



# HIGHLANDER SOCCER CLUB



P.O. Box 594, Claysville, Pennsylvania 15323

[admin@highlandersoccerclub.com](mailto:admin@highlandersoccerclub.com)

## July 15, 2020 General Membership Minutes

### 1. Call to order

Date: Wednesday, July 15, 2020

Time: 7:00pm

Location: HSC Pavilion

I. Call to Order

II. Roll Call

- |                                    |         |
|------------------------------------|---------|
| a. President – Jed Grice           | PRESENT |
| b. Vice President – Scott McDonald | PRESENT |
| c. Treasurer – Alicia Young        |         |
| d. Secretary – Colleen Yendell     | PRESENT |
| e. *Registrar – Michelle McDonald  | PRESENT |

### 2. Review of the minutes of the last general meeting

### 3. Acceptance of those minutes

Motion to approve

1<sup>st</sup>- Whiteman

2<sup>nd</sup>- Gallick

### 4. Reports of the Treasurer

Motion to approve

1<sup>st</sup>- Reihner

2<sup>nd</sup>- Yendell

### 5. Old business and/or for Informational Purpose:

*In regards to the club behind the scenes work:*

1. The field tarp purchased by McG for their Athletic Complex project and is still up for sale. Contact Ed Dalton if interested. [daltone@mcguffey.k12.pa.us](mailto:daltone@mcguffey.k12.pa.us)
2. Field maintenance projects include the smoothing of topsoil near fields 3 & 4, hanging of sponsorship banners, clearing of trees around the complex, removal of overhead power lines, and burial of new lines by First Energy and Britton Ealy.
3. Spring season was cancelled. Parents were given the option to be refunded 90%, receive credit, or donate. Sports Connect was able to issue refunds on July 3, 2020 through an elaborate process.
4. No child under 14 will be permitted to handle money.
5. Beck's Refuse was replaced by Rozner's Refuse.

*Fundraiser:*

1. No fundraiser was able to be completed.

### 6. Proposals for amendments to the Constitution and By-laws

No member emailed [admin@highlandersoccerclub.com](mailto:admin@highlandersoccerclub.com) any motions or concerns on the by-laws or constitution.

### 7. Election of Officers

[www.highlandersoccerclub.com](http://www.highlandersoccerclub.com)



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“The HSC shall annually hold an election of officers to serve on the Board of Directors. The elected positions shall serve two-year terms with **President and Secretary Elections held in even years and Vice-President, Treasurer and Registrar Elections held in odd years.** Elections shall be held at the Annual General Meeting (AGM) with newly elected officers taking office at the end of the meeting. Each office will be filled by the candidate receiving the most votes.”

***Not applicable, but we are seeking a member to help with the Registrar position.***

1. No person was nominated for Secretary or President
2. Colleen Yendell and Jed Grice agreed to stay on as Secretary and President respectfully.

***Motion to approve 1-2:***

**1<sup>st</sup>- Harshman**

**2<sup>nd</sup>- Rawlins**

## 8. New Business

**Spring 2020 Fundraiser:**

1. Fall 2020 Fundraiser will be Four Star Pizza and Sub Coupons and a Meat Ticket Raffle to be completed via Google Forms and PayPal. The Executive Officers will block off and create physical raffle tickets for those that request for ease of selling.
2. The board may look to find “in kind” sponsorships to aid with uniform expenses

***Motion to approve 1-2:***

**1<sup>st</sup>- Harshman**

**2<sup>nd</sup>- Teagarden**

**Field Maintenance:**

1. Field Readiness Day, August 22, 2020. Any recommendations for necessary projects on this day?
2. Purchase fertilizer and seed
3. Purchase gravel to improve the parking lot and driveway.
4. Pay Shapes Scapes, LLC. to line the fields weekly prior to Sunday events at a cost of \$50/week, unless a volunteer is able.

***Motion to approve 1-4***

**1<sup>st</sup>- Helmkamp**

**2<sup>nd</sup>- McDonald, S.**

**Registration:**

Concern for President and Registrar are the last minute registrations for Travel Soccer. The online registration process will remain the same with one exception – No payment will be taken at the time of registration. When choosing a payment option at registration, parents are asked to choose “Check.” Declaration dates for travel soccer are and will continue to be February 15<sup>th</sup> and July 15<sup>th</sup> (July 28<sup>th</sup> for Fall 2020) If there are not the minimum required player registered then the team will not be declared. Uniform ordering and delivery have previously been delayed substantially due to late team registrations. Questions or concerns?

