



HIGHLANDER SOCCER CLUB



P.O. Box 594, Claysville, Pennsylvania 15323

admin@highlandersoccerclub.com

July 10, 2019 General Membership Minutes

1. Call to order

Date: Wednesday, July 10, 2019

Time: 7:00pm

Location: HSC Pavilion

I. Call to Order

II. Roll Call

- | | | |
|------------------------------------|---------|--|
| a. President – Jed Grice | PRESENT | |
| b. Vice President – Scott McDonald | PRESENT | |
| c. Treasurer – Shannon Whiteman | PRESENT | 2019-2021 Treasurer – Alicia Young PRESENT |
| d. Secretary – Colleen Yendell | PRESENT | |
| e. *Registrar – Michelle McDonald | PRESENT | |

2. Review of the minutes of the last general meeting

3. Acceptance of those minutes

Motion to approve

1st- Shannon Whiteman

2nd- Nicole Grice

4. Reports of the Treasurer

Notes from the Treasurer: Carrying a fund balance of \$19,000 to start the season, with new money coming in from summer soccer camp registrations and registrations for the fall season.

Motion to approve

1st- Tony Pol

2nd- Colleen Yendell

5. Old business and/or for Informational Purpose:

In regards to the club behind the scenes work:

1. The field tarp purchased by McG for their Athletic Complex project and is still up for sale. Contact Ed Dalton if interested. daltone@mcguffey.k12.pa.us
2. The old and unused McG was removed from the fields by Ben Moore at no cost.
3. A grant was re-submitted for First Energy to address lighting concerns at the HSC complex. A \$500 grant was awarded to the club to be used towards updating lighting. Work set to begin Spring (now Summer) 2019.
First Phase: Install breaker box and lights in the shed, replace lights that are broken.
4. Field Readiness Day was a success with bird spikes being installed in the pavilion over the picnic tables, trees were trimmed around field 6, fields were lined, etc. (under 5 hours)
5. Fields were fertilized and over-seeded during the month of April.
6. Two triaxles of gravel were purchased for the parking lot, drive way.
7. The Executive Board will be signing off on work to be completed by Grahams Outdoor Services to further improve drainage around the HSC Complex the week of July 8, 2019, based on the fund balance.
8. Truckload of top soil was purchased to build up the low spots on all current fields over the summer months and into the fall.
9. New coaches' soccer bags were purchased for any coach in need.
10. Thanks to Coach Chad McGowan for rolling fields 5, 6 and 7 prior to the season.
11. Joseph Shape Scapes LLC was approved by the board prior to the start of the season to maintain the HSC fields.

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Fundraiser:

1. Spring 2019 Fundraiser was Four Star Pizza and Sub Coupons and Meat Ticket Raffle.

6. Proposals for amendments to the Constitution and By-laws

No member emailed admin@highlandersoccerclub.com any motions or concerns on the by-laws or constitution. Copies available.

7. Election of Officers

“The HSC shall annually hold an election of officers to serve on the Board of Directors. The elected positions shall serve two-year terms with **President and Secretary Elections held in even years and Vice-President, Treasurer and Registrar Elections held in odd years.** Elections shall be held at the Annual General Meeting (AGM) with newly elected officers taking office at the end of the meeting. Each office will be filled by the candidate receiving the most votes.”

Nominations for Treasurer in July 2019 – Alicia Young

Nominations for Vice President in July 2019 – Scott McDonald

Motion to approve:

1st- Jeff Young

2nd- Shannon Whiteman

8. New Business

Partnership with Washington Travel/Victory Soccer:

1. Review with the membership the details of the Washington Soccer Club and Victory Express Soccer.
2. Need to discuss the cost and options to help players with financial needs.
3. Conversation was held between Jed Grice, Ray Brennen and Ian McDonald that these VE Academy Training Sessions will begin after the fall season and into the winter season in partnership with Vernon C. Neal. These will be weekly training sessions with Victory Express Classic Club Coaches for players ages 7, 8 and 9 in the surrounding Washington area.
4. In the spring, summer and fall months Victory Express will look to partner with HSC to utilize fields at the HSC Complex for VE Academy Training Sessions. No rental fee was discussed.

Motion to approve 1-4:

1st- John Harshman

2nd- Michelle McDonald

Fall 2019 Fundraiser:

1. Fall 2019 Fundraiser will be Four Star Pizza and Sub Coupons and a Night at the Races.
2. Need to discuss the distribution of Night at the Races tickets.

