

HUTTO YOUTH BASEBALL / SOFTBALL LEAGUE

CONSTITUTION AND BY-LAWS

HUTTO, TEXAS

ARTICLE I - NAME

From here after this organization shall be known as Hutto Youth Baseball / Softball League or HYBSL.

ARTICLE II – OBJECTIVES AND PURPOSE

Section 1: The HYBSL purpose is to instill in the youth of our community, the principles of Honesty, Loyalty, Integrity, Good Sportsmanship and Teamwork. All matters and policies set here forth shall hold this objective paramount.

ARTICLE III – POLICIES AND STANDARDS

Section 1: To achieve this Purpose, HYBSL will provide a supervised program of competitive baseball and softball games under the Rules and Policies of adopted by this organization.

Section 2: HYBSL will be empowered to secure adequate financial means to carry out this objective and will only associate with organizations and or sponsorships that are committed to this objective.

Section 3: All members and participants of this organization shall regard this Purpose and Objective above any and all personal achievement.

Section 4: In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, HYBSL shall operate exclusively as a non-profit educational organization. (application pending)!

ARTICLE IV – MEMBERSHIP

Section 1: Anyone sincerely interested in participating in this organization for the benefit of this objective may join and shall be a member subject to all rules and policies adopted by this organization.

ARTICLE V – BOARD OF OFFICERS

Section 1: DEFINITION: A duly elected Board of Officers shall govern all management, property and affairs of HYBSL and shall have such power as

to purchase or otherwise acquire property, right or privilege deemed necessary to achieve this objective and purpose.

- Section 2: APPOINTMENT OF OFFICERS: A Board of Officers shall consist of a President, one or more Vice Presidents, Secretary, and a Treasurer. Additional positions may be added or removed as deemed necessary. All board positions are subject to election. Elections will be performed by a ballot vote of the current members in good standing. Newly elected Officers shall immediately enter upon the duties of such positions and shall continue until a properly elected successor has been named.
- Section 3: TERM OF OFFICE: All board positions shall serve for a term of one year. The only exception being the President which will serve a term of two years.
- Section 4: DUTIES: HYBSL Board of Officers shall be expected to attend all regular meetings, functions and attend to all duties and responsibilities required of such position. The board shall be empowered to suspend or remove any Officer deemed unwilling or unable to perform the duties of any and all positions and or duties by that Officer. If any Board member misses 3 scheduled meetings in a row, they will be subject to review by the current Board.
- Section 5: VACANCIES: If a board position becomes Vacant, the Board may by majority vote, fill said position with a qualified volunteer. This new officer shall serve the remainder of the term and may continue subject to the regular election.

ARTICLE VI – GOVERNING

- Section 1: The Board of Officers shall directly supervise and regulate all activities and affairs of the HYBSL.
- Section 2: All action by the board will be subject to a properly conducted vote consisting of not less than ½ of the voting members attending the scheduled board meeting to constitute a quorum. Any action requiring a vote will be conducted during a properly scheduled meeting of said board.
- Section 3: Any board member wishing to contest the outcome (results) of a vote must submit a request of contention in writing to any Officer of the Board. All Officers of the Board will review the request and collectively decide if the vote contested will stand or need a re-vote.

ARTICLE VII – MEETINGS

- Section 1: MEETINGS: HYBSL Board of Officers shall hold regular meetings as determined by such Board to conduct HYBSL business. The President or

Vice President or at the request of two or more Board Members may issue or call for a special meeting.

ARTICLE VIII – ACCOUNTING AND FINANCIAL

- Section 1: The Board of Officers shall govern all matters concerning the finances of HYBSL. All income and any Auxiliary funds shall be placed in a common treasury as to give no distinct advantage to one individual or team in direct competition with another.
- Section 2: The Board of Officers shall not permit any solicitation of funds in the name of HYBSL unless all of the funds so raised are remitted to the HYBSL treasury.
- Section 3: Disbursement of funds shall only be permitted for approved HYBSL activities.
- Section 4: No Officer or Member of HYBSL shall receive directly or indirectly any salary, compensation or other form of payment for services rendered as Officer or Member.
- Section 5: All monies received including but not limited to Auxiliary funds shall be deposited to the credit of HYBSL in the approved depository bank.
- Section 6: All HYBSL disbursements shall be in the form of a check written to the party of which a promise to pay has been made and shall be signed by the Treasurer and President.
- Section 7: All monies and or property donations real or otherwise immediately upon donation become the sole property of HYBSL.
- Section 8: HYBSL shall recognize a calendar year as beginning of the first day of July and ending on the last day of June.
- Section 9: An exact and accurate END OF YEAR record shall be submitted to the Board stating any and all real and personal property owned by HYBSL
- Section 10: Distribution of property upon dissolution:
Upon dissolution of HYBSL and after all outstanding debts and claims have been satisfied, the Board Of Officers or duly appointed entity shall distribute the property of HYBSL to such other organizations maintaining a objective similar to that set forth herein, which are or may be entitled to exemption under Section 501(C)(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE IX – BOARD OF OFFICERS DUTIES

Section 1: The President:

Conducts the affairs of the League and serve as its Chief Executive Officer. Act on behalf and in the best interest of HYBSL. Execute the policies and procedures established by HYBSL Board of Officers.

