



US Youth Soccer
A Proud Member of US Soccer



APPLICATION TO HOST A TOURNAMENT OR GAMES

Name of Tournament or Games: **Williamsburg Columbus Day Invitational**
 Hosting Organization: **Virginia Legacy Soccer Club**
 Website: **www.williamsburgtournament.com**

President or Chief Officer of Hosting Organization: **Bobby O'Brien**
 Title: **Executive Director**
 Address: **109 Bulifant's Drive Suite A , Williamsburg VA 23188**
 Telephone: **804-833-2092** (H) Email: **steve@smcsoccer.com**

State Association or Affiliate: **Virginia Youth Soccer Association**
 Location of Tournament or Games: **Warhill Sports Complex 5700 Warhill Trail, Williamsburg VA 23188**
 Date(s) of Tournament or Games: ~~10/7/2018~~ - ~~10/8/2018~~ Team Entry Deadline: **9/7/2018**
 Estimated Number of Teams: **150** 10/6/2018-10/7/2018

Address of Field (Tournament Headquarters): **Warhill Sports Complex 5700 Warhill Trail, Williamsburg VA 23188**

Tournament or Games Director or Contact Person: **Steve Lovgren**
 Address: **1210 Sycamore Square Drive, Suite 204 , Midlothian VA 23113**
 Telephone: **804-833-2092** (H) (W) (FAX) Email: **steve@smcsoccer.com**

Age Groups Accepted	Type(s) of Team Accepted	Gender	Roster Size	# Guest Players Allowed	Length of Games	Ball Size	Awards	Min # of Games	Entry Fee
U09	J	F M	14	5	50	4	1st & 2nd	3	525
U10	J	F M	14	5	50	4	1st & 2nd	3	525
U11	J	F M	18	5	60	4	1st & 2nd	3	575
U12	J	F M	18	5	60	4	1st & 2nd	3	575
U13	J	F M	22	5	70	5	1st & 2nd	3	625
U14	J	F M	22	5	70	5	1st & 2nd	3	625
U15	J	F M	22	5	70	5	1st & 2nd	3	625
U16	J	F M	22	5	70	5	1st & 2nd	3	675
U17	J	F M	22	5	70	5	1st & 2nd	3	675
U18	J	F M	22	5	70	5	1st & 2nd	3	675
U19	J	F M	22	5	70	5	1st & 2nd	3	675

Teams will be invited from: **All US Youth Soccer State Associations,**
 **Foreign Teams/State Associations/Affiliates/Other US Soccer Members:

President or Chief Officer of Hosting Organization: Bobby O'Brien
 Date: 12/11/2017

APPROVAL
(For Official Use Only)

STATE ASSOCIATION OR AFFILIATE: **VIRGINIA YOUTH SOCCER ASSOC.** Date: 12/18/17
 By: [Signature] Title: Executive Director



**US Youth Soccer
TOURNAMENT OR GAMES HOSTING AGREEMENT**



In consideration of permission being granted to **Virginia Legacy Soccer Club**, to hold a tournament or games at **Warhill Sports Complex 5700 Warhill Trail, Williamsburg VA 23188**, on the dates of ~~10/7/2018~~ through ~~10/8/2018~~, we agree to the following conditions: **10/6/2018-10/7/2018**

