

Emergency Phone Numbers

Police/Emergency/Fire: 911

Yorktown Police Department: 765-747-7878

Yorktown Fire Department: 765-759-5836

Delaware County Sheriff: 765-747-7885

Ball Memorial Hospital 765-747-3111

Yorktown JAA Phone Numbers

Ryan Childers 765-808-8393 Board Chairman

Jason Brooks 765-749-4389 Board Vice Chairman/President

Baseball Operations

Eric Perkins 765-729-3718 President Softball Operations

Kynda Rinker 765-744-2752 Secretary

Mark Luzadder 765-748-3262 Facilities Director

David Fowler 765-744-6063 Umpire Coordinator

Travis Lennon 219-776-4708 Scheduling Coordinator

Trent Randolph 765-722-1017 Safety Coordinator

Phone numbers for the rest of the JAA Board can be found on the Yorktown JAA website, www.yorktownjaa.com

League Code of Conduct

Yorktown JAA Code of Conduct applies to everyone on the grounds of the Yorktown Sports Park including but not limited to players, coaches, parents, fans, and children not involved in games.

Fan Behavior

*The Yorktown Junior Athletic Association promotes good sportsmanship by its athletes, coaches, and fans. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments, or other intimidating actions directed at officials, players, coaches, and team representatives, or anyone else, will not be tolerated and are grounds for removal from Yorktown Sports Park. Spectators throwing objects onto the playing field is strictly prohibited.

*The progress of a game will not be disrupted by a spectator's actions. Game umpires have the authority to eject fans from the ballpark, if necessary with assistance of the Yorktown Police Department.

*Negative cheering or negative chatter directed towards game participants is not allowed. This includes but is not limited to, "Hey Batter Batter," counting strikes, ect. Positive cheering for your own team is encouraged.

*Spectators should refrain from coaching to avoid conflict with designated coaches and negative impact to players. Volunteer if you would like to coach.

*Only game players and coaches are permitted on the field during games and only in foul ball territory. Unauthorized photographers must remain outside the fence. Flash photography is a dangerous distraction to players and is strictly prohibited.

Yorktown Sports Park Guest Behavior

*Guests must refrain from displays of affection not appropriate in a public, family setting.

*Climbing or hurdling fences and climbing on dugouts is prohibited.

*Use of all tobacco products, vapor products, and alcoholic beverages is not permitted including the parking lot.

*With the exception of service dogs, pets are not permitted. People who bring pets to the ballpark will be asked to immediately remove them from the park.

*The only public access areas in the Refreshment Center/Scoring Tower/Field Equipment Storage building are restrooms. Only authorized individuals may enter the building. Children (including board members' children) are not permitted in the building without an authorized adult.

*Children not playing in games must remain under adult supervision. Children may not create an environment disruptive to guest or dangerous or damaging to the facility. Examples include throwing balls at the buildings or fences and riding skateboards, razor

scooters, or bicycles. Parents are financially liable for damage or injury their children cause.

Motorized Vehicles and Parking at the Yorktown Sports Park

*With the exception of personal mobility vehicles, motorized vehicles must remain in designated parking areas.

*Parking in grass areas other than overflow parking or parking along yellow curbs is not acceptable. Parking is under the jurisdiction of the Town of Yorktown. Violators are subject to ticketing or towing by the Yorktown Police Department.

*Those who park illegally are liable for damages to grass areas and underground systems.

*Use the gravel parking lot and adjacent grass overflow parking lot when attending Yorktown JAA events.

Intervention with unruly guests or those unwilling to comply with park conduct rules will be handled in a prompt and safe manner and, if necessary will include assistance from the Yorktown Police Department.

If you need assistance, find a JAA Board Member. If you do not know who they are or cannot find one, ask the concession stand. If you need emergency or medical assistance, immediately call 911.

Safety Plan Distribution

*The Yorktown JAA Safety Plan will be distributed to every coach at the pre-season coaches meeting. Every JAA coach is required to sign the Safety Plan Signing Page and return it to the JAA board. The Signing Page state that the coach has read the plan and will adhere to its rules and regulations.

*The Yorktown JAA Safety Plan will be posted on www.yorktownjaa.com

*A copy of the Yorktown JAA Safety Plan will also be kept in the building by the stairs with the first aid kit and AED and in the concession stand.

Equipment Inspections and Safety

The Yorktown JAA Safety Director will inspect all league issued equipment prior to the start of league practices and periodically during the season.

Coaches and umpires must make sure that each player's personal equipment used in games and practices is approved, in safe condition, and is used safely. All equipment must be inspected before each game.

