

# GROTON LITTLE LEAGUE CONSTITUTION

## Rev 3

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### ARTICLE I - NAME

This organization shall be known as the Groton Little League, Groton, Connecticut, hereinafter referred to as "Local League."

### ARTICLE II - OBJECTIVE

#### SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

#### SECTION 2

To achieve this objective, the Local League will operate as a 501(c)(3) not-for-profit organization included in the Little League Baseball, Incorporated Group Ruling and shall provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. **All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.** In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

### ARTICLE III - MEMBERSHIP

#### SECTION 1

**Eligibility.** Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

#### SECTION 2

**Classes.** There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Members.** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election and/or regular attendance at monthly meetings. The secretary shall maintain the roll of membership to qualify voting members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, League Coordinators, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed

officials must be active Regular Members in good standing. Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Directors, Officers and persons elected by the Officers as a volunteer in a designated "League Coordinator" (a/k/a General Board) position upon accepting the position to which they are nominated, appointed or elected.

(c) **Honorary Members** (Optional). Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.

(d) **Sustaining Members** (Optional). Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.

(e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

### SECTION 3

#### **Other Affiliations.**

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

(b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program in a manner detrimental to Little League.

### SECTION 4

**Suspension or Termination.** Membership may be terminated by resignation or action of the Board of Directors as follows:

(a) The Board of Directors, by a majority vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or

Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

*Note: See Article § 7 regarding discipline process.*

*(b) Actions taken by the sitting Board of Directors at the time of the disciplinary action cannot be undone or rescinded by future Boards, if the disciplinary action is deemed permanent.*

(c) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by majority vote of those present at any duly constituted meeting (quorum is required).

## ARTICLE IV - VOTING RIGHTS

### SECTION 1

Voting members shall consist of eligible League Staff and general membership. The League Secretary will be responsible for verifying eligibility to vote at the beginning of all League meetings.

1. Obtaining the Right to Vote:
  - a. Must be 18 years and older to carry a league vote.
  - b. All members must attend (3) consecutive meetings in order to obtain voting rights.
  - c. Any Staff member elected or appointed at any time during the season shall automatically become eligible voting members upon accepting their position and will take office at the end of the League meeting.
2. Relinquishing the Right to Vote:

Staff members that miss (3) consecutive meetings shall forfeit their voting rights.

Staff member that relinquished their general voting rights shall not regain them unless re-attending (3) consecutive meetings.

3. Approval of Motions:

It shall require approval of a majority of the voting members present to pass any motion made by due process with a show of hands which will be counted by the secretary to report in the minutes.

**SECTION 2**

Roll call will be taken at the beginning of the General Membership Meetings, recorded by the Secretary. It is the Member's responsibility to ensure their attendance is properly recorded. Any member arriving thirty (30) minutes after the start of the General Membership Meeting will not be recorded as having attended the meeting for satisfying the attendance requirement.

**ARTICLE V - GENERAL MEMBERSHIP MEETINGS**

**SECTION 1**

**Definition.** A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

**SECTION 2**

**Notice of Meeting.** Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least three (3) days in advance of the meeting, setting forth the place, time and general purpose of the meeting. Notice shall be deemed to have been delivered electronically to each Member at the time it is posted on the home page of the Local League's website (<http://www.grotonlittleleague.com>). In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

**SECTION 3**

**Quorum.**

All meetings shall consist of at least change to five (5) eligible League voting members including at least one Executive Board member. (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business requiring the vote of the membership shall be conducted.

**SECTION 4**

**Voting.** Only Regular Members shall be entitled to make motions and only regular members attaining voting privileges shall vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

**SECTION 5**

**Absentee Ballot.** For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting. An absentee ballot

may be requested and obtained from the Secretary of the League by any individual who is a member, as defined in Article III - Membership. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

## **SECTION 6**

**Annual Meeting of the Members.** The Annual Meeting of the Members of the Local League shall be held on the third Thursday of October each year for the purpose of nominating the Board of Directors and Officers, receiving reports, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, which may show:

(1) The condition of the Local League, to be presented by the President or his/her designate;

(2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;

(3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;

(4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;

(5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report may be forwarded to Little League International.

(b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall nominate such number of Directors. The number of Directors elected shall be not less than six (6). At the time of nomination and election as a Director, each candidate may be simultaneously nominated to fill a designated officer position.

(c) After the Board of Directors is elected, the Board shall meet to elect the officers. If a Director was elected upon simultaneous nomination to fill a designated officer position, the Director shall be deemed to fill said position unless the newly elected Directors affirmatively vote otherwise. After the election, the Board of Directors shall assume the performance of its duties immediately. The Board's term of office shall continue until its successors are elected and qualified under this section.