1. **ABIDE BY RULES:** We shall abide by all statements made in our approved US Youth Soccer Application to Host A Tournament or Games, in our tournament invitation, in our tournament rules, in the US Youth Soccer Travel and Tournament Policy and in this US Youth Soccer Tournament or Games Hosting Agreement. We agree that all decisions regarding acceptance of teams into a tournament shall be fairly and impartially made and shall not be based upon race, creed, color or national origin.
2. **INVITATIONS:** The tournament or games approval form shall accompany all tournament or games invitations distributed us.
3. **PROCURING LIABILITY INSURANCE:** We have procured liability insurance coverage for the tournament or games with limits of not less than \$1,000,000/\$2,000,000 which names the State Association or Affiliate with which the Hosting Organization is a member, US Youth Soccer and their officers and directors as additional insureds. A copy of the certificate of insurance is attached issued by [VYSA].
4. **REQUIRING MEDICAL AUTHORIZATIONS:** We shall require all teams participating in the tournament or games to provide medical authorizations for each player in a form adequate for use at the site of the tournament or games. These authorizations shall be presented to the Hosting Organization at registration and kept at the field available for use by the team.
5. **ADVANCE PUBLICATION OF RULES:** We agree that our tournament or games rules shall be included with the invitation sent to each team and shall, again, be published to all teams accepted prior to the start of the tournament/games.
6. **CREDENTIALS CHECKS:** We agree that we shall conduct credentials checks [at registration] to ensure that all players are registered with US Youth Soccer or US Soccer, properly rostered with their team, and participating in accordance with representations set forth on the US Youth Soccer Application to Host a Tournament or Games.
7. **USE OF US SOCCER REGISTERED REFEREES:** We agree that we shall, in accordance with US Soccer Bylaw 532, use for all games only US Soccer registered referees who are in good standing (unless US Soccer has granted a waiver to allow the use of authorized referees from another country), and shall use a one- or 3-referee system. We intend to use a 3-referee system for the following age groups: [U11-U19]. There will be an adequate number of US Soccer registered referees available in the area during the tournament or game dates to cover the scheduled games. We have selected the following assignor to assign referees for the tournament or games (**NOTE: Effective, September 1, 2001, ONLY US Soccer certified assignors may be used.**):

✓ **Steven Kirk**

8. **USE OF FIELD MARSHALS - FIELD INSPECTION:** We agree that during the tournament or games each game field will have a field marshal assigned to it at all times; that the field marshal will be readily available and identifiable; that prior to the commencement of every game the field marshal will inspect the field to be sure that it is free from objects or conditions that may cause injury. If any condition exists which cannot be immediately corrected, it shall be brought to the attention of the referee and the tournament /games director. The Director of Field Marshals is:

Steve Lovgren
1210 Sycamore Square Drive, Suite 204
Midlothian, VA 23113
E-mail: steve@smcsoccer.com
Telephone: **804-833-2092**
Fax: **804-833-2092**

9. **USE OF SPECTATOR LINES:** We agree to take appropriate steps including, where feasible, the use of spectator lines on each field to keep the spectators off the touch line.

10. **PROVISION OF ADEQUATE TOURNAMENT COMMUNICATION:** We agree to provide adequate communication by means of [cell phone] between the game fields and the tournament/games headquarters. The Tournament Communications Director is:

Steve Lovgren
1210 Sycamore Square Drive, Suite 204
Midlothian, VA 23113

E-mail: steve@smcsoccer.com
Telephone: **804-833-2092**
Fax: **804-833-2092**

11. AVAILABILITY OF POLICE AND RESCUE SERVICE: We have notified the local police, ambulance, and emergency rescue services of the date of the tournament or games and the times and fields which will be used for games, and have been advised by them that they will be available to render assistance if needed.

12. TOURNAMENT OR GAME RULES ? BEHAVIOR: We agree that our tournament or game rules contain provisions ensuring that the behavior of teams, players, coaches, and spectators is appropriately controlled, including specific provisions that?

- a. spell out the disciplinary measures to be imposed for the issuance of red and yellow cards or other improper conduct;
- b. indicate what procedures will be followed regarding protests and appeals;
- c. indicate that all disciplinary measures imposed by hosting organizations shall be limited to placing restrictions upon an individual's group participation in the tournament/games;
- d. record the issuance of all red and yellow cards and other matters involving the conduct of a team, its players, coaches, and supporters and also report them immediately to the home State Association and the home club/league of the team; and
- e. state that the home State Association or Affiliate and the home club or league shall, except in the case of referee assault or abuse, have the responsibility for imposing, should circumstances warrant, additional penalties within their respective jurisdictions with regard to any matters arising from the tournament or games.

13. TOURNAMENT CANCELLATION: We agree that our tournament or game rules shall state what refunds, if any, shall be made to participating teams if all or a portion of the tournament or games is cancelled by the hosting organization for any reason.

