



WHAT IS A... CHAPTER GAME DAY PLAYER COMPLIANCE AGENT?

Prior to 2005, the OCJAAF had game day volunteers who performed the role of; 1) WEIGH-IN OFFICIAL and 2) MUST-PLAY MONITOR. Some Chapters had volunteers who performed each role separately, while most had one volunteer who did both roles. In 2005 the OCJAAF decided to combine both roles, now referred to as a CHAPTER GAME DAY PLAYER COMPLIANCE AGENT (CGDPCA), one (1) volunteer doing both weigh-in and must play functions for their Chapter. To this day you will still hear the term; Must-Play Monitor, and/or Weigh-In Official, as we are still trying to get accustomed to the new terminology. However, you can also shorten this by calling this position.... GAME DAY AGENT.

WHAT IS THE ROLE OF THE CGDPCA?

As the title of the position indicates, you are a CHAPTER GAME DAY AGENT who shall work to oversee the procedures of the weigh-in and the only volunteer who can work the Must-Play Sheets during the game. Essentially you are performing this role in order to "protect the best interest" of your Chapter / Chapter Head Coach. In other words, you will ensure that all processes and procedures have been followed in accordance to OCJAAF rules and policies while at your own home field. Please understand, however, this does not give you the license to be rude, bossy or disrespectful to people in your weigh-in area. **We expect you to perform this role with the knowledge of OCJAAF procedures, rules and policies as it relates to weigh-in and must-play.** This is why you are in training here today. And it is your responsibility to be able to take control of your Chapter's weigh-in area, to perform all procedures as necessary, you are not a dictator, and to be helpful and courteous to your visiting teams. **Your goal is to put into place the procedures that will most efficiently expedite the process of pre-game weigh-in activity and to effectively communicate and direct those within your weigh-in area.** Start on time and end your weigh-in process within a reasonable time in order to provide the teams' ample opportunity to suit-up and warm-up.

How Many CGDPCA's is Required Per Team?

All teams must provide a minimum of two (2) CGDPCA at each game. It is recommended, however, that as many as 3-4 be trained per team, as a back-up, or possibly to rotate your CGDPCA between games. Remember, once you are certified as a CGDPCA, you are not specific to one team; you have the option to perform this role for all teams in your Chapter. And, you may also help and assist at the visiting field when asked, or help and assist another Chapter's team within OCJAAF.

Do I Have to Do Both Roles?

YES.

When Do I Perform These Jobs?

WEIGH-IN: You must be available at your game field weigh-in area at least one (1) hour before the start of the game. At the Home Field: at least 1-1/2 hours is preferred to give you time to prepare and communicate to your home and visiting team as to the procedures you have established at your field; such as where the weigh-in area is located, what time you will expect them to line-up and enter the weigh-in area, inform them where your restroom facilities are, and other such amenities of your home field.

YOU WILL HAVE THIS AUTHORITY ONLY AT YOUR HOME FIELD. Please do not interfere or insist in performing the weigh-in responsibility while at a visiting field. You may enter the visiting weigh-in area only at the invitation of the home field CGDPCA official.

PERFORMING THE ROLE OF MUST-PLAY: After the weigh-in process, usually, you will need to report to the home field weigh-in area to meet and greet your opponents CGDPCA's and receive your assignments at least 5-10 minutes before the start of the game. You will have the responsibility to work together with your opposing CGDPCA to monitor the must-play requirements for a team (Home or Visitor) from the beginning of the game to the end of the game.

How Many CGDPCA Should Be Performing at the Weigh-In Area?

At minimum there should be two (2) CGDPCA's at each home field weigh-in area. There can be as many as you want who will help and assist with the equipment check and lining up of players, but only one (1) CGDPCA shall supervise weigh-in procedures and officiate at the scale. Some Chapters, however, will have either the Chapter President (who must also have a CGDPCA badge) or other Chapter Official (also appropriately certified) who shall act as the "head official" at their weigh-in area, and they will call upon their team's CGDPCA to help and assist in equipment check, etc. Visiting CGDPCA should not interfere with the weigh-in process, unless they are invited to participate by the home chapter. Remember, as a VISITING TEAM, there can only be two (2) team representatives in a non-coaching position coming into the home chapter's weigh-in area; (1) Team Rep presenting the team and in possession of the team contract book and (1) Equipment person to take care of any team uniform/equipment issues during this process.

What Happens When a Team Does Not Provide Two (2) CGDPCA's per Game?

This is only essential for the purpose of conducting the must-play monitoring. It is for this reason as to why a CGDPCA is not assigned specifically to a team. In the case where a team is missing one or both CGDPCA's and when it comes time to establish the home and visiting team must-play monitoring assignments, we suggest seeking the spectator crowd for available CGDPCA's. Anyone with a certified CGDPCA ID badge is qualified to assist you; it does not have to be someone from your own Chapter. Nonetheless, this is strictly a "courtesy" which should be well commended. Please remember it is NOT the responsibility of the home field to seek and search out qualified CGDPCA when you fall short. In the end, if a team does not have the minimum two (2) CGDPCA's for must-play assignments, the game is played so long as there is one (1) CGDPCA for the team (home and/or visitor). However, the missing CGDPCA shall be noted on the back of the Official Game Day Document and the OCJAAF Commissioner shall sanction the appropriate penalty to the Chapter/Team Head Coach. This shall also be same for CGDPCA's who report to the field late.

WHAT IS A CONTRACT BOOK?

The "HEAD" CGDPCA also has the responsibility to verify that the team has an appropriate Contract Book. Although it is not regularly practiced during the weigh-in process, you have the authority to review each Team's Contract Book, and this should be done during the time prior to going to the scale. (Preferably while you are introducing the Team Parents, exchanging courtesy rosters, and while the other CGDPCA are checking equipment).

The team CONTRACT BOOK is an essential book of player and cheerleader documents which provide the opportunity for participation in the OCJAAF program. The Head Coach has complete responsibility to ensure all forms and documents are provided per the instructions and the policies of the OCJAAF Conference Player Agent and Rule Book. The following shall indicate the composition of the CONTRACT BOOK and other as it applies to player/cheerleader contracts. The Contract Book must contain the following documents...

- Football Contract Book:** Player Picture ID Pages, all pages must be red stamped "verified" by OCJAAF.