



APPROVED RULES / BY-LAWS 2017

On December 19, 2016, the OCJAAF Executive Council received a total of thirty (30) Rules, eight (8) By-Law Changes, one (1) Cheer Rule and one (1) Flag Rule. Jan-03-2017 all proposed Rule and By-Law changes were read out loud, discussed and amended or rescinded as needed. At the following OCJAAF Executive Council Meeting (February 07, 2017), the proposed By-Law and Rule changes were read out loud again and a final vote was cast via secret ballot as approved by the Executive Council. 16/20 Chapter Presidents/Representatives were present requiring a two-thirds majority vote to pass, a total of 11. Tallies were adjusted following the resignation of BH and IW requiring 10 votes, revised 2/10/2017. Out of a total of 40 Rule & By-Law changes, fifteen (15) were approved as follows:

RULE CHANGES FOR 2017	
Article II:	PLAYER ELIGIBILITY
Section:	B-CERTIFICATION
Item:	1-AGES AND WEIGHT
Page:	4
Vote:	10 /16

PEE WEE & JUNIOR MIDGET DIVISION UN-LIMITED WEIGHT (Insert new Age & weight Chart in 2017):

Age	JFL/FL	JC	CL	JPW	PW	JM	MID
5	Exempt						
6	Exempt						
7	Exempt	110					
8	Exempt	105	130				
9			125				
10			120	135			
11				130	Exempt		
12					Exempt	Exempt	
13						Exempt	Exempt
14							Exempt

Article II:	PLAYER ELIGIBILITY
Section:	B-CERTIFICATION
Item:	2-B thru 11
Page:	5-9
Vote:	12/16

RE-WRITE EXISTING

SECTION B. CERTIFICATION

1. AGES AND WEIGHT

Weight changes can only be made once every three (3) years. Note: Year one (1) begins 2016.

PLAYER AGE

PLAYING AGE IS	BORN
5	August 1, 2011 thru July 31, 2012
6	August 1, 2010 thru July 31, 2011
7	August 1, 2009 thru July 31, 2010
8	August 1, 2008 thru July 31, 2009
9	August 1, 2007 thru July 31, 2008
10	August 1, 2006 thru July 31, 2007
11	August 1, 2005 thru July 31, 2006
12	August 1, 2004 thru July 31, 2005
13	August 1, 2003 thru July 31, 2004
14	August 1, 2002 thru July 31, 2003

2. ADDITIONAL WEIGHT ALLOWANCE.
(Same as existing)

3. SCHOLASTIC REQUIREMENTS.
(Same as existing)

4. PHYSICAL REQUIREMENTS.
(same as existing)

5. CERTIFICATION FORMS

- Each Chapter must have on file a completed Player's Season Contract for each player who is certified. These forms are to be furnished by OCJAAF.
- The Parent Code Of Adult Conduct form must be signed and included in the Player Contract sleeve at the time of Pre-Certification/Certification. This form is available from OCJAAF. (See additional required player documents for Certification in Item #6 below).

6. CERTIFICATION REQUIREMENTS

Certification of all players will be conducted by the Commissioner's Office of OCJAAF. The following shall outline team and player eligibility and certification requirements; the procedures for Pre-

Certification and Certification Day shall be provided to Chapters in writing no later than the July Executive Council Meeting.

(a) Certification of a "TEAM" is defined as; team paperwork, Contract Book submitted and stamped by OCJAAF.

(b) PLAYER ELIGIBILITY DOCUMENTATION REQUIREMENTS:

New Players must provide PROOF OF PLAYER AGE which is satisfied by submitting any of the following:

- i. Certified true copy of U.S. birth certification from a city or other municipality, county, state, country; passport or Immigration Visa
- ii. Copy of school transcript with picture preferred (school ID).

(c) Any and all other "age verification" issues not addressed in this article shall be verified by the OCJAAF Commissioner and Head Conference Player Agent and a note of verification shall be filed in the Player's contract sleeve signed by the Commissioner and Head Conference Player Agent.

(d) For the purpose of chapter boundary verification, all players must submit a UTILITY BILL in the name of their legal parent/guardian in which they reside with.