14. POST TOURNAMENT OR GAMES REPORT: We agree that we shall file a Post Tournament or Games Report with the State Association or Affiliate granting us permission to host this tournament or games within 30 days after the conclusion of the tournament or games. We understand that failure to file the report shall preclude the tournament/games host from receiving approval for any tournament/games for the following seasonal years until the report is filed. The Post Tournament or Games Report shall include the following information:

- a. the number of teams participating in each age group (boys and girls);
- b. if a champion is determined, the name of the champion for each group;
- c. the number of teams from each State Association, Affiliate, other Organization Member, or foreign country;
- d. if "Sportsmanship Awards" are given, the criteria for the award and to whom awards were given;
- e. the number of fields used for the tournament/games;
- f. the name of the sponsor, if any; and
- g. the names and teams of all players issued red and yellow cards, and details of any other matters involving the improper or unsportsmanlike conduct of a team, its players, coaches or supporters. NOTE: Any incident of referee assault or referee abuse by a player, coach, manager, club official, or game official, or other incidents of a serious nature, must be reported to the alleged offender's club or league and home State Association, Affiliate, or other Organization Member immediately, but in no event later than 48 hours after an incident of referee assault or abuse.

Signature: *Bobby O'Brian* Date: 12/11/2017
Hosting Organization President or Chief Officer

Signature: *Steve Lougren* Date: 12/11/2017
Tournament or Games Director

Hosting Organization
Virginia Legacy Soccer Club
109 Bulifant's Drive Suite A
Williamsburg, VA 23188

E-mail:
Telephone: **804-833-2092**
Fax:

Tournament or Games Headquarters
Warhill Sports Complex
5700 Warhill Trail
Williamsburg, VA 23188

E-mail:
Telephone:
Fax:



TEAM TYPES FORM

The Virginia Youth Soccer Association, Inc. (VYSA) has chosen to use only one of the team types recommended in the US Youth Soccer Travel and Tournament Policy Manual. VYSA uses US Youth Soccer Team Type J, and the VYSA team types listed below.

When completing an Application to Host a Tournament or Games, put **J** in the accepted team types box on the application form and check the appropriate type(s) of teams below that are eligible to play.

When completing an Application to Travel, put **J** in the Type of Team box on the application form and check the team type below that best matches your team.

2018 Williamsburg Columbus Day Invitational

NAME OF TOURNAMENT OR NAME OF LEAGUE OR CLUB HOSTING FRIENDLY GAMES

NAME OF TEAM TRAVELING TO TOURNAMENT OR FRIENDLY GAMES

- CLUB TEAM** – A travel or competitive team composed of players who are listed on the team’s VYSA league roster.
- CLUB TEAM WITH GUEST PLAYERS** – A travel or competitive team composed of players who are listed on the team’s VYSA league roster plus...
- 5 Number of guest players that can be either Club or Recreational players. Recreational players must be allowed as club guest players.
- LEAGUE SELECT TEAM** – The official “Select Team” of a league whose players are chosen on a league-wide basis from club teams. (NOTE: A VYSA League Select Team roster must be approved by the VYSA State or Regional Registrar for **each** tournament.)
- RECREATIONAL TEAM** – A team that participates in a recreational, house, or intramural program for a club, league or association
- RECREATIONAL TEAM WITH GUEST PLAYERS** – A team that participates in a recreational, house or intramural program for a club, league or association plus...
- Number of guest players that can only be Recreational players.
- RECREATIONAL ALL-STAR TEAM** – A team composed of players selected from more than one team that participates in a recreational, house, or intramural program for a club, league, or association.
- STATE SELECT TEAM** – The official “Select Team” of a State Association whose players are chosen on a statewide basis. In VYSA, these are the State Olympic Development Teams (ODP) which includes District ODP.

Tournament Rules

Matches will be played in accordance with FIFA Laws of the Game, except as modified.