(d) The Officers of the Board of Directors shall include, at a minimum, President, Vice President, Treasurer, Secretary, Player Agents, league Directors, and a Safety Officer. The Board may also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

## **SECTION 7**

**General Meeting-Bylaw and Constitution Revision process.** All requests for changes to the League By-Laws/Constitution must be given to the Secretary, in writing/verbal, prior/during the November League meeting. The proposed changes will be discussed at the December League meeting and voted on at the January meeting.

Emergency changes deemed to be in the best interest of the League may be requested and made at any time during the year, provided they are submitted in writing to all Executive Board members for review and to be presented and voted on at the next monthly meeting.

## SECTION 8

**Special General Membership Meetings.** Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of twenty (20) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any

Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than fourteen (14) days after the request is received by the President or Secretary.

## SECTION 9

**Rules of Order for General Membership Meetings.** Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

# ARTICLE VI - BOARD OF DIRECTORS

## SECTION 1

**Authority.** The management of the property and affairs of the Local League shall be vested in the Board of Directors.

## SECTION 2

**Increase in number.** The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

## SECTION 3

**Vacancies.** If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose. *The President may appoint a person to fill the vacancy if it is in the best interest of the League. The appointment may be terminated at the end of the fiscal year. The appointee will not be restricted from applying for the position, or any other BOD position, for the subsequent year.*

Any coach/staff member who has not completed their term of office and vacates their position during the season must provide proof of an emergency in doing so. If no proof is provided, or the board does not agree, the staff member/coach cannot be voted in or appointed to take any position in "The League" the following season. The member must take 1 season off before returning.

## SECTION 4

**Board Meetings, Notice and Quorum.** Regular meetings of the Board of Directors shall be held monthly as determined by the Board. Meetings of the Board of Directors shall also be meetings of the Executive under Article VIII.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of three (3) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least three (3) day(s) before the time appointed for the meeting to the last recorded address or email account of each Director.

(c) Four (4) members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

## SECTION 5

**Duties and Powers.** The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a majority vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a,b).

## SECTION 6

**Rules of Order for Board Meetings.** Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

## SECTION 7

**Discipline.** In furtherance of Section 3, the process for discipline of Members should be as follows:

a) **Referral:** If a charge of misconduct is made against a Local League volunteer, it should be referred in writing to the President. No anonymous charge should be considered.

b) **Investigation:** Upon receiving a referral, the President should conduct a preliminary investigation, which should include not less than speaking with the charging person and the person charged and consulting with not less than two other board members. If it is determined that the charge is without merit or outside the authority of the Local League to decide, the charging person and the person charged should be promptly notified and the issue shall be deemed ended.

c) **Hearing:** If the President determines the charge may have merit, the Local League has authority to decide the matter, and discipline may be warranted, a hearing should be scheduled for the next Board Meeting. A special Board Meeting may be called. The charging person and the person charged should be notified not less than three (3) days in advance of the meeting. The hearing shall be open to only those Members whom for good cause the Board determines to be directly involved in the controversy. At the hearing, the charging person and the person charged should be given a reasonable opportunity to present evidence and argument in support of their positions. The hearing shall be concluded by vote of the Directors. After the hearing concludes, the Directors shall deliberate in private session and render a decision regarding the merit of the charge and discipline, if any. Disciplinary measures may range from warning to probation to forced umpire duty to suspension. The charging person and the person charged should be notified of the Board's decision within 48 hours after conclusion of the hearing.

d) **Recusal:** If a Director is either the charging person or the person charged, or related to either party, such Director should promptly recuse himself / herself from the investigation and deliberation of the charge.

e) **Finality:** The decision of the Board shall be final and binding and shall not under any circumstance create the basis for legal liability. The only appeal shall be to Little League Baseball, Inc. and shall be deemed waived if not made within three (3) days after notice of the decision is delivered.

## **ARTICLE VII - DUTIES AND POWERS OF THE BOARD**

The local league Board of Directors, elected from and by the adult members of the league, is responsible for the day-to-day operations of the league within the rules, regulations and policies of Little League. This board does not have the authority to alter, suspend or change any of the rules, regulations or policies of Little League.

However, wide latitude is given to this board in many areas of operation so that the local needs of the community may be met. For instance, the local league board of directors is entirely responsible for choosing a method for selection of Tournament Teams (or "All Stars").