7. PRE-CERTIFICATION shall be a day determined by the Commissioner's office as the deadline for all paper certification of player documentation, the Team Contract Book and an OCJAAF Roster. A Pre-Certification schedule (date & time) shall be determined by the Commissioner's office. Typically this day is designated one (1) week prior to the designated date of Certification Day.

(a) All documents will be attested to by the OCJAAF Commissioner, Head Conference Player Agent and Player Agent Staff by stamping the appropriate OCJAAF Verification Stamp & date on the Player Contract. A Chapter President cannot attest to prospective players from their chapter.

(b) Once a participant is "paper" certified to a team roster, they can only be appropriately moved to another team with the notice and approval of the OCJAAF Head Conference Agent.

(c) Only the Head Conference Player Agent and other designated Commissioner Staff has the authority to line out/drop players from a

certified team roster in the OCJAAF Roster Program.

(d) Dropped players by reasons of "no-shows" or "quits" shall remain on the certified roster until Final Certification is declared on or before September 30th.

8. CERTIFICATION DAY shall be established as the last Saturday in August, not to include Labor Day Weekend. Procedures time and place will be given to the Chapters no later than two (2) weeks prior to Certification Day. The Certification Day procedure will include a clear description of how players are to be dressed and presented during the certification process, which may include; weigh-in and photo ID verification/picture.

(a) Player Attire: During the Certification procedure, players will dress in underwear (including optional athletic bra for female players), gym-type shorts and T-shirts with sleeves or sleeveless athletic tops only; no shoes, no socks, no hats/bandanas/caps of any kind.

(b) The Team Contract Book shall be inspected at this time.

(c) No document/paper certification can be completed at this time.

(d) A completed OCJAAF Roster must be presented at this time.

(e) All Players must attend Certification Day in order to be "conditionally" certified and eligible to return to practice in full gear. If not, players cannot return to full-gear practice/scrimmage until "conditionally" certified by an OCJAAF Player Agent. This is referred to as "Make-Up Certification" which shall be determined at a place & time by the OCJAAF Player Agent.

(f) Where applicable, OVER-WEIGHT PLAYERS shall be eligible to return to practice/scrimmages in full gear after attending Certification Day procedures. They are responsible for making game day weight in order to be eligible for game day participation.

(g) All players must have a photo I.D. to be taken by OCJAAF at Certification Day. An OCJAAF Player ID Sheet shall be provided by OCJAAF and placed in the Team Contract Book. Players that do not have a valid OCJAAF player I.D. picture by the third (3rd) game will not be allowed to participate at game day. All player pictures must be legible in order to verify the features of player's face, and must correspond

with the jersey number on the certified roster, pictures that do not meet these standards is the same as no picture.

9. TRANSFERS

- (a) A player, once weight certified, is ineligible to play on any other OCJAAF team. Exception to the rule: If an OCJAAF team is dissolved by the processes of its own chapter, and the affected Chapter-Member President request assistance from the commissioner/Staff to place disbanded players. This however, in no way negates the financial responsibility of this chapter to pay fines assessed for forfeiture of games for the remainder of the season.
- (b) Players who leave from an outside organization, including players that may have played in game/games, shall have the option to join OCJAAF until Final Certification (4th Thursday in the month of September).

10. INELIGIBLE PLAYERS: In matters concerning the protest of ineligible players from one chapter to another chapter; the protesting chapter must submit an official letter of protest, along with a designated \$100 fee to the OCJAAF Head Conference Player Agent. All ineligible player protests shall be followed per these guidelines:

- (a) Said player/players' in question shall be immediately suspended from participation until this claim is resolved.
- (b) The Commissioner and Staff shall work immediately upon notification/payment from a protesting Chapter regarding ineligible player/players protest.
- (c) The OCJAAF Head Conference Player Agent shall immediately notify the Chapter President of the protest being filed against a player/players' on their team/teams.
- (d) The player/players in question shall provide the OCJAAF Head Conference Player Agent with 2-documents from school: (1) Report Card/transcript copy and (2) School Picture ID within 48 hours notice from the OCJAAF Head Conference Player Agent.
- (e) Following and within 24-hours upon receipt of the documents a review by the OCJAAF Commissioner and Head Conference Player Agent shall be made to determine validity of the claim.