TOURNAMENT HOST AND HEADQUARTERS

Virginia Legacy Soccer Club
109 Bulifant's Drive Suite A
Williamsburg, VA 23188

Tournament Headquarters- Warhill Sports Complex
5700 Warhill Trail
Williamsburg, VA 23188

Tournament Cancellation

If the tournament is cancelled for any reason before the event begins and before any matches are played, teams are guaranteed a refund of an amount to be determined by the host organization(s) once all invoices are paid and final budgets are approved.

Hotel Services

To ensure the quality of service provided during our event, the Tournament Committee has appointed HBC Event Services as the official Hospitality Service for the Williamsburg Columbus Day Invitational. All teams are mandated to book any hotel reservations through HBC Event Services to guarantee their place in the event. Any teams that do not comply will be at risk of forfeiting their acceptance. See www.williamsburgtournament.com to make housing arrangements through HBC Event Services.

REGISTRATION FEES

All Entry Fees must be postmarked by the registration deadline to guarantee consideration. All late applications will be put on a wait list for review. Upon acceptance, the fee is non-refundable. If your team is accepted and later withdraws, the entry fee is non-refundable. **Registration fees not received or postmarked by the registration deadline will incur a \$50 late fee.**

Credit Card Payments

All Credit Cards entries will be charged upon acceptance and refunded immediately upon non-acceptance. E-mail confirmation of entry will follow completed application.

Check or Money Order Payments

All Check or Money Order entries must be postmarked by the registration deadline and should be made payable to the host organization. All entry fees received through check or money order are deposited immediately and refunded within two weeks of non-acceptance. Teams must include a copy of e-mail entry confirmation with their payment.

ONLINE TEAM CHECK-IN REQUIREMENTS AND ROSTER INFORMATION

- Original Player Passes, current to seasonal year of event; either USYS State Association or US Club Soccer passes
- Two Copies of Official Roster
- Guest Players identified: Written on front or back of COPIES of Rosters
- Player Passes for Guest Player
- Individual Player Medical Release Forms
- Approved Permission to Travel forms must be received for all teams traveling from outside the state of Virginia excepted as indicated below:
- **No player may play for more than one team during the tournament**

For USYSA Registered Teams: Teams must have the proper USYSA state rosters, plus two copies for the tournament, permission to travel forms, player pass cards and medical release forms for each player at registration.

Region 1 Policy Regarding Application To Host A Tournament

Tournament Rules

Matches will be played in accordance with FIFA Laws of the Game, except as modified.

Region I has established the following policy concerning permission to travel when attending USYS sanctioned tournaments in Region I. The purpose of this policy is to make it as simple as possible for the US Youth Soccer Region I teams to travel to tournaments within Region I. The new policy states that any USYS State Association teams within Region I that is accepted into a tournament in Region I do not need permission to travel papers. The list of invited National States Associations in Region I are the following: Connecticut Jr Soccer Assn; Delaware Youth Soccer Assn; Eastern New York Youth Soccer Assn; Eastern Pennsylvania Youth Soccer Assn; Soccer Maine; Maryland Youth Soccer Assn; Massachusetts Youth Soccer Assn; New Hampshire Soccer Assn; New Jersey Youth Soccer Assn; New York State West Youth Soccer Assn; Pennsylvania West State Soccer Assn; Soccer Rhode Island; Vermont Soccer Assn; Virginia Youth Soccer Assn; West Virginia Soccer Assn

Foreign Teams

For a team coming from a CONCACAF nation:

- Players must present passports at registration
- Teams are required to have and present player picture identification cards
- Teams must have a completed form from their National Association approving the team's participation in the tournament

Roster Sizes

- 2009 and 2010 - 7v7 teams are limited to 14 players identified at Registration
- 2007 and 2008 - 9v9 teams are limited to 16 players identified at Registration
- 2004 to 2006 - 11v11 teams are limited to 18 players identified at Registration
- 2000 to 2003 - 11v11 teams may have 22 players identified at Registration
 - Only 18 players may dress for each game, and must be identified to the referees prior to kickoff of each match. No player not identified prior to kickoff may participate in that specific match.
- **Five guest players** per team will be permitted for all age groups

MODIFIED TOURNAMENT RULES

The event will be played in accordance with FIFA Laws of the Game and/or as modified below.

