

BY-LAWS

Takoma Park Youth Baseball, Inc.

(Operating as TPSS Youth Baseball & Softball Leagues)

ARTICLE I. Mission Statement.

The mission of **Takoma Park Youth Baseball, Inc.** (the "League") is to provide the children of the communities in and near Silver Spring & Takoma Park, Maryland the opportunity to participate in a community-based baseball and softball program.

The League shall strive for excellence in all aspects of its programs. The League shall be guided by the following goals:

- Teach kids good teamwork, citizenship and sportsmanship;
- Teach kids to learn to win and to learn from losses;
- To provide a quality neighborhood youth baseball and softball program that is great for every player, regardless of skill level, and the entire community;
- To provide a robust scholarship program whereby every child in the community may have the opportunity to participate in baseball and softball programs without concern for costs, fees or want of basic equipment; and
- TO HAVE FUN PLAYING THE GAMES OF BASEBALL AND SOFTBALL.**

ARTICLE II. Board of Directors.

The affairs of the League shall be governed by its Board of Directors. The Board of Directors shall retain the right of ultimate oversight and decision making authority over all policy, financial and baseball/softball operational decisions of the League. The Board of Directors may adopt such rules, regulations and procedures for the conduct of its meetings and the management of the League as it may deem proper. The Board of Directors shall be selected on an annual basis and seated by the previous year's Board of Directors. The Board of Directors shall consist of:

- Commissioner or Commissioners
- The Immediate Past Commissioner(s): former Commissioners for one year after completing their term of service as a commissioner.
- President
- Secretary
- Treasurer
- All Division Presidents

- Equipment Manager
- Umpire-in-Chief
- Scholarship/Outreach Coordinator
- Communications & Marketing Coordinator
- Volunteer Coordinator
- Fields and Maintenance Coordinator
- Tournaments & Intensive Teams Coordinator
- Clinics Coordinator
- The Founding Commissioner (Gary Weinstein, who does not need to be elected annually)
- any other persons elected by the Board of Directors.

ARTICLE III. Officers

All officers shall be selected by a majority of the voting membership of the Board of Directors on an annual basis, with the exception of the Commissioner(s) who shall serve two-year terms. Officers shall include:

- One or more Commissioners: Who shall preside at all league meetings, assume full responsibility for the day to day operation of the League, serve as the primary representative(s) of the League and perform all duties assigned by the Board of Directors. Specific responsibilities of the Commissioners shall include:

- Oversight of the divisions' player selection process and the operations of the divisions;
- Adherence to League rules and rules of any organization with which the League may have affiliated (e.g., Babe Ruth League, Inc. rules), including the administration of disputes and grievances; and
- Oversight of finances with the Treasurer.

- President: Who shall function as a chief executive officer of the corporate entity of the League, subject to the direction of the Commissioner(s) and the Board of Directors.

- Secretary: Who shall record the minutes of the meetings and shall provide assistance to the Commissioner(s) and President in organizing league events.

- Treasurer: Who shall prepare and monitor the budget, prepare and endorse checks, be responsible for League funds, prepare financial records and other duties as may be assigned by the Commissioners.

The Executive Committee of the Board may appoint a person to fill any office vacancy (except commissioner or treasurer) on an *interim* basis. The appointee will have all the powers of his or her office, except that he or she is not a voting member of the Board. The appointee will stand for election

to the Board at the next regular meeting of the Board. The election may be contested by additional nominees.

ARTICLE IV. Other Officials Selected by the Board.

In addition to the officers selected by the Board of Directors pursuant to Article III above, the Board of Directors may also select and approve the following officials on an annual basis:

- **Division Presidents:** Who shall have the responsibility and authority to organize play within the division within guidelines set by the Board of Directors. Responsibilities in the division include: deciding player selection rules, playing rules, selection of team managers, number and roster size of teams, and determining type of post season play. Selection of team managers must be made with adequate regard for the individual's respect and standing in the community, and his or her ability to act as a leader and teacher of children. All managers must agree with the League's Mission Statement (Article I of these By-Laws) and agree to adhere to all policies and decisions of the League. Decisions of the Division Presidents are subject to review by the Board of Directors.
- **Umpire-in-Chief:** Who shall be responsible for providing qualified umpires to games, assisting in the settlement of rules conflicts and overseeing conduct of rules and playing clinics.
- **Equipment Manager:** Who shall be responsible for procuring and distributing team equipment, including bats, balls, bases, catcher's gear, helmets, helmet straps, first aid kits and other items as directed by the Board of Directors
- **Uniform Manager:** Who shall be responsible for procuring and distributing team uniforms, including jerseys, hats and other items as directed by the Board of Directors, and shall coordinate with the Sponsors Manager to ensure that proper sponsor and other authorized graphics are included on all uniforms.
- **Sponsors Coordinator:** Who shall be responsible for working with local business to recruit and retain team sponsors, collect sponsor contributions and keep sponsors informed about activities of the League.
- **Insurance Coordinator:** Who shall be responsible for obtaining and maintaining proper accident and liability insurance for the protection of the League, its players, directors, officers and officials, and volunteers, including maintaining records of injuries and claims.

ARTICLE V. Committees.

The Board of Directors and the Commissioner(s) may establish committees for various purposes as deemed necessary and in the interest of the League. The powers, authority and membership of such committees shall be outlined by the Commissioner(s) in consultation with and subject to the review of the Board of Directors. An Executive Committee consisting of the Commissioner(s), President, Secretary, Treasurer, and one division president (selected by the Board of Directors) shall make decisions interpreting the policies, administration and operation of the League, including baseball and softball operations, between meetings of the full Board of Directors, in addition to other responsibilities which may be delegated by the Board of Directors.

ARTICLE VI. Meetings.

The Board of Directors shall meet at least three (3) times per year on dates it shall determine. Additional meetings may be convened by the Commissioner(s) or by petition of a majority of the Board of Directors. Meetings of the Board of Directors shall be open to the public. A majority of the following members of the Board of Directors must be in attendance for a quorum to exist: the commissioner(s), president, secretary, treasurer, division presidents, and immediate past commissioner.

ARTICLE VII. Affiliations.

The Board of Directors may establish an affiliation with any nationally recognized youth baseball program, and may agree to be governed and to comply with the principles, rules and regulations of such an organization, as such rules may be amended by the League.

ARTICLE VIII. Parliamentary Authority.

The Board of Directors will strive to reach a consensus on all decisions. In the event that discussions and decisions need more structure, Robert's Rules of Order shall be the Parliamentary authority on all matters not covered by the Articles of Incorporation and By-Laws of the League.

ARTICLE IX. Amendments.

Any amendment to these By-Laws or the Articles of Incorporation of the League must be approved by not less than two-thirds of the following members of the Board of Directors: the commissioner(s), president,

secretary, treasurer, division presidents, and immediate past commissioner.

Adopted by the Board of Directors at a full meeting thereof on February 4, 2001, revised by the Board on October 26, 2003 and October 24, 2004.