Investigate complaints, irregularities and conditions detrimental to HYBSL and all its interests.

Be responsible for maintaining strict conformity to the rules and regulations of the League.

Section 3: The Vice Presidents of Baseball and Softball:

In case of the absence or disability of the President, providing Board authorization, perform the duties of the President and when doing so shall have all powers and responsibilities said office holds.

Perform other duties as assigned by the President and the Board.

Section 4: Secretary

The Secretary shall be responsible for recording and maintaining an accurate record of all activities of HYBSL.

Maintain a list of all Members, Players and Officers and provide notice of all meetings.

Record and maintain a permanent record of all HYBSL Board Meeting minutes and make those records available to the Board for review.

Conduct all correspondence not otherwise delegated.

Section 5: Treasurer:

The Treasurer shall perform such duties customary with the office of Treasurer and other duties assigned by the HYBSL Board.

Receive any and all monies and securities and provide for a safe and timely deposit in the approved depository.

Maintain an accurate and exact record of all-accounting receipts and disbursements and make said record available at any requested time to the HYBSL Board.

Approve and draw funds for disbursement for all HYBSL activities

Prepare and submit and annual budget for approval to the Board.

Section 6: Commissioner (per division)

The Commissioner shall keep and maintain an accurate record of all Players and Coaches in that Commissioners assigned division.

Receive and review player applications for accuracy and any other documents deemed necessary to establish player eligibility.

Conduct the distribution of players into teams in a manner approved by the Board.

Make available the approved rules of play.

Section 7: Scheduler

The scheduler shall coordinate practice times and sites and submit said schedule to the respective league VP's for approval. The scheduler shall also coordinate all league games and any makeup/rescheduled games. The scheduler shall make the game schedule available to the appropriate umpire association and notify them of any changes in dates and/or times of regularly scheduled games, makeup, or re-scheduled games.

Section 8: Fundraiser

The fundraiser shall coordinate and raise funds for HYBSL. Including researching ideas, getting quotes for supplies, etc. Fundraiser is also Committee Chairperson for opening and closing ceremony planning.

Section 9: Sponsorships

Shall coordinate the league sponsorships. Including but not limited to team sponsors, scoreboards, and banners.

Section 10: Webmaster

Updates all information pertaining to HYBSL in a timely manner and making it available to the public. Including but not limited to updating registration information, board meeting minutes as supplied to them, team information as it becomes available, etc.

Section 11: Field Maintenance Manager

Shall coordinate with the Parks department any repairs, upgrades, or improvements needed or made to HYBSL complex. Shall schedule work days and work crews for repairs, maintenance, or upgrades not done by Hutto Parks department. This includes working with the Concession Manager to schedule work crews for cleaning/maintenance of the concession stand. Shall also keep track of accounting of man-hours and attendance to work days as has been requested by the Hutto Parks department.

Section 12: Concession Manager

Responsible for coordinating all operations of the concession stand. Including but not limited to the purchasing of supplies, and the scheduling of workers (volunteers) for the HYBSL games during the seasons.

Section 13: Registrar

Coordinates registration dates and times, advertising and city permits needed for advertising. Shal also keep registration forms and make copies available to the board as needed for drafts.

ARTICLE X – MANAGERS, COACHES AND UMPIRES

Section 1: Team Managers and Coaches will be selected annually by the Commissioners recommendation to the Vice President. Managers and Coaches shall be directly responsible for the actions of the teams and or players under their direction and will conduct themselves in a appropriate manner conducive to the professional image HYBSL strives to maintain.

Section 2: Umpires shall be appointed annually by the Head Umpires recommendation to the President. The Head Umpire is ultimately responsible for their assignments and their action on the field.

ARTICLE XI – AFFILIATIONS

Section 1: HYBSL shall apply annually for a PONY Baseball / Softball Charter and shall adhere to the policies and principles of that Charter.

Section 2: HYBSL game activities shall be in accordance with the Official Baseball Rules as published by “The Sporting News” with the exception as to inclusions or omissions as necessary in a youth program adopted by PONY Baseball / Softball and HYBSL.

Section 3: Additions or omissions to official rules shall be adopted by the HYBSL Board at a properly scheduled meeting.

ARTICLE VII – AMENDMENTS

This Constitution and By-Laws may be amended, repealed, or altered in whole or part by a majority vote at any duly organized meeting of the Board Of Officers provided notice of the proposed change is included in the notice of such meeting.

Last Updated 8/12/2008

Accepted by HYBSL Board on 9/10/2008