Managers, coaches, umpires and board members should:

1. Be sure all equipment is Yorktown JAA approved
 - a. Baseball Bats-Intermediate division will use bats that meet the USABat or BBCORE bat standard. All other baseball divisions will use bats that meet the USABat standard.
 - b. Softball Bats-All softball divisions will use bats printed with a BPF of 1.20
 - c. Helmets: All helmets both batting and catchers must bear the NOCSAE stamp, may not be repainted, and may not contain tape or re-applied or new decals. Skull cap style catchers helmets are not permitted. All softball batting helmets must have a facemask. Catchers marks must include a dangling throat guard.
2. Encourage parents of players who wear glasses should provide "Safety Glasses" for their children.
3. Encourage players to use mouth guards.
4. Require all male players to wear athletic supporters or cups during games. Catchers must wear a metal, fiber, or plastic type cup in both games and practices.
5. Require male catchers to wear a long-model chest protector. Female catchers may wear long or short model chest protectors
6. Require players to remove watches, rings, pins, jewelry and other metallic items during practices and games. (Exception: Jewelry that alerts medical personnel to a specific condition is permissible and this must be taped in place).
7. Inspect all bats, helmets, and other equipment on a regular basis. Damaged equipment must not be used.
8. Remove a ball from game play once it has become discolored.
9. Use reduced impact Tee Balls.
10. Keep bats and other loose equipment property stored in the dugout or in the player's bat bag. Loose equipment must not be left on the field, even in foul territory.

First Aid Kits

Every Yorktown JAA team will be issued a First Aid Kit at the coaches training sessions prior to the season. After the initial distribution, coaches should contact the Safety Director if they need to refresh their first aid kit supplies. Yorktown JAA requires coaches to have a First Aid Kit with them at all practices and games.

In addition to the team kits, the league also maintains a larger First Aid Kit in the building near the stairs with the AED.

Yorktown JAA Rules

Yorktown JAA rules have a basis in safety and following them is an important part of the league's safety plan. All rules will be followed including, but not limited to:

- *Players will use required safety equipment when practicing and playing games.
- *All catchers will be properly equipped, both in practices and games. This includes helmets with dangling throat protectors.
- *On deck batter will not be permitted in any Yorktown JAA Division except Intermediate 50/70 baseball.
- *Bats will not be swung outside of the field or batting cage. In common areas off the field bats should remain in the player's bat bag.
- *Coaches will not warm up pitchers. Only other players are permitted to catch for pitchers who are warming up.
- *All bases used for Yorktown JAA games will disengage.

Coaches Baseball/Softball Fundamentals Clinic

*Yorktown JAA board members will conduct mandatory fundamentals training for coaches prior to the season at the Yorktown Sports Park. All JAA coaches are encouraged to attend. At least one coach from every team is required to attend. Every JAA coach must attend this training session at least one time every three years.

First Aid Training

Yorktown JAA encourages all JAA coaches, umpires, and other volunteers to complete the first aid training sessions prior to the start of the season at the Yorktown Sports Park. All JAA volunteers must complete this training at least once every three years. JAA requires at least one coach from every team complete each of the following training sessions this year.

- *First Aid
 - *AED Training
 - *CPR Training
 - *Free Heads Up concussion Online training
 - *Takes 45 minutes
 - *<https://headsup.cdc.gov/>
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Pregame Field Inspections

Coaches, umpires, and the individuals tasked with preparing fields before use, must team up to ensure that the fields are safe for games and practices.

Fields should be walked and inspected for rocks, glass, holes, and other hazards that could injure players. Hazards must be removed before games and practices may proceed.

Maintenance Issues

When facility maintenance issues are discovered, for example, damaged fences, they should be reported on the Facility Maintenance Clipboard that hangs on the wall next to

the folders where game forms are turned in. The Safety Director and Facilities Director will monitor the Facility Maintenance Clipboard and initiate repairs when needed.

HEY COACH

HAVE YOU:

__ Walked fields for debris/foreign objects

__ Inspected helmets, bats, catchers' gear

__ Made sure a First Aid Kit is available

__ Checked condition of fences, backstops, bases and warning track

__ Made sure a working telephone is available

__ Held a warm-up drill

Weather Safety

***Pregame weather cancellations are totally at the discretion of the Yorktown JAA Board of Directors.**

*Once a game has started, **the Umpire in Chief** (aka the Plate Umpire) may suspend a game at any point where he/she feels the playing conditions are unsafe.