- (f) If these documents are not provided within the required time for the player/players in question, said player/players' shall be suspended for the remainder of the year and the protest is upheld. The \$100 fee is then refunded to the protesting chapter. Fines and penalties shall be sanctioned to the violating chapter per the Commissioner's discretionary powers and per precedence set for similar violations in OCJAAF history. This is non-appealable.
- (g) If the documents support the player/players' as being eligible the \$100 fee shall be awarded to the chapter in which the alleged ineligible player/players' participate in.
- (h) However, nothing herein contained, prohibits the OCJAAF Commissioner from declaring ineligible/eligible status of said player/players, prior to the aforementioned review, should there be found indisputable evidence to support the protest, the Commissioner can therefore declare his finding and assess fines and penalties appropriate and consistent with this violation.
- (i) All victories played with ineligible players shall be declared as forfeits and scores & standings adjusted accordingly.

11. REPLACEMENT PLAYER

Same as existing.

12. PLAYERS NOT IN GOOD STANDING.

Any Player that leaves a chapter should not be allowed to play with any other OCJAAF Chapter until they return all uniform/equipment to the current Chapter. Player should return or pay for all uniform/equipment before they are allowed to participation in OCJAAF in the new season.

13. ABSENT/NO-SHOWS.

Once certified and a player has missed three (3) or more games as a "no show" and the player has been absent from practice sessions just prior to playoffs and verified by the Attendance Sheet; the player is considered a quit/drop and is not eligible to participate in playoff or any post-season games. This does not pertain to "injured" players', however; absence must be substantiated by a doctor's note filed in the Player's Contract Sleeve.

RULE CHANGES FOR 2017 (Continued)	
Article II:	PLAYER ELIGIBILITY
Section:	C-INSURANCE
Item:	#1-#3
Page:	9
Vote:	12/16

FOR HOUSEKEEPING PURPOSES, TE BE INLINE WITH CURRENT OCJAAF POLICY...

- Each Chapter shall have at least one (1) individual identified as the Chapter Insurance Representative. Said representative's name shall be submitted to the OCJAAF by the January Meeting per the Chapter Registration Form, and no later than the March Meeting.
- Each Chapter Member shall be responsible in providing their own program coverage at the following minimum coverage plans. Chapter Insurance Program Must Meet These Basic Standards of Coverage:
 - The OCJAAF is also named as a "additional insured organization." (Requires separate Certificate)
 - \$5,000,000 General Liability Aggregate Limit
 - \$1,000,000 General Liability per Occurrence Limit
 - \$1,000,000 Personal and Advertising Injury Limit
 - \$2,000,000 Products/Completed Operations Aggregate Limit
 - \$ 300,000 Coverage for Damage to Rented Premises Limit
 - \$1,000,000 Non Owned and Hired Auto Limit
 - \$2,000,000 Abuse & Molestation Coverage Aggregate Limit
 - \$1,000,000 Abuse & Molestation Coverage per Occurrence Limit
 - \$1,000,000 Participant Legal Liability
 - \$ 100,000 Medical Benefit Option
 - \$ 25,000 AD&D Benefit Limit
- The current certificate of insurance shall be provided to OCJAAF at the MARCH OCJAAF Executive Council Meeting, at the time of Renewal of Franchise, and a current one if the insurance renewal plan is after March.
- A player requiring the services of a doctor (illness or injury) cannot return to practice or game play until he has written release from the doctor. The release

is to be attached to the team copy of the Player Contract and shall be available for review by any OCJAAF official, upon request. The Head Coach is responsible for ensuring that the written releases are obtained.

Article V:	CONDITIONING AND PRACTICES
Section:	A
Item:	1
Page:	17
Vote:	10 / 16

Delete existing 3rd sentence of Section 1 and re-write as follows:

...The official first day of league practice begins the 2nd Monday in July and there shall be no physical contact except for calisthenics and isometrics during the first week of practice.

Article VII:	GAME REGULATIONS
Section:	C-PLAYING RULES
Item:	17-c and d
Page:	25
Vote:	10 / 16

PEE WEE DIVISION MUST PLAY IS THE SAME AS JR. MIDGET AND MIDGET DIVISION.

Delete Pee Wee from existing 17c and re-write existing 17d as follows:

- Pee Wee, Jr. Midget and Midget Divisions (Senior A League Only). Teams which qualify 26 or more players ON GAME DAY: Each player must play a minimum of six (6) action plays. Teams which qualify with 25 or less players ON GAME DAY: Each player must play a minimum of ten (1) action plays. (Action plays to include offense, defense and special team).

