, practice or other youth sports activity. I will treat players, coaches, officials and fans, regardless of race, sex, creed or ability, with respect by refraining from rude or abusive language, actions or gestures.

I will demonstrate humility in winning and dignity in losing, knowing that each provides positive contributions to being a good sport and growing up. I will make every effort to arrive at all practices, games or related events at the scheduled time and ready to play or provide advance notification of my expected absence or late arrival. I will pay attention to my coaches and follow their directions, realizing they have given freely of their own time to teach me how to play the sport, making it more fun for me. I will remain personally alert and attentive, refrain from unsafe actions such as throwing equipment or unnecessary physical contact and watch out for other players to ensure safe and healthy playing conditions and I will encourage my teammates to do the same.

I will try my best to learn the rules and the necessary skills of the sport in order to have the most fun understanding and playing the game.

I will not make any alterations to league-issued equipment that must be returned at the season's end.

I understand that if any alterations are made or equipment is not returned, I may be held financially responsible for replacing those league items.

I understand that a violation of this code may result in the suspension or termination of my participation in the Homer Athletic Club Sports Program.