Protest

All officiating and administrative decisions are final and no protests will be considered.

Ball Size

- Size 5 for 11v11 play
- Size 4 for 7v7 and 9v9 play

Match Duration

- 2009 and 2010 – 50 minute matches, 5 minute halftime – no stoppage time
- 2007 and 2008 – 60 minute matches, 5 minute halftime – no stoppage time
- 2000 to 2006 – 70 minute matches, 5 minute halftime – no stoppage time

Substitutions

Unlimited/Free substitutions with permission of referee:

- After a goal has been made
- At the beginning of the second half of play or prior to the beginning of an overtime period
- At a goal kick by either team
- At a throw-in by the team in possession
- Injury (any number of players from both teams may be substituted whenever an injury has occurred after being beckoned onto the pitch by the Referee)

Limited substitutions may be made, with the referee's permission:

- In case of stoppage of play for an injury

Tournament Rules

Matches will be played in accordance with FIFA Laws of the Game, except as modified.

- Cautioned player (cautioned player only)

Under no circumstances may substitutions be made (1) on corner kicks or (2) after the game has ended in a tie and FIFA penalty kicks will be required to determine a winner. All substitutes shall inform the assistant referee on their side of the field that they wish to enter the game prior to the time they are entitled to enter the game as a substitute. The assistant referee will signal the referee that substitutes wish to enter the game at the first opportunity that the substitute is allowed to enter the game. The substitutes must wait until the referee signals that it is okay for them to enter the field.

Uniform Conflicts

Team listed first is the designated Home Team and must change jerseys when the referee determines a conflict to exist.

Forfeits

Teams not at the field ready to play with a minimum of 7 eligible players at the scheduled game time will forfeit the match at the discretion of the tournament director. Forfeited scores will be counted 5 – 0. Teams forfeiting games will not be able to advance to the playoff rounds.

Officiating Systems

- 2009 and 2010 – 1 referee per match – offside will be called
- 2000 to 2008 – 3 referees per match – offside will be called

The Tournament Director reserves the right to alter officiating systems as needed throughout the event. No fees will be returned in the event of altered officiating systems.

Inclement Weather

The Tournament Rules Committee reserves the right to make the following changes in the event of inclement weather:

- Relocate and/or reschedule a match.
- Change a division structure.
- Reduce scheduled duration of a match
- Cancel a match.

In the event of inclement weather forcing play to be halted and preventing the match from completing during the scheduled time, the score shall stand if at least one-half of the match has been completed. *The tournament director will have the final decision on field closure.*

Player Equipment

All players must wear shin-guards. No Jewelry of any kind will be allowed. Casts, splints or body braces made of a hard substance in its final form such as leather, rubber, plastic, plaster or fiberglass must be covered on all exterior surfaces with no less than ½ inch thick, high density polyurethane, or an alternate material of the same thickness and similar physical properties to protect the injury. *A medical release for the injured player signed by a licensed physician must be available at the game site. Players may not play with these casts without the approval of the Referee.*

Rules for Advancement

Teams will be awarded points on the following basis:

- Three (3) points for each Win
- One (1) point for each Tie
- Zero (0) points for each Loss

In the event of a tie in points at the end of bracket play; the winner for advancement to Semi-Final or Finals will be determined as follows:

1. The winner in head to head competition
 - If there is a 3 team tie, proceed to the next tie breaker
2. Goal differential, max of +/-5 per game
 - Team wins 7-1, only gets +5, losing team gets -5

Tournament Rules

Matches will be played in accordance with FIFA Laws of the Game, except as modified.

3. Goals Scored (max 5 goals per game)
4. Goals Against (no maximum)
5. Most Shutouts
6. Penalty Shoot-Outs*

When the tiebreaker system is used, the criteria are followed from 1 through 6 until one team is eliminated and then the criteria starts over again at Rule #1. Rules are repeated until one team remains. All tie breaking Shoot-Outs will be at Sunday morning at a field location and time determined by the Tournament Director.