Article VII:	RULES AND VIOLATIONS
Section:	C-OCJAAF AUTHORITY
Item:	NEW #6
Page:	29

Insert new #6:

- Any and all *non*-budget measures and *non*-budgetary decisions must be presented to the OCJAAF Executive Council and approved. (*See new*

By-Law Article XII, Section 1, Page 45 for initial OCJAAF Budget approval at the March Meeting).

- (a) The OCJAAF Executive Council will be solely responsible for approving the OCJAAF Team Fees per the recommendations of OCJAAF Executive Staff.
- (b) Once Team Fees have been approved, said team fees may not be increased for a two (2) year period of time to allow OCJAAF member chapters to have fixed budgets in place.

END OF APPROVED RULES CHANGES IN 2017

BY-LAW CHANGES FOR 2017	
Article XII:	RENEWAL OF FRANCHISE
Section:	1 (Re-Write)
Item:	a-h
Page:	45
Vote:	12 / 16

SECTION 1 (RE-WRITE)

Annually and not later than the first Tuesday in March, each Chapter will renew its franchise by submitting a 4-5 point program consisting of the following:

DUE MARCH MEETING:

- (a) Articles of Incorporation (if not previously submitted, only required once).
- (b) Signed OCJAAF Letter, Renewal of Franchise, as revised annually, form provided by OCJAAF. (form No. 004).
- (c) Copy of current By-Laws (if not previously submitted or if there is no change from current copy on file with OCJAAF. Hard copy or electronic file copy is acceptable sent via e-mail to the OCJAAF Secretary).
- (d) Copy of State & Federal Tax Returns if not previously received last year in June for previous year's filing.
- (e) Copy of Chapter Budget for the current year.

DUE JUNE MEETING:

- (f) Copy of State & Federal Tax Returns from previous year.
- (g) Copy of the letter from the IRS stating 501c(3) status as tax exempt.
- (h) Copy of current State Form 100 (Non-Domestic Officers Report) when due (annually).
- (i) Copy of State Form RRF-1.

BY-LAW CHANGES FOR 2017 (Continued)

SECTION 2 (Insert New)

Likewise, the OCJAAF shall submit the following reports to the Executive Council for approval at the March Meeting:

- a) Calendar for the New Year.
- b) Final Profit & Loss Report for previous year.
- c) Budget for current year.

HOUSEKEEPING:

- *Section 2 now become Section 3*
- *Section 3 now becomes Section 4*

Article XVII:	CHAPTER FEES
Section:	1
Item:	f (Insert New)
Page:	50
Vote:	13 / 16

INSERT NEW #f

- f. The OCJAAF Executive Staff and the appointed Treasurer is solely responsible to submit monthly financial reports and/or bank statements to the OCJAAF Executive Council.

HOUSEKEEPING:

- *Existing 'f' becomes new 'g'*
- *Existing 'g' becomes new 'h'*
- *Existing 'h' becomes new 'i'*

Article XVIII:	FINANCIAL DISBURSEMENTS
Section:	1 & 4
Item:	A (Insert New)
Page:	51
Vote:	12 / 16

ADD TO EXISTING SECTION #1:

- a) All payments must be advised to OCJAAF Executive Council in real time. For example: October payments issued are advised at the November Executive Council Meeting.

RE-WRITE EXISTING SECTION #4:

FEES TO HOST POST SEASON PLAYOFF EVENTS:

- a. League Playoff – Game #9, \$250
- b. First Round Playoff – Game #10, \$500
- c. AFL-NFL Championship – Game #11, \$1,500

- d. AFL-NFL Super Bowl* - Game #12, \$2,500
*When Super Bowl is not hosted by OCJAAF and awarded to a Chapter.

END OF APPROVED BY-LAWS CHANGES IN 2017

CHEER CHANGES FOR 2017	
Article I:	CHEERLEADERS
Section:	E-COMPETITION PROGRAM
Item:	Insert New #1
Page:	59
Vote:	14 / 16

1. The OCJAAF Cheer Competition shall be opened to other outside conferences.

HOUSEKEEPING

- *Re-align the remaining numbers 1-27 accordingly.*

END OF CHEER RULES APPROVED IN 2017