Motion to approve 1-2:

1st- Kevin Whiteman

2nd- Colleen Yendell

Field Maintenance:

1. Field Readiness Day, August 17, 2019. Any recommendations for necessary projects on this day?
2. Purchase fertilizer (fertilize for fall)
3. Seek the rental of a core aerator.
4. Purchase gravel to improve the parking lot and driveway.
5. Purchase lighting fixtures as needed to replace those that are damaged.
6. Pay Shapes Scapes, LLC. to line the fields weekly prior to Sunday events at a cost of \$60/week.

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Motion to approve the executive board moving ahead with Field Maintenance Projects #1-5 and #6 at a cost of \$50 pending results of email sent to the membership seeking volunteers to line fields weekly. If nine volunteers do not respond, then the bid will go to Shapes Scapes, LLC:

1st- Scott McDonald

2nd- Kevin Whiteman

Registration:

Concern for President and Registrar are the last minute registrations for Travel Soccer. Declaration dates for travel soccer are and will continue to be February 15th and July 15th. If there are not the minimum required player registered then the team will not be declared. Uniform ordering and delivery were delayed substantially due to late team registrations. Questions or concerns?

Review Flyer and Dates/Deadlines on Calendar

Age Divisions In-House U6, 8, 10, 13 and Age Divisions Travel U10 and U13 – Enrollment Numbers will dictate.

- 1. Review Flyer and Dates/Deadlines on Calendar**
- 2. Age Divisions In-House U6, 8,10, 13 and U10, U13 for Travel**
- 3. Travel team declaration and registration deadlines reviewed and confirmed.**
- 4. Registration fees will be:**

Rec- \$65

Travel: \$85

- 5. Early registration discount of \$10**
- 6. Sibling discount \$5**

Motion to approve #1-6:

1st- Tony Pol

2nd- Colleen Yendell

Coaches:

- 1. Coaches can elect to be a coach**
- 2. Age Divisions In-House U6, 8,10, 13 and U10, U12, U13 for Travel**
- 3. Head Coach will need to submit their child clearances to admin@highlandersoccerclub.com and highlandersscregistrar@gmail.com. Details on how to attain these clearances for free can be found on the HSC website under Coaches Corner Clearances. Coaches need to register on USSF site for Digital Coaching Courses beginning at U6.**
- 4. In-House Coaches must take an online course for the age group that they are coaching~ the Club will reimburse. Travel Coaches must take an online course and in-person course for the age group that they are coaching. 4v4, 7v7, 9v9 and 11v11.**
- 5. All coaches must be SafeSport trained at SafeSport.com. The Safe Soccer Framework is a comprehensive program of policies and processes, screening, education and training, reporting, monitoring and enforcement designed to help participants detect and report abuse, respond to it and prevent future occurrences. This online video training program takes no more than 90 minutes to complete but can be reviewed in segments if time does not permit completing the course in its entirety at one time. For those coaching TRAVEL this fall the deadline for completing this training is August 1, 2019 to ensure compliance**

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by team activation in mid-August. For those coaching IN-HOUSE this fall the deadline for completing this training is September 1, 2019 to ensure compliance by team activation in mid-August.

Directions:

Click on the following link:

<http://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>

Select US Soccer from the dropdown.

Enter the following Access Code: YC3E-6P5G-YYIL-CS2M

Create your account by completing the required fields.

Check your email for a confirmation, login and take the course.

Once completed the coach will print a Sex Abuse Prevention Training (SAPT) certificate for his/her records and upload a scan into the SAPT slot next to their clearances in their admin record in the online registration system.

6. ***During the next few months, the HSC Executive Board will look to modify Article V. Risk Management of the HSC By-Laws to be more reflective of PA West and US Soccer.***

Motion to approve #1-6:

1st- Shannon Whiteman

2nd- Nicole Grice

9. Informational Purpose:

Sponsorships:

1. ***Review 2019-2020 Sponsorship Letter***
2. ***Disseminate Letters***

Referees:

1. ***Recruitment is still a concern for the club. Please send interested individuals to Jed and/or the web-site for more information***

Team Manager:

1. ***Parents may sign up for this volunteer position during the registration process to aid coaches with the organization, distribution and collection of information.***

Concession Stand:

1. ***The board plans to utilize Sign Up Genius to schedule the concession stand for the fall season in an attempt to keep the concession stand open on Sundays. This is in lieu of scheduling teams to work specific dates***

10. Questions and Concerns:

Notes:

Night at Races date moved to October 19, 2019. Discussion was held that there is a need to secure an ATM accessibility.

Discussion about securing a different or better Porta-John facilities (flushable?)

11. Adjournment

Motion to adjourn:

1st- John Harshman

2nd- Tony Pol

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