Annually, the regular membership of each Little League is required to meet and elect the board of directors. Following the election, the board of directors meets to elect its officers from within the newly elected board. The officers required are: president, vice president, secretary, treasurer, player agent, and safety officer and coaching coordinator (Information officer recommended but not required).

The board may adopt such rules and regulations for the conduct of its meetings and the management of the league as it may deem proper. The board has the power to discipline, suspend or remove any director or officer or committee member of the league, subject to provisions of the local league constitution.

Members of the local league board of directors, particularly the officers, should not be involved as members of other boards when such membership may cause a conflict of interest.

### **SECTION 1**

**Appointments.** The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board. The positions on the Board of Directors shall be as follows if so elected:

### **SECTION 2**

**President.** The President shall:

- a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- b) Preside at league meetings.
- c) Present a report of the condition of the Local League at the Annual Meeting.
- d) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- e) Be responsible for the conduct of the Local League in conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- f) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- g) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- h) With the assistance of the Treasurer, prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- i) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

- j) *Appoint, as necessary, persons to fill Board vacancies occurring during the year, not to exceed the end of the fiscal year.*
- k) Approve the appointment of managers, coaches, umpires and committees. However, all appointments are subject to final approval by the local league's board of directors.

### SECTION 3

**Vice President.** The Vice President shall:

- a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- c) Manage, coach or umpire, provided they do not serve on the protest committee.

### SECTION 4

**Secretary.** The Secretary shall:

- a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- d) Issue membership cards to Regular Members, if approved by the Board of Directors.
- e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book or by electronic means, kept for that purpose.
- f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- g) Notify Members, Directors, Officers and committee members of their election or appointment.
- h) Account for Regular members' voting rights.

### SECTION 5

**Treasurer.** The Treasurer shall:

- a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- e) Prepare an annual financial report, under the direction of the President, for submission to the
- f) Membership and Board of Directors at the Annual Meeting, and to Little League International.

### SECTION 6

**Player Agent.** The Player Agent shall:

- a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.



- d) Prepare the Player Agent's list.
- e) Prepare for the President's signature and submission to Little League International, team rosters, including players' claimed, and the tournament team eligibility affidavit.
- f) Notify Little League International of any subsequent player replacements or trades.
- g) Not manage, coach or umpire in the division over which he/she has authority, unless the local league has received explicit written permission to allow this from Little League International.

## SECTION 7

**Safety Officer.** The Safety Officer shall:

- a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.
- c) NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:
  - i. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
  - ii. Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
  - iii. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

## SECTION 8

**League Information Officer** (recommended but not required).

The League Information Officer shall:

- a) Manage the league's home page (site authorized by Little League International);
- b) Manage the online registration process and ensure that league rosters are maintained on the site;
- c) Assign administrative rights to league volunteers and teams;
- d) Ensure that league news and scores are updated on a regular basis;
- e) Collect, post and distribute important information on League activities including direct dissemination of fundraising and sponsor activities to Little League International, district, public, league members and media;
- f) Serves as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

## SECTION 9

**Coaching Coordinator.** The coaching coordinator shall:

- a) Represent coaches/managers in league;
- b) Present a coach/manager training budget to the board;
- c) Gain the support and funds necessary to implement a league-wide training program;
- d) Order and distribute training materials to players, coaches and managers;
- e) Coordinate mini-clinics as necessary;
- f) Serve as the contact person for Little League and its manager-coach education program for the league. [www.LittleLeagueCoach.org](http://www.LittleLeagueCoach.org)

## SECTION 10

**Concession Manager** (recommended but not required). The Concession Manager shall:

- a) Maintain the operation of concession facilities

- b) Organize the purchase of concession products
- c) Responsible for the management of the concession sales at league events
- d) Schedule volunteers to work the concession booth during league events
- e) Collect and review concession related offers including coupons, discounts and bulk-purchasing opportunities
- f) Organize, tally and keep records of concession sales and purchases

## SECTION 11

**Sponsorship/Fundraising Manager** (recommended but not required). The Sponsorship/Fundraising Manager shall:

- a) Solicit and secure local sponsorships to support league operations
- b) Collect and review sponsorship and fundraising opportunities
- c) Organize and implement approved league fundraising activities
- d) Coordinate participation in fundraising activities
- e) Maintain records of monies secured through sponsorship and fundraising initiatives

## SECTION 12

**Director Major League Baseball.** The Director of Major League Baseball shall:

- a) Represent the Major League Baseball Division to and for the Local League;
- b) Communicate to the Board the needs unique to the Major League Baseball Division and oversee implementation of policies relevant to the Major League Baseball Division; and
- c) Coordinate with all other Directors to as fully as possible integrate the Major League Baseball Division into the operations of the Local League.