*Spotting lightning results in an automatic suspension of play for a period no less than **30 minutes**. All fields, including the dugouts, must be evacuated. Players and fans should be sent to their cars to wait for the storm to pass unless the storm is dangerous and requires more significant shelter for safety. The 30 minute lightning clock resets every time lightning is spotted.

*If the Umpire in Chief on one field spots lightning and suspends his/her game, this information must be passed on to the Umpire and Chief on the other fields and they must suspend their games as well regardless of if they have spotted lightning.

*If the Umpire in Chief has not suspended a game and **JAA Board Members** *not coaching the game* feel it is unsafe to continue, they should instruct the umpire to suspend the game. Board members may not however instruct an umpire to restart a game that the Umpire and Chief feels it is unsafe to resume.

***JAA Board Members** must monitor the weather nightly and when severe weather is in the area be prepared to evacuate the Sports Park 10-15 minutes ahead of a dangerous approaching storm so that people can get to safe shelter.

***Concession stand workers** will monitor the weather radio and alert JAA Board Members and/or the umpire working games of all weather warnings for Delaware County. At no point will concession stand workers turn off the weather radio because it is annoying them.

Concession Stand Safety

- *No person under the age of eleven is allowed behind the counter in the concession stand.
- *People working in the concession stand must be trained in safe food preparation.
- *Training covers safe use of equipment. This training is provided by the Concession Stand Manager and provided to the employees at the beginning of the season.
- *All concession stand workers must be shown the location of the First Aid Kit, AED, and CPR and Choking Rescue Procedure information.
- *People working in the concession stand must be shown how to turn on the weather radio.
- *The refrigerator must remain at 40 degrees F or below, and the freezer must remain at 0 degrees F or below.
- *Food must be heated in the microwave to 165 degrees F and kept warm after cooking/heating to a minimum temperature of 140 degrees F.
- *Food not purchased by the Yorktown JAA to sell in it's concession stand must not be cooked, prepared, or sold in the concession stand.
- *Cooking equipment must be inspected periodically and repaired or replaced if necessary.
- *Cleaning chemicals must be stored in a locked container.
- *A certified Fire Extinguisher suitable for grease fires, must be placed in plain sight at all times.
- *The concession stand main entrance door must not be blocked while people are inside.

I have read the Yorktown JAA Concession Stand Safety information and promise to adhere to its rules and regulations. I also understand it is my responsibility to inform and train the concession stand employees.

Printed name of Concessions Director

Signature of Concessions Director and Date

Accident Reporting Procedure

What to Report:

1. An incident that causes any player, manager, coach, umpire or volunteer to receive medical treatment and/or first aid must be reported to the Yorktown JAA Safety Director.
2. This includes even passive treatment such as the evaluation and diagnosis of the extent of the injury.

When to Report:

1. All incidents described above must be reported to the Yorktown JAA Safety Director within 24 hours of the incident. Contact information below:

Trent Randolph
Safety Director
Cell: 765-722-1017

*****This information will be posted at all times at the concession stand******

How to make a report:

Reporting incidents can come in a variety of forms. For minor injuries that do not require medical attention of any type, you may contact the Safety Director via telephone. For all other injuries, you must completely fill out an injury/accident tracking report. At a minimum, the following information must be provided:

1. **The name and phone number of the individual involved.**
2. **The date, time, and location of the incident.**
3. **A detailed description of the incident as possible.**
4. **The preliminary estimation of the extent of any injuries.**
5. **The name and phone number of the person reporting the incident.**

What the safety director will do:

Within 24 hours of receiving the Yorktown JAA Accident Investigation Form, Safety Director will contact the injured party or the party's parents and;

1. **Verify the information received.**

2. Obtain any other information deemed necessary.
3. Check on the status of the injured party.
4. In the event that the injured party required other medical treatment (i.e. Emergency Room Visit, doctor's visit ect.) advise the parent or guardian of the Yorktown JAA insurance coverage and the provision for submitting claims.
5. If the extent of the injuries are more than minor in nature, the Yorktown JAA Safety Director shall periodically call the injured party to:
 - *Check on the status of any injuries.
 - *Check if any other assistance is necessary in areas such as submission of insurance forms until such time as the incident is considered "closed" (i.e. no further claims are expected and/or the individual is participating in the league again.)

Yorktown JAA Safety Code and League Code of Conduct Signature Page

I have read, or have been read, the Yorktown JAA Safety Code and League Code of Conduct and promise to adhere to its rules and regulations. I also understand that it is my responsibility to communicate this safety plan and code of conduct to the coaches, parents and players of any team.

Printed Name of Coach _____

Coach Signature _____

Team and Division _____

Date _____