Resolving Ties in Semi-Final and Final Matches

If the semi-final or final match is tied at the end of regulation time, the teams will be given a 5 minute rest. The following procedures will decide the match:

- 10 minute extra time period - two five minute halves, with break in between only to switch ends. In accordance with FIFA Laws of the Game, no golden goal. Ejections will reduce the number of players on the field as normal
- If teams remain even at the end of extra time the game will be decided by the FIFA, Kicks from the Penalty Spot Procedure as outlined in the Laws of the Game; using only the players remaining on the field at the end of extra time.

Division Structure

Division of 12: 3 Groups of 4 teams. Teams will play 3 group games two on Saturday and one on Sunday. Winners of each group and one wild card (highest placing 2nd place team) will advance to the Semi-Finals. Winners of the Semi-Finals will advance to a Final.

Division of 10: 2 Groups of 3 and 1 group of 4. Group with 4 plays round robin with two games Saturday and one game Sunday; winner of the group advances to the Final. Groups of 3 will play two group games Saturday. Sunday 1st in each of the 3 team groups will play a semi-final leading to the final. The remaining teams in these groups will play consolation games 2nd vs 2nd and 3rd vs 3rd.

Division of 8: Each team will play 3 games within a 4-team group. The group winners will play for the championship.

Division of 7: 1 group of 3 and 1 group of 4. Group with 4 plays round robin with two games Saturday and one game Sunday. Group of 3 will play two group games Saturday. On Sunday, 1st place teams in each group play for the final. 2nd place teams in each group will play in a consolation game. 3rd place teams in each group will play in a consolation game.

Division of 6: Two groups of 3. Each team plays two group games and one crossover game, for a total of three matches (two Saturday and one Sunday). The teams finishing highest in each group then play for the divisional final.

Division of 5: Each team will play a four game round robin schedule. The champion will be the top finishing team by points. No Final will be played in 5 Team Divisions

Division of 4: Each team will play a three game round robin schedule. The first and second place teams will play for the division championship.

Sideline Behavior

Both teams will sit on the same side of the field. Only coaches and trainers may stay on the player's sideline. Spectators are only allowed on the opposite side of the field from the coaches and players and are limited to being in the designated area from penalty box to penalty box. No spectators are allowed behind the goal areas. **Harassment of the officials from coaches, spectators or players will not be tolerated.**

Tournament Rules

Matches will be played in accordance with FIFA Laws of the Game, except as modified.

Suspensions and Discipline

If a player receives a red card or two yellow cards during a match, that player will sit out the rest of that match and their next tournament match. Players serving red card suspensions are allowed to sit on the bench during their teams next game but are not allowed to be in uniform. Any coach or other authorized bench personnel sent off during a match must leave the field immediately upon being sent off, and must remain away from the field during the team's next match.

Alcoholic Beverages

NO alcoholic beverages are allowed at the event or the parking lot of any of the game sites. If found with alcohol, the team of the offending person will be subject to forfeiting 1 game and the offender will be banned from returning to any tournament site for the remainder of the event. *The Tournament Director will have final say on all aspects related to this policy.*

Game Balls

Game balls will be used at the discretion of the referees. All game balls will be inspected by match officials prior to use, and only balls that have been approved by the referees will be permitted for use. The tournament will supply game balls when available.

Heading Rule at U11 and younger Age Groups

Whenever the ball strikes a player in the head, play is to be stopped. The proper restart depends upon whether the player deliberately played the ball with his or her head. If deliberate, the proper restart is an indirect free kick to the opposing team. If this occurs within the goal area, the indirect free kick should be taken on the goal area line parallel to the goal line at the point nearest to where the infringement occurred. If the play by the head is deemed in advertent, then the proper restart is a dropped ball.

Team Withdrawal

All Entry Fees must be postmarked by the registration deadline to guarantee consideration. All late applications will be put on a wait list for review. Upon acceptance, the fee is non-refundable. If your team is accepted and later withdraws, the entry fee is non-refundable and sanctions will be placed against your team/club for future participation in events sponsored by the host organization(s).