Review Flyer and Dates/Deadlines on Calendar

Age Divisions In-House U6, 8, 10, 13 and Age Divisions Travel U8, 10, 12, 14 and 18– Enrollment Numbers will dictate.

1. Review Flyer and Dates/Deadlines on Calendar
2. Age Divisions In-House U6, 8,10, 14 and U8, 10, U12 for Travel

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3. Travel team declaration and registration deadlines reviewed and confirmed.
4. Registration fees will be:
  - Rec- \$70
  - Travel: \$90
5. Early registration discount of \$10
6. Sibling discount \$5

**Motion to approve #1-6:**

**1<sup>st</sup>- Whiteman**

**2<sup>nd</sup>- Helmkamp**

**Coaches:**

1. Coaches can elect to be a coach
2. Age Divisions In-House U6, 8,10, 13 and U8, 10, 12, 14, and 18 for Travel
3. All coaches will need to submit their child clearances to [admin@highlandersoccerclub.com](mailto:admin@highlandersoccerclub.com) and [highlandersscregistrar@gmail.com](mailto:highlandersscregistrar@gmail.com). Details on how to attain these clearances for free can be found on the HSC website under Coaches Corner Clearances. Coaches need to register on USSF site for Digital Coaching Courses beginning at U6.
4. All coaches will need to upload all necessary documents into PA West Affinity's site. See Jed for an account.
5. In-House Coaches must take an online course for the age group that they are coaching~ the Club will reimburse. Travel Coaches must take an online course and in-person course for the age group that they are coaching. 4v4, 7v7, 9v9 and 11v11 as of the Summer of 2020.
6. All coaches must be SafeSport trained at SafeSport.com. The Safe Soccer Framework is a comprehensive program of policies and processes, screening, education and training, reporting, monitoring and enforcement designed to help participants detect and report abuse, respond to it and prevent future occurrences. This online video training program takes no more than 90 minutes to complete but can be reviewed in segments if time does not permit completing the course in its entirety at one time. For those coaching TRAVEL this fall the deadline for completing this training is March 1, 2020 to ensure compliance by team activation in mid-August. For those coaching IN-HOUSE this fall the deadline for completing this training is April 1, 2020 to ensure compliance by team activation.

**Directions:**

*Click on the following link:*

<http://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c84c41>

*Select US Soccer from the dropdown.*

*Enter the following Access Code: YC3E-6P5G-YYIL-CS2M*

*Create your account by completing the required fields.*

*Check your email for a confirmation, login and take the course.*

*Once completed the coach will print a Sex Abuse Prevention Training (SAPT) certificate for his/her records and upload a scan into the SAPT slot next to their clearances in their admin record in the online registration **system**.*

**Motion to approve #1-6:**

**1<sup>st</sup>- Gallick**

**2<sup>nd</sup>- Reihner**



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## Constitution, By Laws, Policy Updates:

1. Return to Play Guideline, Participation Waiver Review and updated version will be posted to the web-site for members to review.
2. Discuss tracking of Attendance and Facilities. All families, once assigned a team, will have the ability to RSVP for practices and games using the Game Changer ~ Team Manager app. This will aid the clubs ability to contact tracing if the need arises.
3. Signage will be posted around the facility and members will be provided.
4. A handwashing station will be provided at the pavilion.
5. Limited options may be available for pre-packaged items to be sold from the concession stand using proper PPE.

### *Motion to approve #1-3:*

1<sup>st</sup>- Tichnel, T.

2<sup>nd</sup>- Yendell, D.

## 9. Informational Purpose:

### Related Items:

1. PA West Information
2. PA Dept. Health Guidelines for Face Coverings
3. Victory and Beadling Tryout Information
4. Disseminate Letters

### Referees:

1. Recruitment is still a concern for the club. Please send interested individuals to Jed and/or the web-site for more information

## 10. Questions and Concerns:

Notes:

## 11. Adjournment

### *Motion to adjourn:*

1<sup>st</sup>- McDonald, S.

2<sup>nd</sup>- Helmkamp