**Director Minor League Baseball.** The Director of Minor League Baseball shall:

- a) Represent the Minor League Baseball Division to and for the Local League;
- b) Communicate to the Board the needs unique to the Minor League Baseball Division and oversee implementation of policies relevant to the Minor League Baseball Division; and
- c) Coordinate with all other Directors to as fully as possible integrate the Minor League Baseball Division into the operations of the Local League.

**Director T-Ball League Baseball.** The Director of T-Ball League Baseball shall:

- a) Represent the T-Ball League Baseball Division to and for the Local League;
- b) Communicate to the Board the needs unique to the T-Ball League Baseball Division and oversee implementation of policies relevant to the T-Ball League Baseball Division; and
- c) Coordinate with all other Directors to as fully as possible integrate the T-Ball League Baseball Division into the operations of the Local League.

Note: If the League is unable to fill one or more Baseball Directorships, it may elect to combine two or more under the special title of Director of Baseball Operations.

**Director Softball.** The Director of Softball shall:

- a) Represent Softball to and for the Local League;
- b) Communicate to the Board the needs unique to Softball and oversee implementation of policies relevant to Softball; and
- c) Coordinate with all other Directors to as fully as possible integrate Softball into the operations of the Local League.

## **ARTICLE VIII - EXECUTIVE COMMITTEE**

### **SECTION 1**

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) Directors, one of whom shall be the President of the Local League. Unless stated otherwise by the Board of Directors, the Executive Committee shall be comprised of all Directors.

### **SECTION 2**

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

### **SECTION 3**

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

## **ARTICLE IX - OTHER COMMITTEES**

### **SECTION 1**

**Nominating Committee.** The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

### **SECTION 2**

**Membership Committee.** The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

### **SECTION 3**

**Finance Committee.** The Board of Directors may appoint a Finance Committee consisting of not less than three (3) or more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turn over said collections to the Treasurer immediately after each game.

### **SECTION 4**

**Building and Property Committee.** (May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

## SECTION 5

**Grounds Committee.** (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

## SECTION 6

**Playing Equipment Committee.** The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

## SECTION 7

**Managers Committee.** The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

## SECTION 8

**Umpire Committee.** The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

## SECTION 9

**District Committee.** The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

## SECTION 10

**Concession Committee.** The Board of Directors may appoint a Concession Committee consisting of the Local League Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the concession operations. It shall review and secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. It shall coordinate the concession work schedule. The Board of Directors shall approve in advance all actions of the Concession Committee.

## SECTION 11

**Auditing Committee.** The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board

of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

## **SECTION 12**

**Rules.** The Board of Directors may appoint a Rules Committee consisting of three (3) Directors and other appointed Regular Members. The Committee will annually review the league Constitution and by-laws and make recommendation for additions, deletions, corrections, or other changes as needed. Solicitation shall be requested from all members in good standing. The committee will submit to the board of directors all recommended modifications by the annual meeting.

## **ARTICLE X - AFFILIATION**

### **SECTION 1**

**Charter.** The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### **SECTION 2**

**Rules and Regulations.** The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

### **SECTION 3**

**Local Rules, Ground Rules and/or Bylaws.** The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)

## **ARTICLE XI - FINANCIAL AND ACCOUNTING**

### **SECTION 1**

**Authority.** The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### **SECTION 2**

**Contributions.** The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

### **SECTION 3**

**Solicitations.** The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

#### SECTION 4

**Disbursement of Funds.** The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

#### SECTION 5

**Compensation.** No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

#### SECTION 6

**Deposits.** All monies received, including Auxiliary Funds, shall be deposited to the credit of the Local League in/at Charter Oak Federal Credit Union, Chicago Avenue, Groton, CT. 06340.

#### SECTION 7

**Fiscal year.** The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

#### SECTION 8

**Distribution of Property upon Dissolution.** Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another entity which maintains the same objectives as set forth in Article II of this Constitution, which are entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

#### SECTION 9

**Indemnification of Officers and Directors.** The Local League shall defend, indemnify and hold harmless all directors and officers from and against any and all claims arising out of or related to the exercise and discharge of their duties to the Local League, provided that the Local League's duty to defend, indemnify and hold harmless shall be limited to and shall not exceed the defense and coverage in fact provided by any policy of insurance.

Signed this day of     March 11, 2019

*Jonathan V. Grossman - President*

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Jonathan V. Grossman